# Form for Rental of Services **EVENT 2017**







Name of event:										 														
Commercial Compar	ny N	ame	e: 							 									Tax	יו טו	10.:			
Official Company Name:								N° Stand:				d:	:											
Contact person:										 			Posi	tion:										
Telephone number:			Fax:			Web: e-			e-m	e-mail:														
Registered address:						 									City	/Co	untry	<b>/</b> :						
Zip Code.:										 														
E		1	ļ.	ı.		1		ı.	ļ.	<u> </u>	!	<u> </u>		1	1	!	1	ļ.	l l	!	1	ļ.	1	
Front sign: (Only for shell scheme. Maximum 25 letters)		i	i	1		i		1	- 1				i	1	i	i			1		1	- 1	i	i

Subtotal mandatory services Subtotal exhibition modules and elements Subtotal electricity installation Subtotal plumbing and compressed air Subtotal telephony and networks Subtotal cleaning Subtotal Azafatas Subtotal transport / logistics machinery Subtotal operators Subtotal security service Subtotal audiovisual equipment Subtotal plasma screens and supports Subtotal computers and office automation Subtotal flowers and plants Subtotal signs and posters Subtotal photography Subtotal interpreter services Subtotal translation equipment Subtotal insurances Subtotal furniture for Conference rooms

Subtotals:	
+21% V.A.T:	
TOTAL:	
	€

# ATTACHTHIS DOCUMENT TO THE SHEETS OF THE REQUESTED SERVICES

### **FORMA DE PAGO**

Cash/Credit Card

Bank transfer in the name of Empresa Municipal de Iniciativas y Actividades Empresariales de Málaga, S.A. /Palacio de Ferias y Congresos de Málaga (Reference: name of event), sent to the bank account given below: 'xx').

# Unicaja: IBAN: ES29 2103 0146 9700 3002 9492 ■ SWIFT/BIC: UCJAES2M

The Trade Fair Center will not provide services to exhibitors who fail to make their payments on time, even when the services were requested prior to the event. Exhibitors who apply for services during the event are to pay for them when the request is made.

All services are to be requested at least 15 days prior to the stand set up. Counting the beginning of the assembly as the first day. From that date the supply thereof will not be guaranteed.

All services requested during the set up days will be subject to a 20% surcharge and supply is not guaranteed.

The mandatory services and power consumption will be invoiced automatically.

For any further queries related to the services as well as Restauration and Catering, you would like to hire, please contact the Trade Fairs and Congress Center of Malaga. Tel.: +34 952 04 55 00

The applicant (signature and stamp)

According to the law on Organic Data Protection, please note that the data we require from you will be included in the files for which the Trade Fairs & Congress Center of Malaga is responsible, with the purpose of administering the services requested. Likewise, we will use your contact details to send information that may be of interest to you regarding the activities and services offered by the Trade Fairs & Congress Center of Malaga. You may exercise your rights of access, rectification, cancellation and disagreement with the treatment of data in writing to the Department of General Services of the Trade Fairs & Congress Center of Malaga, Avd. Ortega y Gasset, 201-29006 Malaga, or by e-mail to the following address: datos@fycma.com





# Mandatory Services (will be invoiced automatically)

Ref.	ITEM	RATE	UNIT	TOTAL
LI	Power supply service (kW/d) Calculated based on panel power availability per day. Available one hour before beginning and after finalisation of event.	3,75 €		
L2	Power supply service kW/d (24 consecutive hours) Calculated based on panel power availability per day. Available for 24 consecutive hours.	4,65 €		
GI	Outsourcer set up fee - hired by organizer €/m2 total hired area - Includes power consumption during set up and use of facilities	3,50€		
G5	Outsourcer set up fee for 2nd floor of construction - hired by organizer €/m2 total hired area	2,00 €		
X2	Extension of Damage insurance coverage (6.000€)	16,00 €		
X9	Damage insurance €3,000	10,00 €		

