



## EUROECHO 2007: Exhibitor Badge Information



Dear Exhibitor,

You will have noticed we have a new badge order form that looks like this:

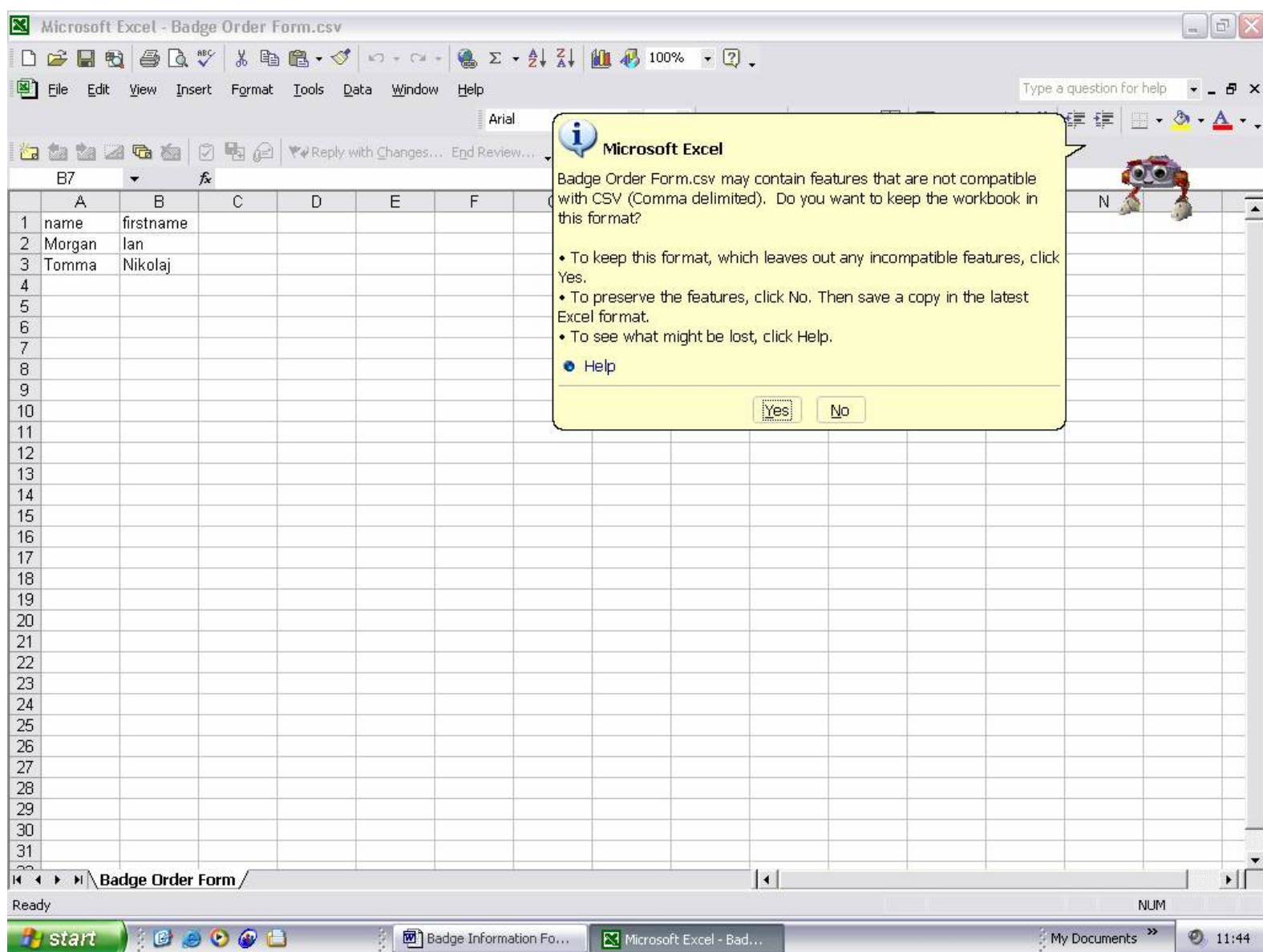
The screenshot shows a Microsoft Excel window titled "Microsoft Excel - Badge Order Form.csv". The spreadsheet has columns labeled A through O and rows numbered 1 through 31. The first row (row 1) contains the following data:

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	name	firstname													
2															
3															
4															
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29															
30															
31															

The spreadsheet is currently empty except for the first row. The Excel interface includes a menu bar (File, Edit, View, Insert, Format, Tools, Data, Window, Help), a toolbar with various icons, and a status bar at the bottom showing "Ready" and "NUM". The Windows taskbar at the bottom shows the Start button, several open applications, and the system clock displaying "11:04".



When you finished filling in the order form, remember to save the file as a csv.  
The following screen will appear when saving in this format:



Just click "yes" and the badge order form will be valid.

The completed order form can then be sent to:

[EEexhibition@escardio.org](mailto:EEexhibition@escardio.org)

If you would like only your company name to appear on your badges just send an email to the same address.

Thank you in advance for your cooperation and feel free to contact us if you have any further queries.

Regards,

The ESC Exhibition Team

Badge allocation and important deadlines:

Stand size between:	Free Badges:
9 and 49 m <sup>2</sup>	8
50 and 99 m <sup>2</sup>	16
More than 100m <sup>2</sup>	24

Badge Fees + VAT (21%)

- extra badge fee = €34.71 (+VAT)

- on-site fee = €34.71 (+VAT)

DEADLINE FOR FREE BADGES IS 5 November 2007