Basic Conditions of Contract
All work undertaken is subject to the German Forwarders terms and conditions ADSp, newest edition and the SLVS – liability policy, in conjunction with the conditions and rates for trade fair transportation.

All special transport and crane services are based upon the “Basic conditions of contract for special transport and crane services – BSK” latest edition.

The liability of FAIREXX Logistics for Exhibitions GmbH as Fairs & Exhibitions Forwarder, ceases with deposit of the goods at the exhibition stand and begins with re-collection of the freight from the exhibition stand, even during the exhibitors absence, irrespective of the submission of waybills at the exhibition forwarding agent’s office. Place of jurisdiction AG Gelsenkirchen- Buer for both sides.

Our invoices will be due immediately after issuance without any further notice according to ADSp. Customers not known to us or with whom we have not agreed any terms of payment, will be asked to pay our expenses before the event starts or on-site during the event or before return shipping of their exhibits.
1. Consigning of shipments & Deadline dates

**AIRCARGO**

Airfreight shipments should be sent to Athens Airport, with the Master Airway bill consigned to:

FAIREXX - Logistics for Exhibitions
c/o Orphee Beinoglou SA (Head Office)
Syngrou Ave. & 2A Evripidou St.
GR - 176 74 Kallithea Athens Greece
Tel. * 30-210 94 66 100

Pls note that all documents, such as proforma invoice / packing list etc. must be addressed as above.

**ATTENTION:** For all Airfreight shipments from EU (in Free E.C. Circulation)

**STATUS “C”** must be mentioned on MAWB !!!!!

Notify : “EuroEcho 8 Athens”, “Name of Exhibitor”, “Stand No.”

Airfreight shipments should arrive by latest Nov. 24th 2004

**ROADCARGO**

Roadfreight shipments (no full trailer loads) should arrive at following address no later than Nov. 25th 2004 :

FAIREXX - Logistics for Exhibitions
c/o Orphee Beinoglou SA (Head Office)
Syngrou Ave. & 2A Evripidou St.
GR - 176 74 Kallithea Athens Greece
Tel. * 30-210 94 66 100

Warehouse address in Athens :
17 Ypsilantou Str.
19600 Magoula Attika
contact : Mr. Stelios Katsamakis Tel. +30 - 210 555 6964

Notify : “EuroEcho 8 Athens”, “Name of Exhibitor”, “Stand Nr.”

Full & Half Trailer loads during official built up time should report directly to :

FAIREXX - c/o Sandra Günther mobile : +49 - 173 - 60 92 583
Peace & Friendship Stadium
Ethnarchou Makariou Ave.
18547 N. Faliro-Piraeus
ATHENS / GREECE
2. Documentation required for Customs Clearance

CARNET A.T.A. :

A) Shipments coming from non EC countries the issuance of ATA Carnet is higly preferred.
B) Shipments coming to Greece from EC countries and re-exported from Greece to another non EC country the issuance of ATA Carnet is highly preferred.

Combined commercial invoice and packing list :

For shipments outside of the EC , we require 2 copies of a combined commercial invoice and packing list in English with original signatures and company stamp.

The invoice must contain :
* full description of all items with individual quantities
* weights, sizes (measurements)
* unit & total values

Please provide combined commercial invoice together with a copy of airway bill for airfreight shipments, Bill of Lading for Seafreight and truck no., estimated arrival date, etc. for road shipments.

All invoices must show country of origin and specify Temporary or Permanent importation. Please issue separate invoices for temporary/or permanent importation.
A specimen Invoice is included in these instructions.

Please fax us a full pre - advice at least one day before arrival to :

FAIREXX - Logistics for Exhibitions
Fax : + 49 - 30 - 44 03 47 79 attn. Sandra Günther

All exhibits / material entered under temporary importation are subject to control and examination by Greece customs for Inward and Outward movements. Any Exhibit remaining in Greece or the EU after closure of the Exhibition are subject to Duties and / or 19 % Taxes. Payments must be guaranteed prior to removal of goods from the Exhibition venue.
3. Insurance

We strongly recommend that all exhibitors arrange Insurance cover to include Transit to and from the exhibition, whilst on display and in storage. Please contact us for further information and rates.

4. Case Markings

All packages should be clearly marked:
"Name of Exhibitor"
"EUROECHO Athens 2004 - Hall and Stand No."
c/o FAIREXX - Orphee Beinoglou SA..
Peace & Friendship Stadium
Ethnarchou Makariou Ave.
18547 N. Faliro - Piraeus
ATHENS / GREECE

1 of __, 2 of __, (ex: one shipment of 2 pieces = 1/2, 2/2)

5. Courier shipments

We strongly recommend Exhibitors not to send Courier shipments direct to your stand unless you have a member of your staff present to receive them. If you do send goods by courier we suggest that you send them to our address mentioned under Roadcargo in Section 1. For shipments sent directly to the stand no liability is accepted.

6. Late arrival surcharge

Any shipments arriving after our deadlines that require Customs clearance will be subject to a late arrival surcharge of 25% on our tariff.

7. Payment

Please note following methods of payment accepted:
- Bank Transfer - please provide a copy of the Transfer statement
- Credit Card - please inform us of your card details in advance
( not for customs expenditures unless with an additional 5% service fee !)
- Cash - all major currencies accepted
**COMBINED COMMERCIAL INVOICE & PACKING LIST No:**

<table>
<thead>
<tr>
<th>SENDER:</th>
<th>CONSIGNEE:</th>
<th>EXHIBITION:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of the group &amp; address</td>
<td>Name of the participant</td>
<td>EUROECHO8 - 2004 Peace &amp; Friendship Stadium 18547 N. Faliro - Pireaus ATHENS - GREECE</td>
</tr>
</tbody>
</table>

**TOTAL PIECES: ___________ TOTAL WEIGHT (KGS): ___________ TOTAL CBM: ___________ TOTAL VALUE: ___________ CURRENCY: ___________**

<table>
<thead>
<tr>
<th>CASE NO</th>
<th>DIMENSIONS (IN CMS) (L) (W) (H)</th>
<th>WEIGHT (IN KGS)</th>
<th>DESCRIPTION OF GOODS &amp; TARIC OR NINEXE NR (IN ENGLISH)</th>
<th>BTN</th>
<th>QTY</th>
<th>CURRENCY:</th>
<th>STATUS*</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>GROSS</td>
<td>NET</td>
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</tbody>
</table>

The invoiced goods are of _________________ origin and are intended for display only at the exhibition site. We certify that the information given above is true and correct.

SIGNATURE / DATE: ___________________________ COMPANY STAMP/NAME & TITLE OF SIGNATORY: ______________________________________________

* STATUS  A: RE-EXPORT AFTER EXHIBITION  B: DISPOSED OF / CONSUMED  C: GIVEN AWAY  D: SOLD
Authorization FORM

To: Customs Authorities

We the undersigned ……………………………………………………….
Participating at the ………………Exhibition …………………… 2004 authorize
ORPHEE BEINOGLOU SA, in Athens to carry on our behalf the Customs or
other Formalities to sign all relevant documents and to take delivery of our
Exhibits.

Bill of entry…………………………Carnet ATA no.: ……………………………

Authorizing party.(signature)
Stamp + full address.