SUBTOTAL	
----------	--

# **Exhibition Modules and Elements**

Ref.	ITEM	RATE	UNIT	TOTAL
AI	Stand type I €/m2. Includes electric panel with differential mechanism 25A/30MA (average lighting of 300 lux), carpeting and standard labeling. More details in stands technical specifications sheet	21,00 €		
A2	Stand type 2   €/m2. Includes electric panel with differential mechanism 25A/30MA (average lighting of 350lux), carpeting and standard labeling. More details in stands technical specifications sheet	30,00 €		
A4	Free design stand To be quoted			
A58	Change of colour for stands - Whole exhibition €/m².	1,50 €		
A5	12 cm carpeted stage flooring €/m²	17,00 €		
A6	Stage - I2cm height melamine €/m²	40,00 €		
A7	Presidential stage €/m²	25,00 €		
A8	Stage - up to Im height €/unit	52,00 €		
ВІ	Carpet for stand - Single colour €/m²	5,00 €		
A9	White wheeled panel - 2x1.20m €/unit	16,00 €		
AI0	Picture rod with one hook €/unit	4,00 €		





## Exhibition Modules and Elements

Ref.	ITEM	RATE	UNIT	TOTAL
AII	Extra hook for picture rod €/unit	1,05 €		
AI2	Panel for perimetral enclosure or poster - Linear metre (type I) unit/event	15,50 €		
AI4	Door with keylock unit/event	84,10 €		
AI5	Totem - Wheeled poster support unit/event	82,50 €		
A20	Auditorium partition €/unit.	1.200,00 €		
A2I	Auditorium stage extension €/unit. Carpeting included.	2.500,00 €		
A56	Front or side stage extension (added lateral only) €/unit	1.300,00 €		
A22	Back stage wall €/unit	400,00 €		
A26	Panel for perimetral enclosure or poster - Linear metre (type 2) unit/event	20,00 €		
A27	Double door unit/event	170,00 €		

SUBTOTAL	
----------	--

# Electricity Installation

In order to fill out the items of the electricity installation, the exhibitor previously needs to know the necessary electrical power for his stand. This indicates the power of the electricity panel to be installed. The exhibitor can hire the electricity panel from the Trade Fairs and Congress Center of Malaga or from his stand building company. Following, both cases will be explained:

<sup>2.</sup> In the case that an external company installs his own panel, it's mandatory to hire the power supply line (F16) from the Trade Fairs and Congress Center of Malaga and to present the corresponding wiring schedule. This latter can be hired from the Trade Fairs and Congress Center of Malaga (F28 or F29).

Ref.	ITEM	RATE	UNIT	TOTAL
FI	Electricity panel - 3.3kW; 220V. electricity panel €/event - Includes supply connection and legalisation. Electrical consumption not included	70,00 €		
F2	Electricity panel - 5.5kW; 220V. electricity panel €/event - Includes supply connection and legalisation. Electrical consumption not included	80,00 €		
F5	Electricity panel - 10kW; 380V. electricity panel €/event - Includes supply connection and legalisation. Electrical consumption not included	105,00 €		
F24	Electricity panel - 15kW; 380V. electricity panel €/event - Includes supply connection and legalisation. Electrical consumption not included	135,00 €		
F25	Electricity panel - 20kW; 380V. electricity panel €/event - Includes supply connection and legalisation. Electrical consumption not included	170,00 €		
F7	Two socket inlet < 2m cable	11,00 €		
F8	Halogen lamp for stand (arm/flaps) 150w /300w	21,00 €		

<sup>1.</sup> The exhibitor hires the panel from the Trade Fairs and Congress Center of Malaga (F1, F2, F5, F24, F25, F26, F27, F23). Herein included are the power supply line (F16) and the corresponding wiring schedule (F28 or F29). Should the exhibitor require 24 hours power service, it's indispensable to place two electricity panels: one for the general power and one for the 24 hour service.





### Electricity Installation Ref. **ITEM** RATE **UNIT TOTAL** FII Electrician service per hour 26,00 € €/hour (Min. 4 hours) F33 Electrician service - Night, weekend or Bank Holiday shift 36,00 € €/hour - Night, weekend or Bank Holiday shift - 22:00 h to 6:00 h. Min. 4 hours F35 Two socket inlet 14,00 € < 2m up to < 10m cable. € /unit Led lamp for stand (arm/flaps) 52,00 € F36 50w/100w. € /event Metal Halide for stand (arm/flaps) F37 52,00 € 70w/150w/400w. € /event FI5 Wiring schedules/certificates/projects Según presupuesto FI6 Power supply line 0,007 €/w €/W FI7 Overhead inlet base CETAC 3p+N+T of 32 Amperes 32.00 € FI8 Additional power outlet - free design stands 27,00 € F30 Load-bearing hanging point. 116,00€ €/unit - Lifting platform for installation not inculded F3 I Clip lamp for stand. €/unit. 39,00 € Additional power outlet - basic stands). €/unit. F34 32,00 € F38 Hang point legal authorization 540,00 €

