



## Service Catalogue for Exhibitors | 35248

### Contact

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### General Notes

Additional stand equipment, technical stand equipment and stand catering as well as custom stand designs for stands from 19m<sup>2</sup> are available upon request.

**Please for any order, return the order form to [exhibitor@bcc-berlin.de](mailto:exhibitor@bcc-berlin.de) before 19<sup>th</sup> April 2013.** The order must be placed at least 14 days prior to the first day of setup. | In the event of a later order the bcc reserves the right to charge a premium of 20%.

This offer is subject to availability.

## Stand Construction

### Stand System Octanorm

	Details	Price per Event
	<b>printing of smooth surfaces   adhesive foil pattern</b> article-no. 1529819	<b>65.00 EUR</b> per m <sup>2</sup>
	<b>digital colour print for Octanorm wall panel   96.4 cm x 240 cm (W x H)</b> article-no. 1178355	<b>105.00 EUR</b> per item

**Please note, that the bcc GmbH can provide custom stand design upon request for stands from 19m<sup>2</sup>.**

#### Please Note

For the printing of fascia boards or wall elements the print file must be sent to us at least 14 days prior to the start of the event. | The file is to be sent on CD, DVD or by e-mail.

For the printing of wall elements or the counter the print file must be sent to us at least 14 days prior to the start of the event. | The file is to be sent on CD, DVD or by e-mail.

The print file should be sent as a vector graphic in EPS and PDF format on a scale of 1:1. | Image data should at least have a resolution of 72 dpi when a scale of 1:1 is used.





A blank frame around the document format needs to be created when using certain graphics software, such as CorelDraw, Freehand and Illustrator. This is required as these programs do not import the document format into the EPS file.

Fonts must be converted into curves/paths.










For preset colours, please send a colour sample and precise colour specifications to the bcc GmbH. | If layers overlap, please ensure that none of them are accidentally set to overprint as this may lead to a distortion of colours.

## Stand Equipment







### Furniture

Example Picture	Details	Price per Event
	<b>high-top table   glass table top   70 cm (Ø)   108.5 cm (H)</b> article-no. 1034785	<b>51.00 EUR</b>
	<b>high-top table   wooden table top   cream   70 cm (Ø)   109 cm (H)</b> article-no. 1459281	<b>51.00 EUR</b>
	<b>bistro table   glass table top   70 cm (Ø)   71.5 cm (H)</b> article-no. 1189179	<b>51.00 EUR</b>
	<b>bistro table   wooden table top   cream   70 cm (Ø)   63.5 cm (H)</b> article-no. 1459355	<b>51.00 EUR</b>

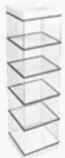


## Stand Equipment

Example Picture	Details	Price per Event
	<b>table   IXT120   cream   120 cm x 71 cm x 40 cm (W x H x D)</b> article-no. 612315	<b>15.00 EUR</b>
	<b>table   IXT180   cream   180 cm x 71 cm x 40 cm (W x H x D)</b> article-no. 612317	<b>20.00 EUR</b>
	<b>counter 1   Octanorm   approx. 100 cm x 104 cm x 50 cm (W x H x D)</b> article-no. 1334241	<b>50.00 EUR</b>
	<b>counter 1   Octanorm   lockable   approx. 100 cm x 104 cm x 50 cm (W x H x D)</b> article-no. 1530941	<b>74.00 EUR</b>
	<b>digital print for Octanorm counter 1   96.4 cm x 86 cm (W x H)</b> article-no. 1499864	<b>70.00 EUR</b>
	<b>counter 1   Pila Petite   140 cm x 120 cm x 50 cm (W x H x D)</b> article-no. 1486159	<b>155.00 EUR</b>
	<b>digital print for counter 1   Pila Petite   132 cm x 112 cm (W x H)</b> article-no. 1499865	<b>80.00 EUR</b>
	<b>counter 2   Pila Petite   230 cm x 120 cm x 50 cm (W x H x D)</b> article-no. 1486160	<b>235.00 EUR</b>
	<b>digital print for counter 2   Pila Petite   222 cm x 112 cm (W x H)</b> article-no. 1499872	<b>150.00 EUR</b>






