



SILVACARVALHO

CATERING

**CENTRO DE CONGRESSOS DE LISBOA
LISBON CONGRESS CENTER
CATERING STANDS AND ROOMS - ORDER FORM**



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ORDER FORM

DESCRIPTION	QUANTITY	DATE	UNIT PRICE/DAY	SUB-TOTAL
COFFEE TROLLEY N. 1: Expresso coffee with Machine (It includes 15 capsules) or Flask of Coffee, Flask of hot water, assorted Tea Bags, flask of Milk, 1 Juice jug, 2 Mineral Water bottles 1,5 Lt, 15 Coffee Cups, 6 Milk Cups, 15 Water cups, Sugar, Sweetener, stir sticks, Table cloths				90,00 €
COFFEE TROLLEY N. 2: Expresso coffee with Machine (It includes 15 capsules) or Flask of Coffee, Flask of hot water, assorted Tea Bags, flask of Milk, 1 Juice jug, 2 Mineral Water bottles 1,5 Lt, 1 Assorted biscuit tray, 15 Mini Sweet pastry, 15 Coffee Cups, 6 Milk Cups, 15 Water cups, Sugar, Sweetener, stir sticks, Table cloths,				135,00 €
COFFEE TROLLEY N. 3 : Expresso coffee with Machine (It includes 15 capsules) or Flask of Coffee, Flask of hot water, assorted Tea Bags, flask of Milk, 1 Juice jug, 2 Mineral Water bottles 1,5 Lt, 1 Assorted biscuit tray, 15 Mini Sweet pastry, 30 Finger Sandwiches Cheese or Ham, 1 Fruit Basket, 15 Recycled Coffee Cups, 6 Recycled Milk Cups, 15 Coffee Cups, 6 Milk Cups, 15 Water cups, Sugar, Sweetener, stir sticks, Table cloths,				165,00 €



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SERVICE DESCRIPTION	QUANTITY	NºDAYS	UNIT PRICE/DAY	SUB-TOTAL
1 COFFEE Kit (50 capsules)			35,00 €	
1 COMPLETE COFFEE Kit : (50 coffee capsules+ cups+ sugar bags + stir sticks)			47,50 €	
COFFEE cups - (50 unit)			5,00 €	
WATER MACHINE + 1 Water gallon 18,9 Lt + 100 plastic cups (Rental until 4 Days)			90,00 €	
1 WATER gallon 18,9 Lt + 100 plastic cups			25,00 €	
WATER disposable cups (100 unit)			13,00 €	
FRIDGE Rental - 1st. Day			75,00 €	
FRIDGE Rental - Following Days			25,00 €	
COFFEE Flask 1 Lt + 10 disposable cups+ sugar bags+ stir sticks			25,00 €	
MILK flask 1 Lt + 10 disposable cups+ sugar bags+ stir sticks			25,00 €	
HOT WATER flask + 10 assorted tea bags+ 10 disposable cups+ sugar bags+stir sticks			15,00 €	
Sweetener bags (25 unit)			2,00 €	
Sugar bags (50 unit)			2,50 €	
Juice Acrylic cup VP200 (50 unit)			20,00 €	
Tube Acrylic cup (50 unit)			30,00 €	
Wine Acrylic cup (50 unit)			30,00 €	
Juice Jug			10,00 €	



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SERVICE DESCRIPTION	QUANTITY	NºDAYS	UNIT PRICE/DAY	SUB-TOTAL
Juice nectar - unit			2,25 €	
Soft Drinks bottle 1,5 Lt - unit			7,50 €	
Pack - Juice 1 Lt - 6 unit			30,00 €	
Pack - Soft drink - can 0,33 cl - 24 unit			48,00 €	
Soft drinks Can - unit			2,25 €	
Pack - Soft Drinks bottle 1,5 Lt - 6 unit			30,00 €	
Pack - Mineral Water - 1,5 Lt- 6 unit			15,00 €	
Mineral Water - 1,5 Lt - Unit			3,00 €	
Pack - Mineral Water - 0,33 cl - 24 unit			24,00 €	
Mineral Water - 0,33 - Unit			1,25 €	
Pack - Sparkling water - 0,25 - 6 unit			10,00 €	
Sparkling water - 0,25 - Unit			1,75 €	
Tray with assorted biscuits (30 unit)			35,00 €	
Tray with assorted petit four (30 unit)			40,00 €	
Tray with assorted sweet pastries (20 unit)			40,00 €	
Tray with mini salty pastries (20 unit)			40,00 €	
Tray with sandwiches (20 unit)			50,00 €	
Tray with mini salty puff pastries (20 unit)			40,00 €	
Tray with assorted Canapées (20 unit)			70,00 €	
Tray with sliced assorted cheese			70,00 €	
Tray with Smoked ham or Regional sausages			70,00 €	



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SERVICE DESCRIPTION	QUANTITY	NºDAYS	UNIT PRICE/DAY	SUB-TOTAL
Fruit Basket			50,00 €	
Tray with laminated slice fruit			40,00 €	
Tray with Fruit kebab			40,00 €	
Frapé with Ice			15,00 €	
Ice Bag - 1 Kg			10,00 €	
WAITER (8 hours)			75,00 €	
		SUB-TOTAL		
		VAT(23%)		
		TOTAL		



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CUSTOMER INFORMATION

EVENT /CONGRESS _____

COMPANY NAME _____

CONTACT NAME _____

VAT NUMBER _____

COMPANY ADDRESS _____

POSTCODE/TOWN _____ COUNTRY _____

FAX _____ TELEPHONE _____ MOBILE PHONE _____

E-MAIL _____

ORDER DETAILS

ROOM Nº OR NAME/STAND _____

NAME OF SESSION/MEETING _____

MEETING SCHEDULE: FROM _____ UNTILL _____

DELIVERY DATE _____ TIME OF DELIVERY _____



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ORDER FORMS DEADLINE

All orders should be submitted 10 week days before the first day of the event
Requests received after the stipulated deadline will be charged with an additional of 50%

CANCELLATION POLICY

All orders are final. There will not be any refunds for cancelled orders
Loss or damage to equipment will be charged to the applicant

PAYMENT CONDITIONS

100% with the application, wich is only valid after payment

PLEASE FILL IN AND RETURN THIS FORM TO:

SILVA CARVALHO CATERING,SA

Fax: +(351) 21 3605618

E-mail: scvilarinho@ibersol.pt

OUR BANK DETAILS :

JOSE SILVA CARVALHO CATERING, SA

Bank: BPI

NIB:0010.0000.37618320001.18

IBAN: PT50 0010 0000 3761 8320 0011 8

Swift Code: BBPIPTPL



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ORDER FORM

I AUTHORIZE YOU TO CHARGE ON MY CREDIT CARD:

VISA ☐ EURO/MASTERCARD ☐ OTHER ☐

CARD NUMBER

EXPIRATION DATE ____/____

SECURITY CODE _____

NAME ON CREDIT CARD

SIGNATURE

TOTAL AMOUNT TO BE PAID



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LISBOA

COMPLEXO INDUSTRIAL DA CAPA ROTA ALBARRAQUE
2710-404 SINTRA
T. (+351) 219 255 510 | F. (+351) 219 255 519

ENTRE EM CONTACTO CONNOSCO:
COMERCIAL@SCCATERING.PT