	Plumbing and Compressed Air	ſ		
Ref.	ITEM	RATE	UNIT	TOTAL
JI	Water inlet and sewerage €/event - Inlet and sewerage I/2 inch - Consumption included	110,00 €		
J2	Sink €/event - Installation and dismantling	130,00 €		
0	Compressed air intake €/event - Inlet of 3/8 inches. Max. pressure 7Kg/cm2 - Consumption included	140,00 €		
J3	Additional water inlet €/event - Inlet and sewerage 1/2 inch. Consumption included	95,00 €		
J5	Stand Second floor water inlet and sewerage	80,00 €		
J6	Water outlet and drain with connection to exhibitor-owned equipment	175,00 €		
J7	Hot water service for stand 30 litre heater and device connection included	205,00 €		

<sup>\*</sup> An individual plan of the stand indicating the situation of the electricity service must be sent in advance.

SUBTOTAL
----------

<sup>\*</sup> An individual plan of the stand indicating the situation of the electricity service must be sent in advance.





	Telephony and Networks			
Ref.	ITEM	RATE	UNIT	TOTAL
KI	Phone line through main switchboard  €/event - Internal line set up at users point. Includes up to 5€ of consumption	25,00 €		
K2	RDSI Line €/event - Internal line set up at users point with basic NTPI. Installation included	200,00 €		
KI5	Installation of RTB, RDSI, ADSLline - hired externally	125,00 €		
K4	Additional line €/unit - Installation of extention - Max. I 0m. from main installation	18,00 €		
K5	Telephone €/event	55,00 €		
KI6	Internet access - IMb max. €/unit/event - Line at users point. Computer configuration not included	100,00 €		
K2I	Internet access - 3Mb max.  €/unit/event - Line at users point. Computer configuration not included	180,00 €		
K22	Internet access - 5Mb max.  €/unit/event - Line at users point. Computer configuration not included	260,00 €		
K23	Internet access - 10Mb max.  €/unit/event - Line at users point. Computer configuration not included	475,00 €		
K24	Internet access - 25Mb max. €/unit/event - Line at users point. Computer configuration not included	725,00 €		
K29	Internet access - 50Mb max. €/unit/event - Line at users point. Computer configuration not included	900,00 €		
KI8	Internet access - IMb guaranteed Per Mb - Subject to availability	475,00 €		
KII	WIFI ticket 24 hours €/24 consecutive hours	6,00 €		
K20	<b>WIFI network rental</b> €/event - All areas	1.050,00 €		
K25	Additional network connection / VLAN €/unit - Max. 5m cable included	50,00 €		
K26	<b>WIFI - network per meeting room</b> €/event and area - IMb included	210,00 €		
K27	<b>WIFI - extra point</b> €/event and area	155,00 €		
K28	<b>WIFI - Network customization</b> €/event - Network name and password agreed with client	105,00 €		

	Cleaning			
Ref.	ITEM	RATE	UNIT	TOTAL
H8	Residue collection	0,50 € m <sup>2</sup>		
Н9	Residue container  €/unit - Includes one collection of residues. Not applicable on Sundays	195,00 €		
H4	Cleaning service €/hour - Min. One hour	19,00 €		
H5	I 0m3 trash container for Type A fairs €/m2 - Workforce not included. For free design stands classified as type A fair.	1,75 €		
H7	10m3 trash container for Type B fairs €/m2 - Workforce not included. For free design stands classified as type B fair	0,75 €		
	Notes: (Indicate day, as well as starting and finishing hour of service) Inaugural cleaning (before the event):  Daily cleaning:			

\*When the assembling is free design, it will be the responsibility of the assembler to remove the elements from the stand until it is left in its original state.