## Stand Equipment

Example Picture	Details	Price per Event
	<b>chair   IXC   cream</b> article-no. 996032	<b>10.00 EUR</b>
	<b>bar stool   Bonello   black</b> article-no. 1323343	<b>21.00 EUR</b>
	<b>bar stool   LEM   black</b> article-no. 1333163	<b>41.00 EUR</b>
	<b>retro armchair   cream</b> article-no. 1465609	<b>65.50 EUR</b>
	<b>club armchair   black</b> article-no. 1071795	<b>45.00 EUR</b>
	<b>club couch   black</b> article-no. 1446468	<b>80.00 EUR</b>

## Stand Equipment

Example Picture	Details	Price per Event
	<b>display case   glass   50 cm x 193 cm x 50 cm (W x H x D)</b> article-no. 1402967	<b>225.00 EUR</b>
	<b>brochure holder   subject format A4</b> article-no. 1367693	<b>40.00 EUR</b>
	<b>rubbish bin</b> article-no. 1000942	<b>9.00 EUR</b>

## Miscellaneous

	<b>carpet   ribbed   anthracite   per m<sup>2</sup></b> article-no. 1465171	<b>12.00 EUR</b>
	<b>carpet   ribbed   light grey   per m<sup>2</sup></b> article-no. 1465461	<b>12.00 EUR</b>
	<b>carpet   ribbed   blue   per m<sup>2</sup></b> article-no. 1465476	<b>12.00 EUR</b>
	<b>carpet   ribbed   red   per m<sup>2</sup></b> article-no. 1465208	<b>12.00 EUR</b>
	<b>spotlight   150 W</b> article-no. 1368363	<b>12.00 EUR</b>

## Stand Equipment

Details	Price
<b>additional stand cleaning   per m<sup>2</sup></b> article-no. 612521	<b>1.10 EUR</b> per day
<b>disposal of waste</b> article-no. 612551	<b>30.00 EUR</b> per m <sup>3</sup>

### Please Note

A simple daily cleaning of all stand floorings is included by default. | The additional cleaning also includes cleaning of the stand equipment.

Emptying of rubbish bins of the exhibitors stands during the event is inclusive and not separately charged. Disposal of waste during the setup and dismantling in excess of the considered normal level of waste disposal during the event will be charged at cost.

### Personnel

Details	Price per Hour
<b>stand security</b> article-no. 1402965	<b>21.00 EUR</b>
<b>hostess</b> article-no. 612513	<b>21.00 EUR</b>
<b>hand for setup and dismantling</b> article-no. 1402966	<b>18.00 EUR</b>

### Please note

Working hours and needed language skills of the hostesses are to be discussed in due time prior to the event. | The handing over of stand to the stand security will be done by the customer before the working time starts.

The price for personnel requires a minimum fee of 4 working hours. | Furthermore an invoice according to the actual working hours will follow (however, rounded off to the nearest half-hour).

## Technical Stand Equipment

### Electrical Installation

Details	Price per Event
<b>alternating current connection   230 V/10 A to 2 kW</b> article-no. 612347	<b>85.00 EUR</b>
<b>rotating current connection   400 V/16 A to 7 kW</b> article-no. 612349	<b>110.00 EUR</b>
<b>rotating current connection   400 V/32 A to 15 kW</b> article-no. 612351	<b>150.00 EUR</b>

### Telecommunication

Details	Price from 2013-05-04
<b>ISDN connection</b> article-no. 612403	<b>221.00 EUR</b>
<b>analogue telephone connection with telephone   wired</b> article-no. 612413	<b>117.00 EUR</b>
<b>analogue telephone connection with fax machine</b> article-no. 612415	<b>169.00 EUR</b>

### Please Note

Non-standard dialling codes (dial-around services, premium-rate telephone numbers) are blocked by default. | If these are required, the client is asked to discuss this aspect with us in good time prior to the event.

Network packages include an internet bandwidth of up to 5 Mbit/s (synchronous, flat rate).

It is possible to set up a printer in the network.



## Technical Stand Equipment

### Personnel

Details	Price per Hour
<b>system engineer</b> article-no. 612427	<b>90.00 EUR</b>

### Please Note

The minimum working time per person is four hours.

### Printer and Copier

Details	Price from 2013-05-04
<b>print, copy and scan system   colour   DIN A4 format</b> article-no. 1924924	<b>247.00 EUR</b>

### Please Note

Prices for printers include up to 500 print-outs or copies and 500 sheets of paper, including 100 colour print-outs and ink cartridge.

