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1. Preface

Messe München GmbH – MMG – has issued guidelines for the fairs and other events held on the premises. The aim of these guidelines is to provide all exhibitors, visitors, service providers and other interested parties with optimum conditions for presenting their exhibits and addressing their visitors and other interested parties.

The Technical Guidelines are a constituent part of the contracts MMG concludes with its exhibitors, organisers, service companies, stand-building companies and other service providers. These exhibitors, organisers, service companies and other service providers undertake to ensure that their contractual partners, who are at the same time entitled to exercise their rights, comply with these Technical Guidelines. MMG is entitled to demand that all persons active or merely present at the trade fair centre comply with the Technical Guidelines. As far as fairs, exhibitions and other events run by an organiser other than MMG are concerned, the given organiser is, alongside MMG, entitled and obliged to demand of his customers and their contractual partners that they comply with the Technical Guidelines.

In the interests of our exhibitors and visitors, these Technical Guidelines include safety regulations that are intended to ensure a high standard of safety where technical and stand construction considerations are concerned. The regulations applicable to fire prevention, construction and other safety precautions have been agreed with the relevant offices of the Munich Department of Works in their function as the local authority responsible for construction and technical acceptance in respect of fairs and exhibitions. MMG reserves the right to check compliance with these regulations and to take appropriate action should they be violated.

The relevant statutory regulations applying at the given time must also be observed. For safety and stand construction purposes, MMG is entitled to impose requirements above and beyond those stipulated in these Technical Guidelines. The Exhibitors’ Service Booklet with the order forms for services is despatched in good time. The order forms are to be completed and returned in accordance with deadlines set out in the Exhibitors’ Service Booklet. Depending on the fair or event concerned, orders can in some cases be placed electronically via the Internet-based online ordering system. Orders only become valid if they are accepted. Acceptance is only possible in accordance with the details shown in the Exhibitors’ Service Booklet for any orders received after the deadline.

After stand space has been allocated, circulars will be sent to the exhibitors informing them of further details concerning the preparation and organisation of the fairs and events. These Technical Guidelines have been agreed by:

- Deutsche Messe AG Hannover
- Koelnmesse GmbH
- Leipzig Messe GmbH
- Messe Berlin GmbH
- Messe Düsseldorf GmbH
- Messe Frankfurt GmbH
- Messe München GmbH

In order to formulate them with a common structure. Moreover, MMG reserves the right to make any changes it deems necessary. The German text is binding.

1.1. House rules

The trade fair centre is private property. The owner is Messe München GmbH – MMG – Messegelandé, 81823 München, Tel. +49 (0)89 949-01. Messe München GmbH is entitled to implement further-reaching traffic control measures that require the use of vehicles. This ruling applies during the stand construction and dismantling periods. Items of value and/or those that can be easily removed should always be locked away at night. MMG is entitled to order rooms, buildings and/or halls to be closed and evacuated or otherwise illegally parked.

1.2. Opening hours

1.2.1. Stand construction and dismantling times

During the general stand construction and dismantling periods, work can be done in the hall and on the open-air area between 7.30 am and 10 p.m. as far as no other times have been specified for the given fair. For general safety reasons, the halls and the exhibition grounds are closed outside these times. An extension to these times is only possible in exceptional cases. MMG reserves the right to charge for the issue of permits.

1.2.2. Duration of the event

During the period of the actual event, the halls are opened one hour prior to the official opening time and closed one hour after the official closing time. MMG reserves the right to impose special arrangements in this respect. Exhibitors who need to work at their stands outside these times due to exceptional circumstances require the written consent of MMG’s Technical Exhibition Services Division.

2. Traffic within the trade fair centre, emergency routes, safety equipment

2.1. Road traffic regulations

The driving of any vehicle within the trade fair centre is at the driver’s own risk and only allowed with a special permit, valid entry authorisation or valid parking pass. During the stand construction and dismantling periods, vehicles are not allowed into the trade fair centre except in as far as the areas concerned are included in the ESC Guidelines for Participation. The German Road Traffic Regulations apply throughout the entire trade fair centre. Such action by exhibitors or their agents will be considered a serious violation of ESC Guidelines for Participation.

The parking of vehicles in the halls is strictly prohibited. Mobile homes and caravans and the entrance of vehicles is at the driver’s own risk and to the benefit of accommodation purposes. Areas designated as camping sites for a specific event are excluded from this ruling. Parking is not allowed to stop under any circumstances throughout the entire hall area. This ruling also applies to the rest of the trade fair centre except in those areas designated accordingly. MMG reserves the right to remove to the expense and risk of the person responsible, driver or owner any vehicles, trailers, containers, skips or empty packaging left in no-stopping zones or otherwise illegally parked.

For safety reasons, the halls and open-air area may be neither obstructed nor made unrecognisable or inaccessible.

2.2. Emergency routes

2.2.1. Fire service movement zones, fire hydrants

Areas designated as fire service movement zones, emergency routes and safety zones designated accordingly may not be restricted during the stand construction and dismantling periods either by parked vehicles or by exhibits, construction materials, packaging, etc. blocking the way. Vehicles and objects parked on or blocking fire service movement zones, emergency routes or safety zones will be removed at the expense of the owner, driver or person responsible. Hydrants outside the halls and open-air area may be neither obstructed nor made unrecognisable or inaccessible.

2.2.2. Emergency exits, escape hatches, hall aisles

All hall exits and aisles designated as such in the hall plans are to be kept clear over their full length. They serve as escape routes in emergencies and may therefore never be obstructed by objects left in the way or protruding. The doors along these routes must be easy to open from the inside over their full width. Deadlocks, escape hatches and any signs indicating their position may not be obstructed, built over, blocked, covered or made unrecognisable in any other way. Information stands, direction signs and other furnishings may only be located near exits, entrances and access to stairways if sufficient room is left between them.

All hall aisles designated as such may not be obstructed or built over. In the event of hall exits being located within a stand, the areas designated as such may not be obstructed.

2.3. Safety equipment

The driving or parking of any vehicle within the trade fair centre is at the driver’s own risk and only allowed with a special permit, valid entry authorisation or valid parking pass. During the entire fair, the driving or parking of any vehicle within the trade fair centre is strictly prohibited. MMG can however make exceptions and issue appropriate parking or entry permits. MMG reserves the right to charge for the issue of parking or entry permits. The parking or entry permit is to be placed behind the windshield of the given vehicle so that it is clearly visible. The regulations arising from the use of parking or entry permits require strict compliance. Parking or entry permits are to be returned at any time at the request of the MMG staff deployed for traffic control purposes or of the security personnel. Parking and/or entry permits are only valid for the vehicle for which they have been issued.

MMG is entitled to ask for a deposit in return for entry into the trade fair centre and to limit the maximum length of stay. The deposit paid is forfeited if the maximum length of stay is exceeded. This ruling applies during the stand construction and dismantling periods as well as in cases where MMG has allowed the trade fair centre to be accessed during the period of the actual event. The German Road Traffic Regulations apply throughout the entire trade fair centre. Such action by exhibitors or their agents will be considered a serious violation of ESC Guidelines for Participation.

The parking of vehicles in the halls is strictly prohibited. Mobile homes and caravans and the entrance of vehicles is at the driver’s own risk and to the benefit of accommodation purposes. Areas designated as camping sites for a specific event are excluded from this ruling. Parking is not allowed to stop under any circumstances throughout the entire hall area. This ruling also applies to the rest of the trade fair centre except in those areas designated accordingly. MMG reserves the right to remove to the expense and risk of the person responsible, driver or owner any vehicles, trailers, containers, skips or empty packaging left in no-stopping zones or otherwise illegally parked.

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3. Technical data and features of the halls and the open-air area

3.1. Hall data

The halls offer the following gross display areas:
- A1-A6, B1-B6: approx. 11,000 m²
- C1, C2: approx. 10,000 m²
- C3: approx. 5,000 m²
- B0: approx. 3,500 m²

Hall entrance dimensions:
The halls can all be accessed by vehicles (apart from Hall B0 in the ICM) and each has at least 6 entrances (in the case of Hall C3: 4 entrances) measuring 4.5 m x 4.5 m. Hall B0 has one entrance measuring 12.5 m x 4 m.

Height of halls:
None of the halls (apart from Hall B0 in the ICM) have supporting pillars. They are all equipped with sprinkler systems. The clearance height of the walls running along the length of the halls between the entrances measures approx. 5.70 m (in the case of the B6 high hall approx. 7.80 m).

The clearance height at the sides of the halls measures approx. 10.75 m (in the case of the B6 high hall approx. 15.25 m).

The height in central areas measures approx. 11.50 m (in the case of the B6 high hall approx. 16 m).

The height clearance of Hall B0 measures 4 m at the sides and 4.20 m in central areas.

Suspension points are available in all halls.

The maximum perpendicular load per suspension point is 100 kg (1 kN).

Load-bearing capacity of the hall floors:
The hall floors are made of mastic asphalt. The maximum permissible load-bearing capacity of the floors in all halls is 5 t/m² (50 kN/m²). A total truck weight of up to 60 t (600 kN) is allowed. The maximum permissible fork-lift load is 14.1 t (140 kN). The maximum lump load on a floor area of 30 cm x 30 cm is 10 t (100 kN) – this does not apply however to utility duct covers.

Hall B0 has parquet flooring. The maximum permissible load-bearing capacity of the floor is 2 t/m² (20 kN/m²). The maximum lump load is 8 t/m² (80 kN/m²) – this does not apply however to utility duct covers.