SUBTOTAL	
----------	--





	Conference Hostesses			
Ref.	ITEM	RATE	UNIT	TOTAL
UI	Conference Hostess - Half day €/4 hours	76,00 €		
U2	Conference Hostess - Full day €/8 hours	114,00 €		
U3	Conference Hostess with second language - Half day €/4 hours	86,00 €		
U4	Conference Hostess with second language - Full day €/8 hours	124,00 €		
U5	Allowance €/unit - Mandatory for under two hours break	14,00 €		
U6	Conference Hostess - Extra hour €/hour	15,00 €		
U9	Hostesses Coordinator - Half day €/4 hours	91,00€		
UI0	Hostesses Coordinator - Full day €/8 hours	133,00 €		
UII	Hostesses Coordinator with second language - Half day €/4 hours	101,00 €		
UI2	Hostesses Coordinator with second language - Full day €/8 hours	151,00 €		
UI3	Conference Hostess with second language - Extra hour €/hour	17,00 €		
UI4	Conference Hostesses Coordinator - Extra hour €/hour	19,00 €		
UI5	Conference Hostesses with second language- extra hour €/hour	23,00 €		
UI6	Mileage €/km	0,35 €		
Day	Time Language		SUBTOTAL	
Day	Time Language			
Day	Time Language			

# Transport / Logistics Machinery

Ref.	ITEM	RATE	UNIT	TOTAL
PI	Rubber wheel handcart - per hour €/hour - Min. I hour. Subject to availability	6,00 €		
P5	Rubber wheel handcart - per day €/day	27,00 €		
Р3	Manual forklift 2000kg - per hour €/hour - Min. I hour. Subject to availability	6,00 €		
P6	Manual forklift 2000kg - per day €/day	27,00 €		
PI2	Forklift €/half day - 4 hours	165,00 €		
PI0	Forklift - extra hour €/day	42,00 €		
PH	Forklift Operator €/hour - Min. 4 hours. Subject to availability	16,00 €		
PI3	Lifting platform - with 26m arm €/day	S/P		
PI4	Boom lift work platform 12-14m  €/I day. For more days consult price	170,00€		

Day	Time		SUBTOTAL
Day	Time		<u> </u>





			Operators				
Ref.		ITEM			RATE	UNIT	TOTAL
ZI	Operator - €/ hour. Minim	additional hour um 4 hours			21,00€		
Z27	<b>Operator</b> - €/hour	Night shift extra hour (fro	om 22:00 to 06:00 ho	urs)	23,00 €		
Day		Т	ime			SUBTOTAL	
Day		Т	ime				ı
Day		Т	ime				
Day		Т	ime				
			Security Servic	e			
Ref.		ITEM			RATE	UNIT	TOTAL
	1						1

	Security Service			
Ref.	ITEM	RATE	UNIT	TOTAL
П	Watchman - Day shift €/hour - Without gun. Service as per FYCMA general rules of participation	23,00 €		
12	Watchman - Night, weekend or Bank Holikday shift €/hour - Without gun. Service as per FYCMA general rules of participation - Night shift: 22:00-06:00 hours / Weekend: Saturday and Sunday	26,00 €		
16	Security service plan To be quoted			

Day	Time	
Day	Time	
Day	Time	
Day	Time	

	Audiovisual Equipment			
Ref.	ITEM	RATE	UNIT	TOTAL
M7	Sound equipment 200 pax. €/day	400,00 €		
M8	Sound equipment 200-500 pax. €/day	525,00 €		
MI3	<b>DVD</b> player €/day	27,00 €		
MI7	Projector - 2,000 Ansi Lumens €/day	120,00 €		
M5 I	Projector - 4,000 Ansi Lumens €/day	220,00 €		
M52	Projector - 5,000 Ansi Lumens €/day	250,00 €		
M97	Projector - 6,500 Ansi Lumens €/day	320,00 €		
M53	Projector - 10,000 Ansi Lumens €/day	750,00 €		
M124	Projector - 16,000 Ansi Lumens. 3 Chip Professional €/day	1.400,00 €		
M21	Projector support €/day	25,00 €		
M22	Projector for Auditorium I €/day	525,00 €		
M68	Projector for Auditorium 2 €/day	525,00 €		
M54	Projector for Conference Room 2 €/day	280,00 €		





