

# EUROPACE 2005

**Prague – Czech Republic**  
**26<sup>th</sup> - 29<sup>th</sup> June 2005**

## EUROPACE 2005 BADGE READERS

### Europace Badge Reader:

One of the most important decisions you make in your planning for exhibiting at Europace 2005 is how you record a prospective customer's information. PcLoc Events propose a small, handheld badge reader that works just like a laser Pointer. This unit stores all your leads in its internal memory, giving you a convenient portable, wireless form of lead storage that you can take with you wherever you go during the conference. Walk around your stand, scan participants, speakers or take contact information at satellite symposium. Simply return the Europace 2005 Badge Reader at the end of the event and receive all your leads in an E-mail.  
 Action code cards included.



### PcLoc Events services on site:

- PcLoc Events team will be at the support desk from the 25<sup>th</sup> to the 29<sup>th</sup> of June.
- You will meet us at the support desk every day and we will collect your data from your reader.
- A statistic report of use for each badge reader will be given to you (with date, stand n°, number of readings done for the day).
- Pcloc Events team will also be on site during exhibition and satellite sessions.
- If your reader is full, it beeps and a red light starts to flash. You need to contact us and we will come to collect data from your reader. A mobile number to be used during the event will be given to you.
- Your complete data file will be sent to you within 10 days after the event.

### Options:

- To ensure separation of data, each badge reader can be ordered with a specific name (see order form): when several badges readers are used within the same company or when used for satellite sessions.
- For satellite sessions, as soon as the session is over, meet us at the support desk and we will collect your data from your reader.
- To get qualifying information, you can set up personalised action codes (action code cards provided).

### Order:

- Deadlines for ordering
  - o Orders will be preferably taken until the 15<sup>th</sup> of June but they will still be accepted on site.
- Cancellation conditions per unit
  - o Until the 6<sup>th</sup> of June: free.
  - o From 7<sup>th</sup> to 20<sup>th</sup> of June: charge of 50% per unit cancelled.
  - o After the 20<sup>th</sup> of June: charge of 100% per unit cancelled.

Deposit: 600€ will be charged for any lost or broken badge reader and 150€ for any lost or broken charger. Credit card details will be required as a guarantee during the congress.

Delivery / Picking Up: from the 25<sup>th</sup> of May 9am at the PcLoc Events desk.

Return: when you have finished using the reader, barcodes readers must be returned to PcLoc Events desk.

Comments: will have to be made on line and until 90 days after returning the badge reader.

**Please note that you will have to charge the badge reader with the battery charger provided every night after use.**

**The Badge Reader Support Desk will be located in the Registration Area**

I have read and agree to these terms:

**PCLoc Events :**  
**14 avenue Galliéni**  
**06 000 Nice-France**

**Contact :**  
**Marie Lecomte**

**Tel : +33 (0)4 97 08 14 14**  
**Fax : +33 (0)4 97 08 14 75**  
**email: info@pcclocevents.com**