3.1.1. Normal lighting, type of current, voltage

The normal lighting in the halls is provided by MMG. The normal artificial lighting in the halls during the actual fair is approx. 100 lux/m² measured 1 m above the floor.

Each hall is lit by daylight and artificial light.

Type of current and voltage available at the trade fair centre:
Mains type: TN-S System 230 volt ±10%50 Hz alternating current
3 x 400 volt (±10%)50 Hz three-phase current

3.1.2. Supply of compressed air, electricity, gas and water

Compressed air, electricity, gas and water are supplied to the stands in the halls via the utility ducts located approx. every 5 m in the hall floor (approx. 4.5 m in the case of Halls C1-C3 and approx. 4.85 m in the case of Hall B0); no gas supply is available in Hall B0. The utility duct covers measure approx. 43 cm x 43 cm (the utility duct is approx. 35 cm wide).

Hall C1 is equipped with two further utility ducts running the length of the hall.

Electricity supply 200 W/m².
Connection for water DN 25/min. 3.5 bar
Waste water DN 100
Connection for sprinklers DN 50, available in every second duct for compressed air DN 50/min. 10 bar, available in every second duct
Connection for gas DN 25/20 mbar

3.1.3. Communications equipment

Stand telephone, fax, data and antenna connections are available via connection points located in the hall floor. RJ 45 is the connection system used or, in the case of fibre optic connections, E 2000.

3.1.4. Sprinkler systems

The halls are equipped with sprinkler systems. Every second utility duct is fitted with a main sprinkler connection via which the stands can be supplied. (See Item 4.4.2 or 4.9.2 for information on sprinkler systems for covered stands)

3.1.5. Heating, ventilation

MMG provides for the general heating and ventilation of the halls. All the halls are partially air-conditioned.

3.1.6. Faults

Any fault occurring in supply (in respect of e.g. electricity, water, compressed air, heating, ventilation, communications, etc.) must be reported immediately to the Technical Exhibition Services Division. MMG is not liable for any damage occurring as a result of faults due to fluctuations in supply or a force majeure or if the supply is interrupted on the instructions of the Municipal Fire Service or of the suppliers of the service concerned (electricity, water, energy).

3.2. Open-air area

Open-air exhibition areas F3-F8 approx. 130,000 m². Special open-air exhibition areas F9-13 approx. 150,000 m².

Surface of exhibition area: seeded gravel bed (grassed-over gravel-humus mixture, stony in parts).
Road surface: asphalt
Width of access roads: 8 m or 12 m
Permissible load-bearing capacity: 50 t/m² (500 kN/m²) except for track route area for which a lower load-bearing capacity applies. Details available from MMG’s Technical Exhibition Services Division.
Lighting: 30 lux/m²
Connection for water: DN 40/min. 3.5 bar
Waste water: DN 100
Electricity supply: 50 W/m²

Stand telephone, fax, data and antenna connections in the open-air area are available via connection points located in the ground. RJ 45 is the connection system used or, in the case of fibre optic connections, E 2000.

3.3. Clearances

The clearance height of the entrances to the loading areas is approx. 5 m. The East Connecting Tunnel has a clearance height of 4.30 m and the West Connecting Tunnel one of 4.50 m.

4. General stand construction regulations

Exhibition stands including equipment and exhibits as well as advertising hoardings must be securely erected such that they do not constitute a risk to public safety and order, above all in respect of human life and health. The given exhibitor is responsible for the structural safety of the stand concerned and may be required to provide proof of same. Stand structures cannot be supported by securing them to the hall roof. (See Item 4.7.5.2 for details of attaching objects to fixing points).

4.2. Stand construction approval

MMG (in addition to ESC) will check stand construction drawings (to be submitted in duplicate). All types of stand require approval.

4.2.1. Special stand structures subject to inspection and approval

All organisers, exhibitors, tenants, service partners or other service providers are obliged to check whether the temporary structures they are planning to build either in the halls or in the open-air area require approval. If in doubt, you should contact MMG’s Technical Exhibition Services Division.

4.2.2. Vehicles and containers

The use of vehicles and containers as exhibits in the halls requires approval (see also items 4.4.1.2. and 4.4.2).

4.2.3. Removal of non-compliant stand structures

Stand structures that have not been approved or do not comply with the Technical Guidelines or statutory regulations, must be altered as necessary or removed. If this is not done within the set period, MMG is entitled to carry out the alterations itself or, if necessary, remove the stand structures concerned at the expense of the exhibitor.

4.2.4. Extent of liability

To the extent that the exhibitor or the stand-builder he appoints does not comply with the above stand construction regulations, he is liable for any damage resulting from violation of these regulations.

Moreover, the exhibitor or stand-builder he appoints agrees to exempt MMG from all claims by third parties that may be asserted due to violation of the above stand construction regulations.

4.3. Construction heights

The standard height for stand structures and advertising hoardings is 3.00 m. The maximum construction height varies from event to event and is specified either in the Special Terms of Participation or IMPORTANT NOTES sections of the relevant Exhibitors’ Service Booklet at the latest.

To the extent that approval is granted, one copy is then returned to the exhibitor/stand-builder with MMG’s stamp of approval. This means that the stand construction concerned has been approved.

The costs of the design approval process for special structures (see rear of “Application for Special Stand Designs” form) will be charged to the exhibitor.

4.7. Construction planning

To-scale drawings for single-storey stands with floor space in excess of 150 m² or higher than 3.00 m must be submitted for approval to MMG’s Technical Exhibition Services Division.

4.1. Stand construction safety

Exhibition stands must be constructed in such a way as to be safe for life and health. The given exhibitor is responsible for the structural safety of the stand concerned and may be required to provide proof of same. Stand structures cannot be supported by securing them to the hall roof. (See Item 4.7.5.2 for details of attaching objects to fixing points).
4.4. Fire prevention

4.4.1. Fire prevention and safety regulations

4.4.1.1. Stand construction and decorative materials

Ready flammable materials and such that drip or give off toxic gases when burning such as polyurethane rigid foam (Styropor) or similar materials may not be used. Decorative materials must be at least fire-resistant according to DIN 4102. Decorative material with standard fire resistance may be used in certain areas if its location is sufficiently protected against fire. A test certificate confirming the classification of the material used may need to be presented. In individual cases and for safety purposes, special conditions may be imposed for load-bearing structural components (e.g. non-flammability).

Stand floor coverings must be laid with sealed joints. Trees and plants may only be used for decorative purposes if they have been freshly cut (i.e. leaves or needles must be green and juicy). If during the event it becomes apparent that the trees and plants are drying out and thus becoming readily flammable, they must be removed. Trees should be free of branches up to about 50 cm above floor level. Turf should always be kept moist (risk of catching fire due to cigarettes, matches, etc.). Bamboo, reeds, hay or straw, turf or ornamental materials do not generally comply with the above requirements and are therefore normally prohibited. Any exceptions to this ruling require the prior approval of MMG’s Technical Exhibition Services Division.

4.4.1.2. Motor vehicles as exhibits

Vehicles with internal combustion engines may only be displayed in the halls with the quantity of fuel required for accessing and leaving the given hall. The battery must be disconnected and the fuel tank locked.

Internal combustion engines may not be put into operation for demonstration purposes in the halls or within the exhibitor’s own stand. They must be fitted with silencers for any demonstration in the open-air area. Fuels may not be stored on the stand. See Item 5.7.4 for information in connection with gas-driven vehicles and/or energy capture using fuel cells. In the case of motorised or mobile exhibition stands (show trucks, show cars, trailers, etc.), a sprinkler system has to be installed for any single covered area exceeding 30 m² (see also Item 4.4.2.).

4.4.1.3. Explosive substances, ammunition

Explosive substances are subject to the provisions of the relevant Explosives Act and may not be displayed at fairs and exhibitions. This also applies to ammunition as defined under the Firearms Act.

4.4.1.4. Pyrotechnics

Pyrotechnic displays require prior approval and must be co-ordinated with MMG’s Technical Exhibition Services Division.

4.4.1.5. Use of balloons and flying objects

The use of flying objects and balloons including toy balloons is generally prohibited in the halls and open-air area. Exceptions to this ruling require the prior written approval of MMG’s Technical Exhibition Services Division. To the extent that approval is granted, the balloons and airships may only be fitted with non-flammable, non-toxic gases. The balloons and airships must remain within the confines of the stand and not exceed the maximum height allowed for stands and advertising hoardings.

4.4.1.6. Smoke machines

The use of smoke machines has to be co-ordinated with MMG’s Technical Exhibition Services Division.

4.4.1.7. Ash containers, ashtrays

To the extent that smoking is not explicitly prohibited on a stand or parts thereof, a smoking stand or stand area. Ash containers or ashtrays made of non-flammable materials must be provided and arrangedments made for their regular emptying into non-flammable, tightly closing containers.

4.4.1.8. Containers for non-recyclable, recyclable and residual waste

No containers for non-recyclable, recyclable and residual waste made of flammable materials are to be used on the stands. Any non-recyclable, recyclable and residual waste produced on the stand should be disposed of regularly, on the evening of each event day at the latest or put into the waste bags intended for this purpose and placed at the edge of the aisle-side of the stand. Readily flammable waste materials such as wood chippings, other bits of wood, sawdust and the like should be kept in sealed containers and disposed of on a daily basis or several times per day if large quantities are produced.

The bags that are distributed for non-recyclable, recyclable and residual waste are collected by the clearing company on the evening of each event day. See also Item 6 “Environmental Protection” and the Waste Disposal form in the Exhibitors’ Service Booklet for further information on waste disposal.