## Technical Stand Equipment

### Media Technology and Accessories

Details	Price from 2013-05-04
<b>notebook</b> article-no. 1353071	<b>208.00 EUR</b>
<b>screen   minimum 24"   Full-HD</b> article-no. 1374649	<b>208.00 EUR</b>
<b>screen   minimum 40"   Full-HD</b> article-no. 1374651	<b>546.00 EUR</b>
<b>screen   minimum 50"   Full-HD</b> article-no. 1374650	<b>780.00 EUR</b>
<b>DVD-/CD-/mp3-player</b> article-no. 612617	<b>52.00 EUR</b>

#### Please Note

Notebook with an English operating system and an English keyboard is available upon request.

By default, the display of the device is provided at the base of the stand.

Prices for more than four days upon request.

## Stand Catering

### Soft Drinks

Details	Price per Crate
<b>Apollinaris sparkling mineral water   crate 24 x 0.25 l</b> article-no. 1648406	<b>16.00 EUR</b>
<b>Apollinaris sparkling mineral water   crate 12 x 0.75 l</b> Artikel-Nr. 1648407	<b>20.00 EUR</b>
<b>Apollinaris still mineral water   crate 24 x 0.25 l</b> article-no. 1648416	<b>16.00 EUR</b>
<b>Apollinaris still mineral water   crate 12 x 0.75 l</b> article-Nr. 1648420	<b>20.00 EUR</b>
<b>Granini apple juice   crate 24 x 0.20 l</b> article-no. 1292268	<b>18.00 EUR</b>
<b>Granini apple juice   crate 6 x 1.00 l</b> article-no. 1292270	<b>12.00 EUR</b>
<b>Granini orange juice   crate 24 x 0.20 l</b> article-no. 1292273	<b>18.00 EUR</b>
<b>Granini orange juice   crate 6 x 1.00 l</b> article-no. 1292275	<b>12.00 EUR</b>
<b>Coca-Cola   crate 24 x 0.20 l</b> article-no. 1292283	<b>18.00 EUR</b>
<b>Coca-Cola   crate 12 x 1.00 l</b> article-no. 1292287	<b>22.00 EUR</b>
<b>Coca-Cola light   crate 24 x 0.20 l</b> article-no. 1292290	<b>18.00 EUR</b>
<b>Coca-Cola light   crate 12 x 1.00 l</b> article-no. 1292293	<b>22.00 EUR</b>
<b>Fanta   crate 24 x 0.20 l</b> article-no. 1292296	<b>18.00 EUR</b>
<b>Fanta   crate 12 x 1.00 l</b> article-no. 1292299	<b>22.00 EUR</b>
<b>Sprite   crate 24 x 0.20 l</b> article-no. 1292302	<b>18.00 EUR</b>
<b>Sprite   crate 12 x 1.00 l</b> article-no. 1292305	<b>22.00 EUR</b>

## Stand Catering

### Hot Drinks

Details	Price per Pot
<b>coffee   pot 1.00 l</b> article-no. 1292357	<b>10.00 EUR</b>
<b>coffee   pot 2.00 l</b> article-no. 1292358	<b>20.00 EUR</b>
<b>tea   pot 1.00 l   assorted flavours</b> article-no. 1292372	<b>10.00 EUR</b>
<b>tea   pot 2.00 l   assorted flavours</b> article-no. 1402968	<b>20.00 EUR</b>

### Coffee Machine

Details	Price from 2013-05-04
<b>coffee maker   semi-automatic pump driven   incl. grinder   incl. milk, sugar, water, cups for 48 people as well as a Barista   provided at a maximum of 8 hours</b> article-no. 2024373	<b>400.00 EUR</b> per 1 <sup>st</sup> day 350.00 EUR per 2 <sup>nd</sup> day 300.00 EUR per 3 <sup>rd</sup> day
<b>coffee beans   pack 1 kg</b> article-no. 1402972	<b>34.00 EUR</b> per piece

### Please Note

The following hot beverages could be offered: single espresso | double espresso | filtre coffee | latte macchiato | café au lait | cappuccino | tea.

## Stand Catering

### Personnel

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**service staff**  
article-no. 612527

**21.00 EUR**  
per hour

### Please Note

The minimum working time per person is four hours.