Ref.       ITEM         M25       Projection Screen - 2x2         €/day       Projection Screen - 3x2         €/day       Projection Screen - 4x3         €/day       Projection Screen - 500x380         €/day       €/day	RATE 40,00 € 95,00 € 130,00 € 170,00 €	UNIT	TOTAL
<ul> <li>€/day</li> <li>M26 Projection Screen - 3x2</li> <li>€/day</li> <li>M27 Projection Screen - 4x3</li> <li>€/day</li> <li>M55 Projection Screen - 500x380</li> </ul>	95,00 € 130,00 € 170,00 €		
€/day         M27       Projection Screen - 4x3         €/day         M55       Projection Screen - 500x380	130,00 € 170,00 €		
€/day   M55   Projection Screen - 500x380	170,00 €		
1 100			
	20.00 €		
M6 Technitian for Conference Room €/hour	20,00 €		
M126 Technitian for Conference Room - Night, weekend or Bank day shift. €/hour	Holik- 25,00 €		
M127 Technitian Assistant for Conference Room - Per hour €/hour	15,00 €		
M 28 Technitian Assistant for Conference Room - Night, week Bank Holikday shift (Per hour) €/hour	end or 20,00 €		
M   Technitian - Lighting and projection (Full day)  €/day - 8 hours shift. 25% surcharge outside event schedule	230,00 €		
M  4 Technitian - Lighting and projection (Per hour)	38,00 €		
M2B Technitian for Trade Fair - Sound (Full day)  €/day - 8 hours shift. 25% surcharge outside event schedule	230,00 €		
M  6 Technitian for Trade Fair - Sound €/hour - Min. 4 hours	38,00 €		
M3 Technitian Assistant - Lighting, Camera, Set-up and Sound €/day - 8 hours shift. 25% surcharge outside event schedule	210,00 €		
M  7 Technitian Assistant - Per hour €/hour - Min. 4 hours	35,00 €		
M4 Camera Operator - Full day €/day - 8 hours shift. 25% surcharge outside event schedule	230,00 €		
M96 Camera Operator - Per hour €/hour - Min. 4 hours	38,00 €		
M38 Wireless hand microphone €/day	40,00 €		
M39 Wireless lapel microphone €/day	50,00 €		
M99 Wireless headset microphone €/day	50,00 €		
M100 Wireless conference microphone €/day	50,00 €		
M125 Conference microphone (wired) DCN NG €/day	40,00 €		
M40 Microphone base €/day	6,00 €		
M4  Wireless presenter €/event	45,00 €		
M42 Laser pointer €/event	45,00 €		
M43 Videoconference system €/day - RDSI not included	485,00 €		
M130 Audio recording of the event €/hour	60,00 €		
M45 Camera Rental - Sony DVCAM or equivalent €/hour - Camera operator not included	155,00 €		
M  8 Recording media for Dvcam video - 1st hour €/hour - Recorder included	50,00 €		





	Audiovisual Equipments			
Ref.	ITEM	RATE	UNIT	TOTAL
MII9	Recording media for Dvcam video - rest of hours €/hour - Recorder included	25,00 €		
M120	Video recording with SSD/HDD camera, 1st hour €/hour	165,00 €		
MI2I	Video recording with SSD/HDD camera, each additional hour €/hour	20,00 €		
M49	Sound equipment - Small size meetings (two self-amplified 150W speakers + I wireless microphone) €/day	200,00 €		
M50	Walkie talkie €/day	25,00 €		
M105	Voting system €/unit - PC, software, configuration and technitian included	290,00 €		
M106	Voting system device - per person €/day - Rental of voting system mandatory	10,00 €		
M108	Analogyc Audioconference system - for 6 pax €/day	58,00 €		
M109	Analogyc Audioconference system - for 15 pax (2 microphones included). €/day	50,00 €		
MII3	Video kit for presidential table - distributor + 2 TFT 17" €/day	75,00 €		
M133	Video/VGA/HDMI soft-switching selector (Smartfade or similar) €/day	220,00 €		
M134	VGA distributor €/day	55,00 €		
M135	Lighting board for Auditorium 1 or Auditorium 2 €/day	265,00 €		

Ref.	ITEM	RATE	UNIT	TOTAL
M144	Plasma screen 22-24" - sound and support included (HDMI + USB) €/day	35,00 €		
M56	Plasma screen 32" - sound and support included (HDMI + USB)	80,00 €		

Plasma Screens and Supports

M56	Plasma screen 32" - sound and support included (HDMI + USB) €/day	80,00 €	
M31	Plasma screen 43" - sound and support included (HDMI + USB) €/day	150,00 €	
M32	Plasma screen 48" - sound and support included (HDMI + USB) €/day	180,00 €	
M145	Plasma screen 55" - sound and support included (HDMI + USB) €/day	240,00 €	
M57	TFT Screen - 17" €/day	25,00 €	
MII0	Plasma screen wall support €/day	40,00 €	
MII2	3x3 videowall - 46" plasma screens €/day	1.620,00 €	
M122	Plasma screen for videowall - 46" ultrafine €/day	220,00 €	
M123	Plasma screen for videowall - 46" ultrafine. PC included €/day	290,00 €	