4.4.1.9. Spray guns, nitro-cellulose paints

The use of spray guns and/or nitro-cellulose paints is prohibited.

4.4.1.10. Part-off grinding and all work with naked flames

Prior approval must be submitted in writing to and obtained from MMG’s Technical Exhibition Services Division for any welding, cutting, soldering, melting and part-off grinding work. The surrounding area must be protected from flying sparks when work is under way. Any joints and cracks should be sealed with appropriate, non-flammable materials. Stands must be equipped with at least one DIN 14406 or EN3 fire-extinguisher suitable and approved for Fire Class 3. Naked flames and activities involving a risk of fire are prohibited. Any exceptions to this ruling require the approval of the Municipal Fire Department. See the Branddirektion München (Munich Municipal Fire Department) form in the Exhibitors’ Service Booklet for further information.

4.4.1.11. Empty packaging

The storage of empty packaging, packing material and the like on the stands and outside the stands in the hall or in the loading yard is prohibited. Any such items should be removed as soon as they have become empty.

The storage of such items at the trade fair centre can occur via forwarding agents appointed by MMG. This service is not free of charge. In the event of an exhibitor failing to remove items wrongly stored despite having been asked to do so, MMG is entitled to have them removed at the expense and risk of the given exhibitor.

4.4.2. Stand coverings

Stand coverings must generally be of a fire-resistant nature (B1 according to DIN 4102) – the test certificate issued by the German Building Systems Institute (DIBT) should be available for presentation. A sprinkler system has to be installed for any single covered area exceeding 30 m². In such cases, one sprinkler unit must be installed for each 12 m² or part thereof of covered space; any rooms/cabins located beneath the stand cover must be encompassed by the sprinkler system. Sprinkler systems for stand coverings larger than 30 m² are not necessary if the stand coverings meet one of the following requirements:

- Metal modular or grid ceilings:
  - The covering is an open-grid ceiling with modular dimensions of 1 x 1 cm. At least 50% of the horizontal surface, including lighting elements and similar fixtures, must be open.

- Textile covering:
  - The covering is fire-resistant and its horizontal installation below sprinkler units has been approved by the Association of Damage Insurers. The covering must be equipped with a fusible plug trigger that enables the covering’s surface to expand extensively at a maximum temperature of 70°C (DIBT test certificate must be available for presentation). Moreover, the above covering must be fitted in the lower third of the space between the hall sprinkler (hall ceiling) and floor.

As far as coverings suitable for sprinkler usage and those with fusible plug triggers are concerned, the coverings must be divided into individual parts, each with a maximum area of 30 m² and pulled tight to avoid sagging.

Regulations differing from those mentioned above apply to Hall B0. Relevant information is available from MMG’s Technical Exhibition Services Division. Stand coverings should be registered via the Branddirektion München (Munich Municipal Fire Department) form in the Exhibitors’ Service Booklet.

Further information on the materials approved for stand coverings can be obtained from MMG’s Technical Exhibition Services Division. (See Item 4.9.6. for information on coverings over the upper floor of two-storey stands).

4.4.3. Glass and acrylic sheet

Only glass suited to the relevant purpose may be used. In the case of structures made of glass, only laminated safety glass may be used. Ask for our “Information Sheet on Stand Construction in Exhibition Halls using Glass and Acrylic Sheet” to be sent to you. Edges of glass panes must be machined or protected in order to preclude any risk of injury. Components made of entirely of glass must be marked appropriately at eye level.

4.4.4. Rooms used by staff

Rooms used by staff (offices, recreation rooms, meeting rooms ...) must have an adequately clear view of the nearest escape route and the path leading to same.

4.5. Exits, escape routes, doors 4.5.1. Exits, escape routes

Stands must be designed such that the exit/escape route are visible from all points on the stand must have two separate exits/escape routes to be located at opposite ends of the stand. The stand should be designed in such a way as to avoid creating any dead ends or inaccessible corners or alcoves. All separate rooms used by staff (offices, recreation rooms, meeting rooms ...) within the given stand area must offer an adequately clear view of the nearest escape route and the path leading to same. Rooms that are only accessible via another separate room (so-called trapped rooms) are prohibited.

If within a given stand the maximum length of an escape route to a hall aisle exceeds 10 m, the stand must be equipped with a second exit and/or an aisle at least 2.5 m wide leading to a hall aisle. Escape routes should be marked as such in accordance with DIN 4844.

4.5.2. Doors

The use on escape routes of swing doors, revolving doors, coded doors, sliding doors, lift doors or any other form of access barrier is prohibited.

4.6. Platforms, ladders, ascents, bridges

All general walkways immediately adjacent to areas that are more than 0.20 m deep must be protected by a balustrade of at least 1.00 m in height. At least one top, one middle and one lower balustrade are obligatory. Load-bearing capacity verification for platforms must be available for presentation. The floor must be able to withstand loads of at least 2.0 kN/m² as per DIN 1055 Part 3 Table 1 depending on the specific use made of it.

The maximum permitted height for single-step, open-access platforms is 0.20 m. Ladders, ascents and bridges must comply with the relevant accident prevention regulations.

4.7. Stand design

4.7.1. Appearance

The planning and equipping of a stand as well as any necessary construction work are the responsibility of the given exhibitor. In this connection, he must however take into account the character and appearance of the fair and/or exhibition concerned.

To this end, MMG is entitled to demand changes to be made to the stand design. Modifications are subject to the agreement of MMG’s Technical Exhibition Services Division to prevent any conflict of design with the neighbouring stand.
4.7.2. Checking stand size
The stand area is measured out on the hall floor by MMG and marked at the corners. After stand space has been allocated, each exhibitor is obliged to check the location and size of any installations, in particular fire alarms, utility ducts, ventilation systems, etc. and, where necessary, instruct the stand-builder accordingly.

The boundaries of the stand area must be observed. (See also Item 4.7.4. Hall floors)

4.7.3. Structural modifications to halls
Hall components and technical facilities may not be damaged, soiled or in any way changed (e.g. by drilling of holes, use of nails or screws, etc.). Nor may paint, wallpaper or adhesives be applied to them. The hall components and technical facilities may not be subjected to any strain from stand constructions or exhibits for which no written approval has been granted. Hall columns, supports within the stand area (only available in Hall B0) may, however, be integrated into the stand design providing they are not damaged and the maximum stand height is not exceeded.

Joints on hall wainscots, ceilings and floors may under no circumstances be damaged by caulkng or foundation work or the like. No bolts or anchorages may be fitted.

4.7.4. Hall floors
Carpets and other floor coverings must be laid with due regard to safety and may not protrude beyond the stand area. Only adhesive tape that leaves no traces when removed may be used to fix such coverings. No other adhesive materials or paint may be used on the hall floors. Any materials used must be removed without leaving any traces. Substances such as oil, grease, paint and the like must be removed from the floor immediately. There are utility ducts running across the width of the halls between the portal sections at intervals of approx. 5 m (C-halls approx. 4.5 m, B0 approx. 4.85 m). Hall C1 is equipped with two utility ducts running the length of the hall in addition to those running across its width.

4.7.5. Stand perimeter walls
Partition walls can be ordered via the Exhibitors’ Service Booklet. The partition walls and supports may be neither modified nor processed by exhibitors. The exhibitor is liable for any damage to persons or property arising from non-compliance with this ruling.

4.7.6. Advertising media/Presentations
Stand and exhibit inscriptions, logos and trademarks may not exceed the specified height. In the case of advertising media bordering directly on a neighbouring stand, a distance of 2 m should be kept free to the perimeter of the stand concerned. All types of performances and presentations as well as all forms of visual, moving or acoustic advertising require MMG’s prior written approval. They may not disturb any other event participants, cause crowding that blocks the aisles nor drain out the public address system in the halls.

The noise level at the stand perimeter may not exceed 70 dB(A). Despite having given its prior approval, MMG is entitled to restrict or prohibit such performances as cause noise, visual disturbance, dirt, dust, vibrations or other emissions or, for other reasons, constitute a significant disturbance to the event or its participants. Flashing, rotating or fast-moving advertising media are prohibited, as is moving advertising on the stand perimeter. The distribution of printed matter and the use of advertising media is not permitted outside the boundaries of the exhibitor’s stand. MMG reserves the right, however, to enforce further restrictions in specific cases. MMG is entitled to access stands to check that the above regulations are being observed. MMG is also entitled at the risk and expense of the given exhibitor to remove, cover over or otherwise prevent advertising violating the above regulations. If a fair, exhibition or other event is not organised by MMG but by another organiser, the organiser concerned is entitled to exercise MMG’s rights described above.

4.8. Open-air area
4.8.1. Checking stand size
The stand area is measured out on the ground of the open-air area by MMG and marked at the corners. After stand space has been allocated, each exhibitor is obliged to check the location and size of any installations, in particular supply lines, foundations, tracks, display boxes, etc. within the stand area and the stand area itself. The boundaries of the stand area must be observed. The exhibitor must ensure that no items located in the area of the stand protrude beyond its confines. Exceptions to this ruling can be approved for revolving tower cranes by MMG’s Technical Exhibition Services Division for safety reasons. It can make its exceptional approval dependent on all the exhibitors agreeing to the given revolving tower crane protruding on to their stands. In the event of an exhibitor refusing to agree to this, his refusal has no effect if safety concerns require the given revolving tower crane to protrude on to his stand.

