FREQUENTLY ASKED QUESTION

Can we appoint an agency to take care of our session?
Yes, ESC should be informed in writing (application form or mail).
The appointed agency should make themselves familiar with the Guidelines for Industry Participation.

Do we need an exhibition stand?
Yes a stand of minimum 50 m² is needed (9 m² for Workshop).

Can we propose different duration for our session?
No your session should fit in the standard time unit.

Should we reserve a space for our reception?
No, all lecture rooms have a dedicated reception area.

Can we serve alcoholic beverages?
Yes, Saturday after 16:00, Monday after 20:00 and Tuesday after 18:00.

Does the ESC audiotape or video record our session?
No, this must be arranged on your own with Explicit ESC approval.

When should we send in our abstract form?
No abstracts forms need to be submitted.

Can we add product names in the scientific programmes?
No product or brand names are allowed.

Can we have posters in front of the lecture room?
You can have 2 posters or 2 portables display units.

Can we distribute flyers?
Only on your booth, your Industry Welcome Desk and in front of your lecture room, nowhere else in the building (no EBAC Accredited Educational Programmes posters allowed on booths).

Can we buy ESC mailing lists?
No longer available due to privacy laws in France (2002).

Does the ESC provide official overflow areas?
No, but this could be arrange by your own if lecture rooms are remaining.
Automatic Overflow on the Plasma Screens outside of the lecture rooms will be made available at the start of the session. Onsite and upon requests the automatic overflow could be switched off by the lecture room technicians.

Can we distribute give-aways?
Yes maximum retail value 10 €.

Can we organise hotel door drops?
ESC discourages promotional material, stands or door drops in hotels.

Can we reserve a meeting room or a hospitality Suite?
If Function Spaces available in the building.

Can I use the ESC Logo on my promotional tools?
No, you should use the ESC Congress 2008 Event Visual under strict rules.