## Stand Catering

### Snacks

Details	Price per Portion
<b>mini meatball with mustard</b> article-no. 1740999	1.90 EUR
<b>forest mushroom quiche</b> article-no. 1741277	2.50 EUR
<b>slice of fruit bread topped with French soft cheese and fig mustard</b> article-no. 1741278	2.50 EUR
<b>ham and cheese croissant</b> article-no. 2031076	1.90 EUR
<b>Spanish mini omelette with spicy salami</b> article-no. 1741288	2.00 EUR
<b>sandwich filled with organic ham and horseradish</b> article-no. 1741289	1.90 EUR
<b>focaccia with smoked turkey breast and cole slaw</b> artikel-no. 1740963	1.90 EUR
<b>lye roll with Bavarian cheese spread</b> article-no. 1741024	1.90 EUR
<b>lye roll with medium-aged gouda and mustard</b> article-no. 1741292	2.30 EUR
<b>lye bread with butter</b> article-no. 1741293	1.70 EUR
<b>open-faced sandwich</b> article-no. 1740964	1.80 EUR

### Please Note

The minimum order is 20 pieces per item.

## Stand Catering

### Cake, Biscuits and Fruits

Details	Price per Portion
<b>biscuits   ca. 500 gram</b> article-no. 1369049	<b>12.00 EUR</b>
<b>Sacher-style cake cubes</b> article-no. 1740987	<b>2.00 EUR</b>
<b>slice of Sacher-style cake</b> article-no. 1741283	<b>2.30 EUR</b>
<b>walnut cake with chocolate</b> article-no. 1741282	<b>2.30 EUR</b>
<b>seasonal tray-baked cakes</b> article-no. 1741273	<b>1.50 EUR</b>
<b>cheesecake with rum-marinated raisins</b> article-no. 1741285	<b>2.00 EUR</b>
<b>chocolate croissant</b> article-no. 1740973	<b>1.90 EUR</b>
<b>fresh fruits</b> article-no. 1740974	<b>1.00 EUR</b>

#### Please Note

The minimum order is 20 pieces per item, except biscuits.

## Stand Catering

### Miscellaneous

Details	Price per Piece
<b>ice cubes   pack 1 kg</b> article-no. 1363025	<b>1.00 EUR</b>
<b>crushed ice   pack 1 kg</b> article-no. 1377305	<b>1.00 EUR</b>
<b>paper napkin   white 12.5 x 12.5 cm   pack of 250</b> article-no. 1363027	<b>4.50 EUR</b>

### Please Note

Prices are inclusive of standard bcc dishes and exclusive of personnel costs.

Please indicate specific catering times on the order form, if no times are noted ordered catering will be delivered at the beginning of the event.



## Order Form

### Details

Event Title:

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Company:

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Stand-No.:

---

Differing Stand Name:

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Name of Orderer:

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Name of Contact Person on-site:

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Invoice Address:

---

---

Telephone Number:

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E-mail Adress:

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### Payment

via invoice / bank transfer (only for German-based companies)

via credit card prior to the event (for companies based outside of Germany)

bcc Berliner Congress Center GmbH  
Alexanderstraße 11, 10178 Berlin  
T +49 30 23806833  
F +49 30 23806844  
exhibitor@bcc-berlin.de  
www.bcc-berlin.de

## Order Form

### Credit Card Information

---

Card-no.:

---

Valid until:

---

Card Verification Code:

---

Owner of Credit Card:

---

### Contact

---

T +49 30 23806833

F +49 30 23806844

E [exhibitor@bcc-berlin.de](mailto:exhibitor@bcc-berlin.de)

### General Notes

**Please for any order, return the order form to [exhibitor@bcc-berlin.de](mailto:exhibitor@bcc-berlin.de) before 19<sup>th</sup> April 2013.** The order must be placed at least 14 days prior to the first day of setup. | In the event of a later order the bcc reserves the right to charge a premium of 20%.

### Order Form

Article-no.	Count	From		Until		Price
		Date	Time	Date	Time	

By signing this form the selected amounts have been ordered bindingly and the bcc GmbH is entitled to deduct the invoice amount due on the credit card number provided, if the payment is required before the event.

The general terms and conditions of the bcc GmbH apply.

\_\_\_\_\_   
Date, legally binding signature

## Sketch of Exhibition Stand

We would like to ask you to use the space beneath to sketch your exhibition stand with the following information (scale: one box equals 1 m x 1 m): size of stand, type of stand (e.g. corner stand, heading stand, full stand). Furthermore please indicate the positions of ordered stand equipment such as power sockets, Internet via LAN, furniture or panel walls with graphical designs.