4.8.2. Stand construction
All structures to be erected in the open-air area require the prior approval of MMG’s Technical Exhibition Services Division. For fire prevention reasons, a minimum distance of 10 m to adjacent tent structures must be observed for tents measuring 75 m2 and larger. Precise ground plans must be submitted for written approval to MMG’s Technical Exhibition Services Division for any anchorage required for tents, guy ropes and flagpoles as well as for any other constructions in the open-air area. All earthworks within the exhibition grounds are prohibited if no written approval has been granted. MMG’s Technical Exhibition Services Division should be notified prior to the commencement of any earthworks on the exhibition grounds.

Building supervisory approval is required for structures exceeding a covered area of 50 m2 or a height of 5 m. The necessary plans together with static calculations or test certificates must be submitted to MMG’s Technical Exhibition Services Division in good time, but 6 weeks prior to the commencement of stand construction work at the latest.

Compliance with all statutory requirements under public law is necessary in connection with the erection of facilities, particularly those of a structural nature. Moreover, the relevant safety regulations stipulated by the Technical Inspectorate must also be observed. Due care must be given to existing supply lines, foundations, distribution boxes, etc. when performing any stand construction work. To the extent that they are located within the area of individual stands, they must be easily accessible at all times. Nothing whatsoever may be built on asphalted areas. No work can be carried out on tracks that have been laid in the open-air area.

Stand components not be built closer than 0.5 m to the perimeter of neighbouring stands unless the Technical Exhibition Services Division has issued written approval to this effect.

4.8.3. Dismantling
All exhibition areas have to be returned to MMG in their original state by the specified dismantling deadline. The sites in the open-air exhibition area must be levelled and the areas loosened up by earthworks compacted with a machine. Asphalted and landscaped areas will be reinstated exclusively by MMG at the expense of the given exhibitor.

Due care must be given to existing supply lines, foundations, distribution boxes, etc. when performing any dismantling work. No work can be carried out on tracks that have been laid in the open-air area.

All installations such as foundations, props that have been rammed into the earth, supply lines, etc. must be removed by the specified dismantling deadline unless an arrangement to the contrary has been agreed with MMG. In such cases, plans detailing the exact location and size of the installations concerned must be submitted to MMG’s Technical Exhibition Services Division without delay.

In the event of the due repair work not having been performed by the specified date, MMG is entitled to carry it out itself or have it carried out by a third party at the expense of the exhibitor concerned.

4.8.4. Other regulations
Exhibitors whose stands border on the edge of the trade fair centre are not allowed to use the fencing for their own purposes. Use of the outside of the fencing as an advertising media is prohibited. This also applies during the stand construction and dismantling periods.

The use of liquid gas for heating purposes is prohibited. Suitable oil-fired heating can be approved by MMG’s Technical Exhibition Services Division for safety reasons. See the Branddirektion München (Munich Municipal Fire Department) form in the Exhibitors’ Service Booklet for further information. In other respects, the general regulations and any applying to the hall area are also valid for the open-air area insofar as they can be meaningfully applied to them.
5. Operational safety, technical safety regulations, other technical requirements and supply systems

5.1. General regulations
Stand construction and dismantling work may only be carried out in accordance with the relevant statutory labour and industrial regulations valid at the given time.

5.1.1. Damage
Any damage caused by exhibitors or their agents within the trade fair centre, its buildings or facilities will be remedied by MMG at the expense of the exhibitor concerned at the end of the given event.

5.2. Use of machinery
The use of stud guns is prohibited. The use of woodworking machines without chip exhausters is not permitted. Only such cranes, fork-lift trucks and work platforms as are supplied by MMG's authorised service partners may be used. In special cases, the approval of MMG's Technical Exhibition Services Division must be sought.

5.3. Electrical installation
5.3.1. Connections
Electrical installations from the utility ducts to the stands may only be fitted by MMG and/or contractors appointed by it. The electrical installations to be exclusively fitted by MMG and/or contractors appointed by it include the main electrical connection and cabling, master fuse and, if applicable, the master switch/electricity meter. The use of generators on the stands is prohibited unless prior written approval has been obtained from MMG's Technical Exhibition Services Division. The exhibitor is not allowed to obtain electricity for his stand from such persons as have not been authorised to supply electricity by MMG. Exhibitors are expressly forbidden to obtain electricity from neighbouring stands.

5.3.2. Stand installation
Electrical installation work within the confines of the stand can only be carried out by MMG and/or contractors appointed by it providing an appropriate order is submitted. Any connections, machines or equipment that have not been authorised, do not comply with the relevant regulations or use more power than indicated in the application are prohibited. They can be removed from the stand and put in storage by MMG at the expense and risk of the exhibitor and charge an appropriate handling fee for doing so. MMG is entitled to dispose at the exhibitor’s expense of any exhibition-related material and all other items left on the stand after the set dismantling period has elapsed.

5.3.3. Installation and operating regulations
All electrical installations must be fitted in compliance with the latest safety regulations issued by the VDE (Association of German Electricians), whereby special attention should be given to VDE 0100, 0108 and 0128 and IEC Norm 60364-7-711. The ratio of high or low-frequency interference transmitted to the mains may not exceed the levels specified in VDE 0160, VDE 0838 (EN 50 006) and EN 61 000-2-4. Conductive components must be included in the precautions intended to prevent in direct contact (stand earthing).

5.3.4. Safety precautions
As a special safety precaution, all heat-generating and heat-emitting electrical equipment (hot-plates, spotlights, transformers, etc.) must be installed on a non-flammable, asbestos-free base and monitored adequately during operation. Depending on the amount of heat generated and/or emitted, adequate distance must be maintained between the equipment concerned and any flammable materials in the vicinity. Lamps may not be attached to flammable decorations or the like.
3.5.5. Safety lighting

Stands whose specific design or structure render the building's general safety lighting ineffective must be equipped with their own, additional safety lighting in accordance with VDE regulations. It must be installed in such a manner that the general escape routes can be accessed safely.

5.4. Installation of water/waste water facilities

5.4.1. Connections

Water/waste water facilities from the utility ducts to the stands may only be installed by MMG and/or a contractor appointed by it. The water/waste water installation cannot be run by exhibitors and/or their contractors. Should the exhibitor wish to provide all items on the stand requiring compressed air with sufficient compressed air, MMG is entitled to upgrade the water/waste water installation at the expense of the exhibitor without being asked to do so by same.

Water/waste water pipes in the halls will be laid in utility ducts wherever possible, but may under certain circumstances have to be run above ground if the location of the connection point makes this necessary. In the open-air area, water/waste water facilities can generally be installed; the piping can be laid either along the ground or underneath it. In exceptional circumstances, the required location may be so unfavourable that the connection ordered cannot be installed or that, in doing so, additional costs may be incurred.

5.4.2. Stand installation

Plumbing facilities (water/waste water facilities) within the confines of the stand can be installed by the exhibitor’s own plumbers or approved plumbing contractors in accordance with relevant German/EU requirements and accepted technical practice. Plumbing work within the confines of the stand can also be carried out by MMG and/or contractors appointed by it providing an appropriate order is submitted.

To the extent that plumbing work including connecting-up equipment requiring water/waste water connection to the neighbouring stands at the same or lower cost without laying supply lines and connections across the exhibitor’s stand, MMG is entitled to run water/waste water pipes and connections serving neighbouring stands across the exhibitor’s stand unless MMG can provide the water/waste water connection to the neighbouring stands at the same or lower cost without laying supply lines and connections across the exhibitor’s stand. Should the exhibitor wish to provide all items on the stand requiring compressed air with sufficient compressed air, MMG is entitled to upgrade the water/waste water installation at the expense of the exhibitor without being asked to do so by same.

For safety reasons, the water supply and waste water disposal facilities will be cut off one hour after the end of the fair on the last day of the event.

5.4.3. Safety lighting

The provision of exhibition stands with compressed air is possible in both the halls and the open-air area. It generally occurs via a connection to a compressor station. MMG also has the right to connect all compressed air installations in cases where, for instance, little compressed air is required.

The use of a compressor to be supplied by the exhibitor himself has to be notified to MMG in good time. Documents required for the execution of the work including connecting-up equipment requiring air (appliances with gas connections) is not to be carried out by MMG and/or contractors appointed by it, the exhibitor has to notify MMG in good time prior to the commencement of the work concerned, but 14 days prior to the commencement of the stand construction period at the latest, as to which contractors and/or fitters will be carrying out the compressed-air installation work. If MMG is not supplied with this information by the set time, MMG will connect-up the equipment required and charge the exhibitor with the costs incurred based on the rates applying to the given event.

Any connections, machines or equipment that have not been authorised, do not comply with the relevant regulations or use more compressed air than indicated in the application are prohibited. They may under certain circumstances have to be run above ground if the location of the connection point makes this necessary. In exceptional circumstances, the required location may be so unfavourable that the connection ordered cannot be installed or that, in doing so, additional costs may be incurred.

For safety reasons, the gas supply lines and connections serving neighbouring stands across the exhibitor’s stand unless MMG can provide the gas connection to the neighbouring stands at the same or lower cost without laying supply lines and connections across the exhibitor’s stand. Should the exhibitor wish supply lines to be laid across public aisles or third-party stands, MMG’s prior approval must be sought. Any piping laid in this respect must give due consideration to the safety of the public and exhibitors alike and are payable by the exhibitor concerned. To the extent that gas consumption is not payable on a flat-rate basis, it will be determined via the meter fitted and invoiced at the per m rate applying to the given event.