Computers and Office Automation					
Ref.	ITEM	RATE	UNIT	TOTAL	
SI	Desk computer €/day-TFT I5"	50,00 €			
S2	Laptop €/day.	62,00 €			
S54	Apple laptop - MacBook Pro 13" €/day.	153,00 €			
S55	Apple laptop - MacBook Pro 15" €/day.	201,00€			
S7	HP Color A4 USB ink jet printer - first set of inks included €/day.	36,00 €			
S8	Ink cartridge for HP Color A4 USB printer €/unit.	39,00 €			
S9	HP Monochrome A4 USB/LAN laser printer €/day. First toner included	55,00 €			
SIO	Toner for HP Monochrome laser printer €/unit.	54,00 €			
\$13	HP Color A3 USB printer - first set of inks included €/day.	52,00 €			
\$14	Ink cartridge for HP Color A3 USB printer €/unit.	35,00 €			
S5 I	Color A4 USB/LAN laser printer €/day. First toner included	114,00 €			
S52	Toner for HP - black or single colour €/unit.	62,00 €			
S20	Multifunction printer €/day. First set of inks included	40,00 €			
S47	Ink cartridge for Multifuntion printer €/unit.	30,00 €			
S27	Small photocopier - 100 copies/day €/day.	145,00 €			
S28	Small photocopier - 500 copies/day €/day	176,00 €			
S29	Small photocopier - 750 copies/day €/day	201,00€			
S30	Small photocopier - 1500 copies/day €/day	248,00 €			
S31	Fax Canon B-180 - first ink cartridge included €/day.	47,00 €			
S33	Ink cartridge for Fax €/unit.	26,00 €			
S37	Technitian - Computer/office equipment  €/full day - 8 hours	165,00 €			
S53	Technitian - Computer/office equipment (Night, weekend or bank holidays shift). €/hour - Night (22:00 a 08:00)	26,00 €			
S38	Technitian - Computer/office equipment €/hour	21,00€			
S49	Windows 8 €/unit.	68,00 €			
S41	Linux €/unit.	28,00 €			
S43	Switch 8 ports €/day.	12,00 €			
S <del>4</del> 8	Switch 16 ports €/day.	19,00 €			





	Equipos Informáticos					
Ref.	ITEM	RATE	UNIT	TOTAL		
S44	Switch 24 ports €/day	33,00 €				
S45	Network cable €/unit	11,00 €				
S50	Multimedia loudspeaker set for computers €/day	15,00 €				
S56	Neutral Router €/day	36,00 €				

Flowers and Plants					
Ref.	ITEM	RATE	UNIT	TOTAL	
TI	Jardinière with variety of plants 1x0.3x0.3m €/unit. Subject to availability	41,00 €			
T2	Jardinière 0.4m diameter €/unit. Subject to availability	67,00 €			
Т3	Jardinière 0.4x0.4m €/unit. Subject to availability	48,00 €			
T4	Variety of plants 1.75 to 2m €/unit. Subject to availability	36,00 €			
T5	Variety of plants 1.3 to 1.5m €/unit. Subject to availability	29,00 €			
T6	Variety of plants I to I.3m €/unit. Subject to availability	17,00 €			
Т7	Centrepiece at side of presidential table €/unit. Subject to availability	76,00 €			
TI4	Centrepiece in front of presidential table €/unit. Subject to availability	95,00 €			
T24	Centerpiece for round table €/unit. Subject to availability	39,00 €			
T25	Centrepiece for floor near imperial table €/unit. Subject to availability	152,00 €			
TII	Centrepiece for lectern €/unit. Subject to availability	89,00 €			
T22	Palm tree I to I.5m €/unit and valid for the whole event. Subject to availability	40,00 €			
T23	Palm tree 1.5 to 1.75m €/unit and valid for the whole event. Subject to availability	52,00 €			
TI2	Bouquet €/unit. Subject to availability	45,00 €			
T27	Flowerpot €/unit. Subject to availability	21,00 €			

