Organising Company
Applications for Satellite Symposia and Meet the Experts sessions must be submitted by the company under whose name each session is to be organised. We would like to draw your attention to the fact that the correspondence for the above items should be made exclusively between this company and the ESC. The company is responsible for communicating any relevant documents to its staff and its appointed agencies.

Appointed Agency
Companies should inform the ESC, in writing, what agency is appointed for which symposia. Otherwise no requests from agencies will be taken into consideration. This appointed agency cannot fully act as if it were the company itself and the company will continue to be held entirely responsible and accountable for activities organised in its name. It is not the role of any given agency to make initial enquiries or reservations with the ESC independently of the company.
SATCHELLITE SYMPOSIUM (submit one form per Satellite Symposium)

DEADLINE: 05 NOVEMBER 2004

Proposed title:

Duration: 90 minutes

Preference date:

- Saturday, 11 June 2005
- Sunday, 12 June 2005
- Monday, 13 June 2005

Cost:
- Basic price
- Lunch or evening session: 33,000€
- Plus room rental.

Lecture room capacity:

Reception: Yes

MEET THE EXPERTS SESSION (submit one form per Meet the Experts)

DEADLINE: 05 NOVEMBER 2004

Proposed title:

Duration: 45 minutes

Preference date:

- Sunday, 12 June 2005
- Monday, 13 June 2005

Cost:
- Basic price: 18,000€
- Plus room rental.

Lecture room capacity: The attendance cannot exceed 50 persons and must be by invitation only.

ACCOUNTING DATA FORM - the same invoicing address is mandatory for all items -

Company or agency to be invoiced: Your Purchase Order Number:

Contact Person:

Address: VAT Nº: Mandatory

Postal code: City: Country:

Tel: Fax: E-mail:

Payment will be made by bank transfer (details will be given on the invoice) or by credit card (please fill in the following information) to ESC.

- Visa
- Euro card / Mastercard
- Amex

Credit Card N°: Expiry Date: Cardholder’s name:

Date: Contact Name: Signature:

Cancellation Policy: Cancellations of Satellite Symposia should be sent by registered mail to Heart Failure Secretariat. If cancellation is received after the ESC launched the invoicing process and before 15/03/2005, 50% of the total due amount will be charged. If the Satellite Symposium is cancelled after 15/03/2005 date the full compensation fee will be invoiced.

*You have personal data which is, according to the Law on data processing and Civil Liberties 78-17 of 6 January 1978, registered with the ESC. You have the absolute right to access, amend and oppose any use of this personal data by contacting (in writing) the ESC National Society and Member Relations Department at the above-mentioned address.

Unless otherwise informed, the ESC may send you information about its activities from time to time.

Heart Failure Satellite Application form 2/2