5.5. Installation of compressed-air facilities

5.5.1. Connections

The provision of exhibition stands with compressed air is possible in both the halls and the open-air area. It generally occurs via a connection to a compressor station. MMG also has the right to connect all compressed air installations in cases where, for instance, little compressed air is required.

The use of a compressor to be supplied by the exhibitor himself has to be notified to MMG in good time. Documents required for the execution of the work including connecting-up equipment requiring compressed air (appliances with gas connections) is not to be carried out by MMG and/or contractors appointed by it, the exhibitor has to notify MMG in good time prior to the commencement of the work concerned, but 14 days prior to the commencement of the stand construction period at the latest, as to which contractors and/or fitters will be carrying out the compressed-air installation work. If MMG is not supplied with this information by the set time, MMG will connect-up the equipment required and charge the exhibitor with the costs incurred based on the rates applying to the given event.

Any connections, machines or equipment that have not been authorised, do not comply with the relevant regulations or use more compressed air than indicated in the application are prohibited. They may under certain circumstances have to be run above ground if the location of the connection point makes this necessary. In exceptional circumstances, the required location may be so unfavourable that the connection ordered cannot be installed or that, in doing so, additional costs may be incurred.

For safety reasons, the gas supply lines and connections serving neighbouring stands across the exhibitor’s stand unless MMG can provide the gas connection to the neighbouring stands at the same or lower cost without laying supply lines and connections across the exhibitor’s stand. Should the exhibitor wish supply lines to be laid across public aisles or third-party stands, MMG’s prior approval must be sought. Any gas supply lines laid in this respect must give due consideration to the safety of the public and exhibitors alike and are payable by the exhibitor concerned. To the extent that gas consumption is not payable on a flat-rate basis, it will be determined via the meter fitted and invoiced at the per m rate applying to the given event.

Any connections, machines or equipment that have not been authorised, do not comply with the relevant regulations or use more gas than indicated in the application are prohibited. They may under certain circumstances have to be run above ground if the location of the connection point makes this necessary. In exceptional circumstances, the required location may be so unfavourable that the connection ordered cannot be installed or that, in doing so, additional costs may be incurred.

For safety reasons, the gas supply lines and connections serving neighbouring stands across the exhibitor’s stand unless MMG can provide the gas connection to the neighbouring stands at the same or lower cost without laying supply lines and connections across the exhibitor’s stand. Should the exhibitor wish supply lines to be laid across public aisles or third-party stands, MMG’s prior approval must be sought. Any gas supply lines laid in this respect must give due consideration to the safety of the public and exhibitors alike and are payable by the exhibitor concerned. To the extent that gas consumption is not payable on a flat-rate basis, it will be determined via the meter fitted and invoiced at the per m rate applying to the given event.

Any connections, machines or equipment that have not been authorised, do not comply with the relevant regulations or use more gas than indicated in the application are prohibited. They may under certain circumstances have to be run above ground if the location of the connection point makes this necessary. In exceptional circumstances, the required location may be so unfavourable that the connection ordered cannot be installed or that, in doing so, additional costs may be incurred.

For safety reasons, the gas supply lines and connections serving neighbouring stands across the exhibitor’s stand unless MMG can provide the gas connection to the neighbouring stands at the same or lower cost without laying supply lines and connections across the exhibitor’s stand. Should the exhibitor wish supply lines to be laid across public aisles or third-party stands, MMG’s prior approval must be sought. Any gas supply lines laid in this respect must give due consideration to the safety of the public and exhibitors alike and are payable by the exhibitor concerned. To the extent that gas consumption is not payable on a flat-rate basis, it will be determined via the meter fitted and invoiced at the per m rate applying to the given event.

Any connections, machines or equipment that have not been authorised, do not comply with the relevant regulations or use more gas than indicated in the application are prohibited. They may under certain circumstances have to be run above ground if the location of the connection point makes this necessary. In exceptional circumstances, the required location may be so unfavourable that the connection ordered cannot be installed or that, in doing so, additional costs may be incurred.

For safety reasons, the gas supply lines and connections serving neighbouring stands across the exhibitor’s stand unless MMG can provide the gas connection to the neighbouring stands at the same or lower cost without laying supply lines and connections across the exhibitor’s stand. Should the exhibitor wish supply lines to be laid across public aisles or third-party stands, MMG’s prior approval must be sought. Any gas supply lines laid in this respect must give due consideration to the safety of the public and exhibitors alike and are payable by the exhibitor concerned. To the extent that gas consumption is not payable on a flat-rate basis, it will be determined via the meter fitted and invoiced at the per m rate applying to the given event.

Any connections, machines or equipment that have not been authorised, do not comply with the relevant regulations or use more gas than indicated in the application are prohibited. They may under certain circumstances have to be run above ground if the location of the connection point makes this necessary. In exceptional circumstances, the required location may be so unfavourable that the connection ordered cannot be installed or that, in doing so, additional costs may be incurred.
5.6. Machinery, pressure containers and exhaust systems

5.6.1. Machine noise
The operation of any noise-emitting machinery and/or devices requires MMG's prior written approval. It may not disturb any other event participants, cause crowding that blocks the aisles nor drown out the public address system in the halls. Noise-emitting machinery and/or devices may only be operated during the official opening times of the event and only as long and as often as the given demonstration requires. The noise level at the stand perimeter may not exceed 70 dB(A).

Despite having given its prior approval, MMG is entitled to restrict or prohibit such performances as cause noise, visual disturbance or, for other reasons, constitute a significant disturbance to the event or its participants. If a fair, exhibition or other event is not organised by MMG but by another organiser, the organiser concerned is entitled to exercise MMG’s rights described above.

5.6.2. Equipment Safety Code
The exhibitor undertakes to only display those machines, equipment and other products as comply above all with the Equipment Safety Code (GSG) and associated ordinances (GSGV), by means of which the relevant EU directives (e.g. Machinery Directive, LowVoltageDirective and PSA Directive) have been enforced. Any precautions necessary for the protection of persons must be taken by stand personnel in connection with demonstration activities. The stand personnel is also responsible for ensuring that no unauthorised switching processes occur whatsoever.

5.6.2.1. Safety devices
Machinery and equipment components may only be operated if all relevant safety devices are in place. The standard safety devices can be replaced by a secure covering made of organic glass or another suitable, transparent material. Where equipment is not operated, the safety devices can be removed to give visitors a clearer view of the design and construction of the otherwise covered components. The safety devices must then be clearly displayed next to the machine.

5.6.2.2. Test procedures
The exhibition technical equipment will be inspected for its accident prevention and safety characteristics by the relevant supervisory authority – the Factory Inspectorate – together where necessary with the relevant technical committees of the employers’ Liability Insurance Association and for its compliance with the relevant safety requirements. Exhibitors are advised to have their EU Conformity Declaration available on the stand for CE coding verification purposes. If in doubt, exhibitors should contact the relevant authorities in good time prior to commencement of the event.

5.6.3. Operating prohibition
Further to the regulations described, the exhibitor’s prior approval is required to prohibit the operation of machinery, equipment and other devices at any time MMG deems it to constitute a risk for persons and/or property.

5.6.3.1. Acceptance certificates
Pressure containers may only be operated on the stand if the tests/acceptance inspection certificates required by the Operating Safety Directive valid at the given time have been carried out on them. Any proof of testing (certificates and/or recordings) issued as a results should be kept on the stand near the pressure container concerned and presented at the request of the relevant supervisory authorities.

5.6.3.2. Testing
Certificates issued on the basis of the structural and water test or comparable test for pressure containers of any type must not be considered sufficient proof. It applied for in good time, 4 weeks prior to the commencement of the event at the latest, pressure containers subject to testing can be put through the acceptance test by the Factory Inspectorate up to one day prior to the commencement of the event providing the structural and water pressure test certificate is presented and a qualified fitter is present on the exhibition stand.

5.6.3.3. Hired equipment
If hired equipment is used on the stand, the above regulations apply accordingly. Above all, any proof of testing issued (5.6.3.1.) should be kept on the stand near the pressure container concerned and presented at the request of the relevant supervisory authorities.

5.6.3.4. Verification
The requisite acceptance certificates should be available on the stand for Factory Inspectorate verification purposes.

5.6.4. Exhaust gases and vapours
Vapours and gases which are emitted by exhibits and equipment and are flammable, toxic or merely unpleasant for event participants may not be released in the halls, but must be fed out into the open air via appropriate piping in accordance with the German Emissions Control Act valid at the given time.

5.6.5. Exhaust systems
Suppression systems which would not be considered sufficient or any other spills or explosions.

5.6.6. Use of compressed gases, liquid gases and flammable liquids
The storage and use of compressed gas and/or liquid gas in the exhibition halls or on the exhibition grounds is prohibited without MMG’s written approval. See the declaration of the Deutscher Verein des Gas- und Wasserfaches e.V. and DVFG Deutscher Verband Flüssiggase e.V. as well as the “Directives for the Use of Liquid Gas” ZH 14/55 (published in German by: Hauptverband der gewerblichen Berufsgenossenschaften) must be observed for the installation and maintenance of liquid-gas systems.

5.7.2. Flammable liquids
5.7.2.1. Storage and use
Equipment operated or demonstrated with flammable liquids must be provided with appropriate form in the Exhibitors’ Service Booklet in good time. Compressed-gas cylinders must be protected against impact, falling over, unauthorised access and heat in accordance with the relevant accident prevention regulations. Compressed-gas cylinders should be stored in an upright position.

5.7.2.2. Storage limits
Flammable liquid with a maximum weight of 11 kg may be used for operating and demonstration purposes. If several containers need to be used, the total net weight may still not exceed 11 kg. At least one fire-extinguisher suitable and licensed for Fire Class C according to DIN 14408 and/or EN3 must be available on the stand.