€/0,5 hours





	Signs and Posters			
Ref.	ITEM	RATE	UNIDADES	TOTAL
RI	Graphic design €/hour	37,00 €		
R2	Autocad or floor plan design €/hour	37,00 €		
R5	I side digital printed foam display  €/m2 - For requests with less than 5 days prior to delivery date a 30% surcharge will apply. Includes set up and dismantling.	60,00 €		
R94	Pegasus foam display 10mm €/m². Includes set up and dismantling.	65,00 €		
RI2	Outdoor support for flags and banners €/unit/event. Includes set up and dismantling.	30,00 €		
RI8	Poster for totem (Wheeled poster support) - 1.98x0.89m €/unit. For requests with less than 5 days prior to delivery date a 30% surcharge will apply.	35,00 €		
		,		

SUBTOTAL

Interpreter Service					
Ref.	ITEM	RATE	UNIT	TOTAL	
VI	Simultaneous interpreter - Half day €/unit - 3.5 hours	576,00 €			
V2	Simultaneous interpreter - Full day €/unit - 7 hours	715,00 €			
V3	Simultaneous interpreter - Extra hour €/hour	208,00 €			
V4	Consecutive interpreter - Half day €/unit - 3.5 hours	676,00 €			
V5	Consecutive interpreter - Full day €/unit - 7 hours	825,00 €			
V6	Consecutive interpreter - Extra hour €/hour	233,00 €			
V7	Simultaneous interpreter for single conference €/unit - 1.5 hours	558,00 €			
V8	Consecutive interpreter for single conference. €/unit - 1.5 hours	612,00 €			
V9	Simultaneous interpreter for micro-conference €/unit - 0.5 hours	481,00 €			
VI0	Consecutive interpreter for micro-conference	481,00 €			

Day	Time	Language	
Day	Time	Language	
Day	Time	Language	
Day	Time	Language	

SUBTOTAL

# Translation Equipment

Ref.	ITEM	RATE	UNIT	TOTAL
NI	Simultaneous translation booth €/day	125,00 €		
N2	DCN interpreter unit €/day	43,50 €		
N3	Transmitter €/day	80,00 €		
N4	Radiator €/day	50,00 €		

<sup>\*</sup> Allowances, accommodation and transport will be charged to the client.

<sup>\*\*</sup> Indicate the language





	Translation Equipment					
Ref.	ITEM	RATE	UNIT	TOTAL		
N6	Technitian - For simultaneous translation €/day	230,00 €				
N7	Digital receiver €/day	4,50 €				
N8	½ day technical translator €/4 hours	125,00 €				

	Insurances			
Ref.	ITEM	RATE	UNIT	TOTAL
X2	Extension of Damage insurance coverage (6.000€) €/day	16,00 €		
X9	Extension of Damage Insurance Coverage (3.000€) €/day	10,00 €		

SUBTOTAL

lef.	ITEM	RATE	UNIT	TOTAL
WI	Registered Nurse - Full day €/12 hours	232,00 €		
W2	Registered Nurse - Extra hour €/hour	21,00 €		
W3	Doctor - Full day €/12 hours	289,00 €		
W4	Doctor - Extra hour €/hour	26,00 €		
W5	Ambulance Service - Full day €/12 hours	258,00 €		
W6	Ambulance Service - Extra hour €/hour	23,00 €		
W7	Registered Nurse Service - Night shift extra hour €/hour - From 22:00 to 08:00 hours	22,00 €		
W8	Doctor Service - Night shift extra hour €/hour - From 22:00 to 08:00 hours	27,00 €		
W9	Ambulance Service - Night shift extra hour €/hour - From 22:00 to 08:00 hours	24,00 €		





Furniture for Conference Rooms				
Ref.	ITEM	RATE	UNIT	TOTAL
CI	Grey table - 2x0.80m unit/event - Table cloth not included	48,00 €		
C2	Wooden side table unit/event - Table cloth not included	23,00 €		
C3	Table cloth for grey table €/unit.	33,00 €		
C4	Table cloth for wooden side table €/unit.	14,00 €		
C5	Wooden pedestal €/unit.	12,00 €		
C6	Lectern unit/event	75,00 €		
C7	Flip chart unit/event	40,00 €		
C8	Tensator unit/event	25,00 €		
C183	White rectangular desk (60 x 100cm) unit/event	16,00 €		
C184	Silver grey / black stool unit/event	15,00 €		