



Congress Parking & Coach Transfers Order form

1. Coach Parking at Congress Venue (*Paris Nord Villepinte*)

The ESC Congress will have a **strict traffic plan** in order to allow congestion free access to all delegates. Buses and coaches will not be allowed to freely drop off, pick up, park or wait outside the Congress Venue. All vehicles bringing people to or from the Congress must **pre-book parking space** using this form (page 2). Each vehicle will be allocated a specific space in parking **P3a** (see map page 3).

Daily Price per vehicle (07:00 – 20:00):

- **Early Fee** (deadline July 27th 2011): **€140 per space per day incl. VAT (19,6%)**
- **Late Fee** (from July 28th 2011 onwards): **€180 per space per day incl. VAT (19,6%)**

2. Coach Transfers

One Way transfer: € 400

- Available from 7am to 8pm. For any transfers before or after this time slot, a 30% supplement will be charged.
- It includes: a ONE WAY transfer in a 49 seater coach between any **two of the following points**:
 - Paris airports (Charles de Gaulle or Orly)
 - Paris railway stations
 - Paris city centre
 - ESC Congress venue (Paris Nord Villepinte)
 - Congress Official Hotel(s)

Evening transfer: on request

- This package is available from 6 pm until midnight. Additional hours are charged at € 80 per hour.
- It includes: a transfer in a 49 seater coach from **the ESC Congress Venue** (Paris Nord Villepinte) to your **evening dinner venue** followed by a transfer from your evening dinner venue to **your hotel**.

One Day unlimited transfers: on request

- This package is available from 7am to 7pm. Additional hours are charged at € 80 per hour.
- It includes: a 49 seater coach at **your disposal for the entire day** (within the time slot indicated above) for unlimited transfers between your hotel and the ESC Congress venue (Paris Nord Villepinte).

One Day & evening unlimited transfers: on request

- This package is applicable from 7am to midnight. Additional hours are charged at € 80 per hour.
- It includes: a 49 seater coach at **your disposal for the entire day + evening** (within the time slot indicated above) for unlimited transfers between your hotel, the ESC Congress venue (Paris Nord Villepinte) and your evening dinner venue.

General conditions:

- All rates are net and include VAT (19,6%).
- A supplement will be charged for parking and/or driver's meals (when necessary)
- Custom made transfer packages can be arranged upon request.

How to book your transfer:

- Please return this form to MCI France at: **Industry-esc2011@mci-group.com**
- Please do not hesitate to contact us for more information and full terms & conditions.

Enclosed documents: *Order Form*
 Plan showing parking space and access to congress



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ESC CONGRESS 2011

Booking office : MCI France 24 rue Chauchat – 75009 Paris – France

Tél: +33 (0)1 53 85 82 52 - Fax: +33 (0)1 53 85 82 83 - email: industry-esc2011@mci-group.com

Terms & Conditions

- Congress parking spaces must be ordered from MCI France using this form only. Space is limited. To avoid disappointment we urge you to order space(s) before July, 27th 2011. The prices are per parking space, per day in Euro including VAT. Selection of specific parking lots is not possible.
- Parking space and coach transfers can be guaranteed only upon receipt of the total amount due at the reservation. All rates are net and include VAT.
- Upon receipt of your order form and payment clearance, you will be sent by the Booking Office (MCI France) a confirmation letter and the corresponding invoice. The Booking Office will be in touch with you then to arrange all logistics aspects of the contracted service.
- All cancellations/ alterations must be made in writing:
For cancellations received before May 27th, 2011 an administration fee of 50% of the total contracted amount will be charged.
For cancellations received after May, 27th 2011 no refunds of the total contracted amount will be issued.
Any reimbursements due will be made after the congress.
- MCI France shall act as mediator only and cannot be held responsible for any loss incurred or any damage inflicted on persons or objects irrespective of whatsoever cause. The liability for transport and other service companies shall not be effected by the above. Only written agreements shall be valid. The place of jurisdiction shall be Paris.

A/ Contact details (Please type or write in BLOCK LETTERS)

Company:.....
Appointed agency (if applicable):.....
Contact person:.....
Phone number:.....
Fax number:
Mobile number:.....
Address:.....
City, Postal code:.....
Country:.....
E-mail:.....
Stand number (if applicable):.....
VAT number:.....

B/ Congress parking space

Prices are per space and per day.

Date	Number of spaces	Daily price per space until July, 27 th 2011	Daily price per space after July, 27 th 2011	Total
August, 27 th 2011	○ 140€	○ 180€€
August, 28 th 2011	○ 140€	○ 180€€
August, 29 th 2011	○ 140€	○ 180€€
August, 30 th 2011	○ 140€	○ 180€€
August, 31 st 2011	○ 140€	○ 180€€
Total B			€

C/ Coach transfers

Prices are per coach and per transfer package.

Date	One way transfer	Evening transfer	One day unlimited transfers	One way & evening unlimited tranfers	Daily total
August, 27 th 2011	○ 400€ x.....	on request	on request	on request€
August, 28 th 2011	○ 400€ x.....	on request	on request	on request€
August, 29 th 2011	○ 400€ x.....	on request	on request	on request€
August, 30 th 2011	○ 400€ x.....	on request	on request	on request€
August, 31 st 2011	○ 400€ x.....	on request	on request	on request€
Total C				€

Please contact MCI FRANCE at industry-esc2011@mci-group.com for any requests on:

- Custom made transfers packages
- Coach transfer on days before or after the congress
- Additional hours

D/ Payment

TOTAL TO PAY: € (including VAT)

- by **credit card**: VISA / MASTERCARD / EUROCARD / AMERICAN EXPRESS (no other cards accepted)

I authorize the Booking Office to debit my card for the amount indicated here above:

Number: | | | | | | | | | | | | | | | | | |

Expiry date: (please do not forget)

Card Verification Code (3 digits on back of Visa/ Mastercard, 4 digits on front of AMEX):

Cardholder name:

- by **bank transfer in EURO (€)** to the order of: ESC CONGRESS 2011 c/o MCI FRANCE
CREDIT LYONNAIS – Agency: CL PARIS LA FAYETTE – Bank code: 30002 – Sort Code: 05666
Account number 0000060133P – KEY: 15 – IBAN FR91300020566600 00060133P15 – BIC: CRLYFRPP
(In the case of a bank transfer, please do not forget to specify on your form, the reason for your payment.)

- by **cheque** payable in Euro (€) in France to the order of ESC CONGRESS 2011 c/o MCI FRANCE

- ☐ We accept and agree to abide by the terms and conditions in this document.

I'm authorised to sign this form on behalf of the applicant Company.

(Compulsory: Please sign also if you pay by check or bank transfer. Forms without signature will not be processed)

Signature: Date:



Paris Nord
Villepinte

Accès autocars, automobiles et piétons Coaches, cars and pedestrian access



Halls / Halls



Accès piétons / Pedestrian access



Accès automobiles / Car access



Parkings exposants / Exhibitors car park



Parkings visiteurs / Visitors car park



Autres parkings / Other car parks



Taxis / Taxis stand



RER B / RER B



Voir la photo / See the photo



Arrêt de bus / Bus stop