5.7.2.3. Storage containers
The quantity required for one day must be stored in a clearly visible location in sealing, unbreakable containers, which must be secured against unauthorised access. The storage containers must be kept in non-flammable spill basins.

5.7.2.4. Storage location
Smoking is strictly forbidden at the storage location. Appropriate signs must be provided. Hand-held fire-extinguishers must be available.

5.7.2.5. Conditions to which operation is subject
The storage and use of flammable liquids (see Flammable Liquids Directive valid at the given time) in the exhibition halls and on the exhibition grounds is prohibited without written approval to this effect. Approval for the storage and use of flammable liquids can only be granted in connection with the operation or demonstration of exhibits. See the Brandenbund Münchn (Munich Municipal Fire Department) form in the Exhibitors’ Service Booklet for further information.

5.7.2.6. Pouring liquids into equipment
Equipment operated or demonstrated with flammable liquids must be provided with appropriate exhaust piping. The ducting may only be installed by MMG or a contractor appointed by it. A ground plan indicating the required position of the ducting should be attached to the orders (forms in Exhibitors’ Service Booklet or available from MMG’s Technical Exhibition Services Division).

5.7.3.1. Application for approval of compressed-gas cylinders
Equipment operated or other flammable gases in compressed-gas cylinders are required for the presentation of exhibits, written approval must be obtained by submitting the appropriate form in the Exhibitors’ Service Booklet in good time. Compressed-gas cylinders must be protected against impact, falling over, unauthorised access and heat in accordance with the relevant accident prevention regulations. Compressed-gas cylinders should be stored in an upright position.

5.7.3.2. Empty containers
Empty containers that have been used for storing flammable liquids may not be kept or stored on the stand or in the hall. Only empty containers are allowed for devices and equipment that are not operated for demonstration purposes and must be clearly labelled as such.

5.8. Asbestos and other dangerous substances
The use of materials or products with an asbestos content or of any other dangerous substances is prohibited. The law for the protection against dangerous substances (ChemicalsAct) valid at the given time in conjunction with the Chemicals Prohibition Directive valid at the given time and the Dangerous Substances Directive valid at the given time all apply in this connection.

5.9. Film, slide and television shows and other presentations
Presentations and acoustic advertising require MMG’s prior approval and must occur in such a way as not disturb any neighbouring exhibitors. The noise level at the stand perimeter may not exceed 70 dB(A). Despite having given its prior approval, MMG is entitled to restrict or prohibit such presentations as cause noise,
visual disturbance or, for other reasons, constitute a significant risk or disturbance to the event or its participants.

The regulations stipulated by the relevant authorities must be observed. Rooms used for assemblies, other gatherings must have at least two exits in the immediate vicinity of the hall aisles. These exits should be located as far apart as possible. In rooms with rows of seats or tables and chairs, the aisles and exits serving such rooms must have a minimum clearance width of 1 m per 150 persons using them in an emergency. In rooms with fixed seating, aisles must be at least 1.2 m wide, corridors at least 2 m wide and all other emergency routes at least 1.1 m wide. To the extent that in excess of 100 seats are to be arranged, a separate plan (seating plan to 1:100 scale) is to be produced indicating the total number of seats and total number of persons using each of the emergency routes. Approval for approval must be submitted via the Braendereckstrasse München (Munich Municipal Fire Department) in the Exhibitors’ Service Booklet.

Exits in rooms where films are shown must be lit adequately when such rooms are darkened (exit signs according to DIN 4844 or BGB A8). Curtains in the vicinity of the exits must end 10 cm above the floor and are to be provided with a clearly visible strip approx. 2 cm wide running along the vertical edges used for opening and closing.

Important to note: New legislation governing places of assembly (VStättV) will shortly becoming into force in Bavaria and will include provisions deviating from those mentioned above. Once in force, the new legislation is then authoritative.

5.10. Radiation protection

5.10.1. Radioactive materials

The use of radioactive materials is only possible with a special permit and MMG’s approval. The permit may be applied for via the appropriate authorities in accordance with the Radiation Protection Directive at the given time and subject to the approval of the administration of Munich or a third party. Insofar as a permit has been issued, the exhibitor must prove that the intended use of radioactive materials at the trade fair centre is covered by the permit concerned. See Section 8 of the Braendereckstrasse München (Munich Municipal Fire Department) form in the Exhibitors’ Service Booklet for further information.

5.10.2. X-ray equipment and spurious radiation equipment

The operation of X-ray and spurious radiation equipment requires a special permit and MMG’s approval. The Directive on the Prevention of Damage by X-rays (RöV) valid at the given time must be observed. The operation of X-ray and spurious radiation equipment is only approved to mandatoire approval or notification pursuant to Sections 3.4.5 and 8 of the RöV. The relevant authority for Munich as the exhibition venue is the Munich State Factory Inspectorate to which the applications for approval must be submitted. Notification must be submitted via the “Registration of Laser and X-Ray Equipment” form in the Exhibitors’ Service Booklet.

5.10.3. Laser equipment

The operation of laser equipment requires a special permit and MMG’s approval. Notification of the operation of laser equipment is to be submitted to the relevant authority in accordance with BGV B 2 via the “Registration of Laser and X-Ray Equipment” form in the Exhibitors’ Service Booklet.

The operation of laser equipment will be checked by an independent inspector. The laser equipment may only be used if the conditions stipulated by the independent inspector are complied with.

5.10.4. High-frequency equipment, radio systems, electromagnetic fields

The operation of high-frequency equipment, radio systems and electromagnetic fields equipment is permitted and MMG’s approval is required. The use of high-frequency equipment and radio systems is only permitted if it complies with the provisions of the Telecommunication Installations Act and the Electromagnetic Compatibility Directive (EMG) valid at the given time.

The use of paging systems, microport equipment, two-way radio intercom equipment and telecontrol equipment is subject to approval by the Telecommunications and Post Regulatory Authority. A copy of the approval documents issued by the Regulatory Authority must be submitted to MMG in good time prior to the commencement of the given event.

Moreover, the operation of high-frequency equipment and radio systems is only permitted if the sufficiently large frequency gap is verifiably left between the frequencies/applications they use and those already in use at the trade fair centre.

This verification must be submitted to MMG. Details regarding the frequencies/applications in use at the trade fair centre are available from MMG’s Technical Exhibition Services Division.

5.11. Cranes, fork-lift trucks, exhibition goods, packaging, goods containers

The forwarding agents under contract to MMG, hereinafter termed “official forwarding agents”, exercise sole forwarding agent rights at the trade fair centre e.g. transport, installation of stand structures and furnishings on the stands in accordance with the provisions of any contracts of loan or auxiliary equipment required as well as customs clearance for temporary or permanent importation purposes. Only official forwarding agents may be appointed to render forwarding agent services at the trade fair centre.

MMG assumes no liability whatsoever for any risks arising from the activities of the official forwarding agents. No empty goods or packaging of any kind may be stored on the stands.

The exhibitor is not entitled to designate MMG as the consignee for goods consignments (exhibition goods, stand-building materials, information material and the like) or any other consignments that are not meant for MMG but for the exhibitor or a third party. MMG is entitled but not obliged at the expense and risk of the given event to accept and store such consignments or appoint an official forwarding agent to store them, above all in respect of exhibition goods and packaging. No claims can be asserted against MMG to this effect. In such cases without checking their condition and completeness, did not check the cargo and forwarding-agent invoices issued or did not store or keep the given goods correctly.

5.12. Musical reproduction

For all types of musical and audio-visual reproduction, subject to the provisions of the Copyright Act valid at the given time, permission is required from the German Performing Rights Society (GEMA). The application for GEMA approval can be submitted via the “GEMA/Usage of Music during Trade Fairs and Expositions” form in the Exhibitors’ Service Booklet. Any non-approved musical reproductions may be subject to claims for damages being asserted by GEMA (Section 97 of Copyright Act).

5.13. Beverage dispensing systems

The exhibitor is to be held liable for beverage dispensing systems on the stand, the relevant statutory legislation, above all the provisions of the Beverage Dispensing Systems Directive valid at the given time, must be observed. In accordance with Section 8 of the Beverage Dispensing Systems Directive, beverage dispensing systems must be approved by the appropriate authorities. It is the exhibitor’s responsibility to ensure that the beverage goods concerned are written to the relevant licensing authority (District Administration Department of City of Munich, HA III/3) with 3 days notice at the latest and an appropriate certificate issued by an independent inspector is attached to such notification.

Further information can be found on the “Registration of Beverage Dispensing Equipment/Notification of Intention to Serve Food and Beverages” form in the Exhibitors’ Service Booklet.

5.14. Food supervision

In connection with the distribution of food samples for immediate consumption and the on-site sale of food and beverages, the relevant statutory legislation, above all the provisions of the Food Hygiene Directive valid at the given time, must be observed. As far as the commercial production or distribution of food is concerned, the exhibitor must observe the provisions and requirements of the Food Hygiene Act. It is up to the exhibitor to inform himself about all relevant regulations, including those stipulated by local safety authorities, and to observe them. Further information can be found on the “Registration of Beverage Dispensing Equipment/Notification of Intention to Serve Food and Beverages” form in the Exhibitors’ Service Booklet.

5.15. Disturbance due to exhibition goods

Exhibition goods that, by virtue of their appearance, smell, noise, vibration or similar characteristics, constitute a significant disturbance to the running of the given event, and above all put viewers or third-party objects at considerable risk or inconvenience to them, are to be removed immediately at MMG’s request. This obligation of the exhibitor concerned still applies even if he indicated such characteristics in his application and his application was approved. Should the exhibitor fail to meet his obligation by not immediately removing the exhibition goods concerned, MMG is entitled to remove the exhibition goods concerned at the expense and risk of the exhibitor or close down his stand without the exhibitor being entitled to claim damages from MMG or the relevant organiser. In such cases, MMG is entitled to submit a claim for damages to the exhibitor, including the expenses incurred, that has been closed down should be discounted. If a fair, exhibition or other event is not organised by MMG but by another organiser, the organiser concerned is entitled to exercise MMG’s rights described above.

6. Environmental protection

MMG is committed to the protection of the environment. The exhibitor undertakes to ensure that he and his sub-contractors fully comply with all environmental protection-related regulations and requirements. At the trade fair centre, all the provisions of the Food Hygiene Directive valid at the given time, must be observed. As far as the commercial production or distribution of food is concerned, the exhibitor must observe the provisions and requirements of the Food Hygiene Act. It is up to the exhibitor to inform himself about all relevant regulations, including those stipulated by local safety authorities, and to observe them. Further information can be found on the “Registration of Beverage Dispensing Equipment/Notification of Intention to Serve Food and Beverages” form in the Exhibitors’ Service Booklet.

6.1. Waste management

All persons generating waste at the trade fair centre are responsible for the correct, environmentally friendly disposal of waste and for ensuring that the goods that are to be disposed of are disposed of in an environmentally friendly manner. The amount of waste is only possible with a special permit and MMG’s approval if the person generating waste and the exhibitor are deemed responsible for the person’s behaviour too. If the person generating waste fails to comply with the regulations required by law and the relevant authorities as well as with the following provisions.

The exhibitor on whose behalf the person generating waste is directly or indirectly working. In such cases, the person generating waste and the exhibitor are deemed to be jointly and severally liable.

6.1.1. Waste disposal

Exhibitors and the contractors they appoint are obliged to do their utmost to avoid generating waste and in the event of any waste being generated, to ensure that the waste is correctly disposed of. Such materials as are to be recycled and pollute the environment as little as possible should be used for stand-building purposes.

The city of Munich regulation, commercial waste may only be disposed of at municipal dumps and waste incineration plants if it has been separated into the various waste groups. Recyclable materials must therefore be separated into recyclable, incinerable and other waste groups after the event. Paper and cardboard waste are to be disposed of in the waste paper container, glass waste in the waste glass container and other recyclable waste in the recyclable waste container.
As far as non-recyclable waste is concerned (apart from special waste and the other waste mentioned under Item 6.1.2.), insofar as it is left at the trade fair centre and the person generating it does not take it with him and dispose of it outside the trade fair centre, the person concerned must order containers for non-recyclable waste against payment of a fee or buy appropriate waste bags and put the non-recyclable waste into the mor, in the case of loose quantities of waste, register these with MMG, the Hall Inspectorate or with the relevant contractor appointed by MMG. Further information can be found on the Waste Disposal form and the information sheets on display at the Hall Inspectorate offices.

Should the person generating waste fail to meet his payment obligations vis-à-vis MMG in respect of waste disposal, MMG is entitled to assert claims against the person concerned as well as against the given exhibitor, insofar as the person generating waste is working directly or indirectly on behalf of the exhibitor concerned. Both are deemed to be jointly and severally liable.

6.1.2. Waste requiring special supervision
Each person generating waste is obliged to notify MMG of any special waste or other waste that by virtue of its nature, characteristics or quantity constitutes a particular danger to public health or the environment or is explosive or combustible, and to have it disposed of correctly by an appropriate contractor appointed by MMG. The waste materials concerned are above all as follows: Oils, detergents, spray cans with contents, impregnating agents, chemicals, salts, mercury (e.g. contained in switches and thermometers), emulsions, acids, lyes, paints, adhesives, waxes, solvents (such as petrol, spirit, tri acetone, paint thinner, glycerine), batteries, rechargeable batteries, electric circuits, fluorescent tubes, PVC leftovers (e.g. floor and wall tiles), television and radio sets, motors, refrigerators, etc.

The same applies to the disposal of rubble, bulky waste items and carpeting. A charge is raised for the disposal of such waste. Should the person generating waste not meet the payment obligations arising from the disposal of such waste, MMG is entitled to assert claims against the person concerned as well as against the given exhibitor, insofar as the person generating waste is working directly or indirectly on behalf of the exhibitor concerned. Both are deemed to be jointly and severally liable.

6.1.3. Waste brought on to the trade fair centre
Such materials and waste as are not used or generated in connection with the given event in the stand construction or dismantling periods or its actual duration may not be brought on to the trade fair centre.

6.2. Water, waste water, ground protection
6.2.1. Oil/Grease separators
Waste water fed into the sewers may not contain more pollutants than is usual for the waste water produced by private households. Oil/Grease separators are required if such oily/greasy waste water as exceeds this level has to be fed into the sewers. As far as mobile catering facilities are concerned, all waste grease and oil must be drained off and disposed of separately. Any exhibitors manufacturing, processing or demonstrating oily or greasy goods or operating a commercial dish-washer with a duty cycle of 2 minutes maximum on their stands, must drain off any waste water generated via grease separators.

6.2.2. Cleaning/Detergents
MMG organises the cleaning of the exhibition grounds and the aisles in the halls. The exhibitor is responsible for cleaning his stand, which must be carried out and completed every day prior to the commencement of the given fair or event. If the exhibitor does not have the cleaning work performed by his own personnel, he is only allowed to appoint MMG-licensed contractors for such purposes. Any non-MMG-licensed cleaning contractors will be asked to leave the exhibition area. Only biologically degradable products may be used for cleaning work. Any liquids, substances or other materials as are absolutely essential for cleaning the stand and/or cleaning, operating and maintaining exhibits, should be used so professionally and correctly that no harm is caused to the environment. Residual materials including any aids (e.g. impregnated cleaning wool) used are to be correctly disposed of as special waste. Any detergents containing harmful solvents may only be used in exceptional circumstances in accordance with the relevant regulations.

6.3. Environmental damage
MMG must be notified immediately of any environmental damage/pollution (caused by e.g. petrol, oil, solvents, paint).

As of May 2003
Messe München GmbH
GENERAL TERMS OF PARTICIPATION (A) MMG  
As of May 2003

A 1 Application

All potential exhibitors wishing to take part in the event must express their wish to do so by fully completing and signing the "Application form" and submitting it to MMG by means of a formal offer (see B1). Without a written agreement of MMG, their serious interest in taking part in the event as exhibitors. All exhibitors must be described precisely on the application form. Co-exhibitors and additionally represented companies must be named on the application form. The same applies for changes in the complete application. All changes must be considered. This application procedure does not apply to organizers of joint stands. They are not exhibitors as defined by the Terms of Participation.

A 2 Eligible exhibitors and exhibitors

The exhibitor accepts that the Terms of Participation and B and the Technical Guidelines are legally binding as soon as an application has been submitted. MMG reserves the right to exclude any exhibitors from the exhibition. The exhibitor must accept this offer within the set time limit. The exhibitor's acceptance of the offer of a stand represents his contractual offer, from which the exhibitor cannot withdraw once it has been taken. The exhibitor's contractual offer is part of the contract and participation in the trade fair or exhibition takes effect only when the exhibitor is admitted by MMG. MMG's notice of admission is, at the same time, the acceptance of the exhibitor's contractual offer, which is possible up to the beginning of the event. Exhibitors do not have a legal claim to admission unless such a claim results from the law. Exhibitors who have not fulfilled their financial obligations to MMG, e.g., in respect of previous events, or have infringed the regulations governing the use of the Trade Fair Centre M.O.C. or participation, may be excluded from admission. MMG is entitled to withdraw from the contract or to terminate the contractual relationship without notice if admission was based on incorrect information. Incomplete and late applications do not fulfill the conditions for admission. Only declared and admitted articles shall be exhibited. MMG has the right to remove any other exhibitors at the exhibitor's risk and expense. Hired or leased articles shall not be exhibited. MMG is entitled to remove any other exhibitor's risk and expense. An exhibitor's contractual offer is excluded in the case of objects which are not part of the exhibitor's range of goods, but which are required for their display (e.g. for demonstration purposes).

Co-exhibitors shall not be admitted, nor additional organizations represented, unless expressly specified in the offer of admission. MMG reserves the right to deviate from the type, size, and location of the exhibition area desired by the exhibitor, to exclude objects from admission, and to impose conditions on admission. The exhibitor's reservations, conditions, and particular wishes (e.g. regarding location, exclusion of competitors, stand construction or design) will be taken into account only if expressly confirmed in the notice of admission. Space will be allocated according to MMG's requirements and the prevailing conditions, and in accordance with the classification system for the trade fair as applied by MMG at its own discretion, and not according to the order in which applications are received.

A 3 Rental contract

The rental contract comes into force when MMG has notified the exhibitor in writing that he is admitted. This generally occurs when layout planning has been completed. The allocation of the other stands, in particular of neighbouring stands, can change by the time the trade fair opens. MMG is also entitled to relocate or close entrances to and exits from the Trade Fair Centre M.O.C. or parts of them. All changes must be notified in writing to MMG immediately on occupying the exhibition area. If MMG cancels the contract because the exhibitor's offer of a stand is considered unsuitable, MMG is liable for the debts and negligence of his co-exhibitors or other companies he represents.

A 4 Co-exhibitors and additionally represented companies

A co-exhibitor is one who presents his own goods or services, using his own staff, at the stand allocated to him by the exhibitor (the main exhibitor). This definition includes group companies and subsidiaries. Agents and representatives are not admitted as co-exhibitors. In the case of an exhibitor who is also a manufacturer, an additionally represented company must be named as such on the application form. MMG reserves the right to deviate from the stand area rented or part thereof will be included in full in the calculation, the floor area always being considered rectangular. MMG reserves the right to cancel the contract unless the law specifically entitles them to do so.

A 5 Cancelling the contract

If the exhibitor, and any other company whose contractual offer of participation is included in the exhibitor's special application, MMG can agree to invoice a third party for the participation fee. The exhibitor must inform MMG in writing to MMG immediately on occupying the exhibition area, and at the latest
the last day for stand assembly, so that MMG can remedy such defects. Later complaints cannot be considered and cannot give rise to claims against MMG.

A 9 Liability and insurance
MMG is liable for personal injury (damage arising from injury to life, body or health) caused by neglect of duty for which MMG, its legal representatives or employees are responsible, as well as for other damage caused by intentional or grave breach of duty by MMG, its legal representatives or employees. MMG is liable for any damage caused by grave breach of cardinal duties by MMG, its legal representatives or employees. In these cases MMG is liable only if the damage is typically to be expected from such neglect of duty or breach of duty. The same applies to vehicles left on the trade fair grounds by exhibitors, their employees or representatives.

Exhibitors for their part are liable for any culpable damage to persons and property caused by them themselves, their employees, their representatives, their exhibits or equipment. In order to offer all exhibitors appropriate insurance cover, MMG has concluded a general agreement with Bayerische Versicherungsbank AG – Allianz-Versicherung AG, Munich, according to which any exhibitor may take out insurance. Coverage includes theft and third-party liability. A leaflet on the scope and cost of insurance and application forms will be sent to exhibitors in good time. Each exhibitor is required to take out insurance of this kind, either with Bayerische Versicherungsbank AG– Allianz-Versicherung AG or some other insurance company licensed in the European Union, and to pay the premiums due (including insurance tax) in good time.

A 10 Photography, filming, video recording, and sketching
Only persons authorised by MMG and in possession of a valid MMG pass may film, photograph, or make sketches or video recordings in the exhibition halls. Under no circumstances may photographs or other images or recordings be made of other exhibitors’ stands. If this rule is infringed, MMG can demand that the recorded material be surrendered and take legal steps to achieve this end. Photographs of stands which are to be taken outside normal opening hours and need special lighting require MMG’s prior consent. Such photographs require the main ring circuit to be switched on by the hall electrician. The exhibitor will be charged the costs incurred. Infringement of this rule borne by a photographer. MMG is entitled to have photographs, drawings, films and video recordings made of events at the trade fair, of stands and exhibits, and to use them for advertising or general press publications.

A 11 Catering, deliveries to stands
The caterers appointed by MMG are responsible for all catering within the trade fair grounds. Deliveries of beer or other beverages may be made only by companies connected with the MMG and/or with MMG’s written approval. In accordance with section 12 of the German Law on Hotels and Restaurants (Gaststättengesetz), they must apply to the city authorities for permission: Kreisverwaltungsreferat München, Ruppertstr.19, 80313 München, Germany.

Only a limited number of deliveries may be made to the exhibition stands. MMG is entitled to permit deliveries to stands only at certain times.

A 12 Industrial property rights
MMG expects exhibitors to respect the industrial property rights of other exhibitors. If it is proved to MMG, by presentation of a court decision, that an exhibitor has infringed the industrial property rights of another exhibitor with the articles on display, printed papers, advertising materials, or otherwise, then MMG is entitled, although not obliged, to remove from the offender's stand the exhibits, printed materials or advertising material causing such infringement and to impound them until the end of the trade fair, to close the offender's stand, and/or to expel him and his staff from the trade fair grounds. MMG is also entitled to exclude the offender from future trade fairs. If such measures prove unjustified, no claim for damages can be made against MMG, unless the latter is guilty of gross negligence or wrongful intent.

A 13 Workers’ and exhibitors’ passes
Exhibitors will receive free workers’ passes made out in the names of their own and hired workers employed to assemble and dismantle the stands. These passes are valid only during trade fair assembly and dismantling and do not entitle holders to enter the trade fair grounds during the event. Workers' passes must not be given or lent to unauthorised persons. Unauthorised persons are all third parties who do not have a permanent or temporary work contract with the exhibitor. For the duration of the trade fair, exhibitors will receive the number of free exhibitors’ passes specified in the Special Terms of Participation. Additional exhibitors’ passes are available against payment. Each exhibitor’s pass is made out in the bearer’s name. It cannot be transferred. Exhibitors’ passes must not be given or lent to unauthorised third parties or persons or companies wishing to offer or provide services within the trade fair grounds without MMG’s permission. Workers’ and exhibitors’ passes are not issued until the full participation fee has been paid, including any amounts due for co-exhibitors.

A 14 Assembly, staffing and dismantling of stand
The dates for assembly and dismantling, specified in the Special Terms of Participation, must be observed. Stands not occupied by the last day for assembly may be disposed of as MMG sees fit. Exhibitors admitted to the fair undertake to provide personnel for the event. The stand must be properly equipped and staffed by qualified personnel throughout the trade fair during the prescribed opening hours. Particular attention should be paid to ensuring that the stand is already fully staffed when the trade fair opens. Exhibitors are not permitted to remove trade fair goods or furnishings from their stands before the trade fair closes. If they break this rule, MMG is entitled to demand a penalty of EUR 500. MMG is entitled to exclude from future trade fairs any exhibitor whose stand is staffed by insufficiently qualified personnel during the trade fair’s opening hours, who exhibits an incomplete range of goods or goods not admitted to the trade fair, who vacates or clears his stand before the end of the trade fair, or who otherwise infringes the Terms of Participation, without prejudice to MMG’s right to cancel the contract in accordance with Section A 5 or to a claim for all costs thereby incurred by MMG.

A 15 Verbal agreements
All verbal agreements, individual and special arrangements are valid only with MMG’s written confirmation.

A 16 Regulations for use
Exhibitors must observe strictly the regulations governing the use of the trade fair grounds (New Munich Trade Fair Centre). Exhibitors are not permitted to spend the night in the halls or on the open-air grounds. Exhibitors must take the other participants in the event into consideration, must not act contrary to public policy and must not misuse their participation in the event for ideological, political or other purposes which have nothing to do with the event.

A 17 Statutory period of limitation
All the exhibitor’s claims against MMG arising from the stand rental, and all legal proceedings in connection therewith, lapse after a period of six months from the end of the month in which the closing date of the fair falls.

A 18 Place of performance, applicable law
If the exhibitor is a trader, legal person under public law or special fund under public law, Munich shall be the place of performance, also for all financial obligations. Only German law shall apply.

A 19 Jurisdiction, arbitration agreement
The following shall apply to exhibitors with their principal place of business within the Federal Republic of Germany: If the exhibitor is a trader, legal person under public law or special fund under public law, the Munich courts shall have jurisdiction. MMG is also entitled, if it so wishes, to bring an action against the exhibitor at the court which has jurisdiction at the exhibitor’s principal place of business. The following shall apply to exhibitors with their principal place of business outside the Federal Republic of Germany but within the area of application of Regulation (EC) No. 44/2001, the EC Convention on Jurisdiction and the Enforcement of Judgements in Civil and Commercial Matters and the Lugano Convention: If the exhibitor is engaged in a trade or business and does not fall under the general jurisdiction of the Federal Republic of Germany, the Munich courts shall have jurisdiction for all disputes arising from or in connection with this contract. MMG is also entitled, if it so wishes, to bring an action against the exhibitor at the court which has jurisdiction at the exhibitor's principal place of business. The following shall apply to exhibitors with their principal place of business outside the Federal Republic of Germany and outside the area of application of Regulation (EC) No. 44/2001, the EC Convention on Jurisdiction and the Enforcement of Judgements in Civil and Commercial Matters and the Lugano Convention: All disputes arising from or in connection with this contract whose value does not exceed EUR100,000.00 shall be decided by the Euro arbitration of the European network REAM. The court of arbitration of the Italian Chamber of Commerce in Munich shall be the arbitration centre. Arbitration proceedings shall be held in Munich and conducted in German. A sole arbitrator shall decide on the dispute as soon as reasonably possible. The parties undertake to abide by the arbitral award. Disputes exceeding a value of EUR100,000.00 shall be subject to the arbitration of the court of arbitration of the Italian Chamber of Commerce in Munich with its rules of arbitration. Arbitration proceedings shall be held in Munich and conducted in German. A sole arbitrator shall decide on the dispute as seems fair and reasonable. The parties undertake to abide by the arbitral award.– In case of divergence between the English and the German text, the German shall prevail.

A 20 Obligations of the exhibitor
Exhibitors are required to take out insurance against any damage caused by grave breach of cardinal duties by MMG, its legal representatives or employees. MMG is entitled to exclude from future trade fairs any exhibitor whose stand is staffed by insufficiently qualified personnel during the trade fair’s opening hours, who exhibits an incomplete range of goods or goods not admitted to the trade fair, who vacates or clears his stand before the end of the trade fair, or who otherwise infringes the Terms of Participation, without prejudice to MMG’s right to cancel the contract in accordance with Section A 5 or to a claim for all costs thereby incurred by MMG.