

GENERAL NORMS FOR THE PREVENTION OF LABOUR HAZARDS

I - GENERALITIES:

The present Norms for the Prevention of Labour Hazards are to be compulsorily followed by all physical or legal persons who for whatever reason carry out jobs within the exhibition centre: Service suppliers hired by PFYC. Exhibitors, Organisers of contests, acts or events, and the contractors, subcontractors or personnel dependent on any of those who, in keeping with their circumstances, carry out tasks or activities inside the PFYC, whatever their activity, labour situation -employed by PFYC, self-employed or under the direction of any other person or entity carrying out works within the exhibition centre - and have the purpose of guaranteeing safety within the centre. The present Prevention Norms must be observed by everyone.

The physical or legal persons are responsible for observing and enforcing the observance by their contractors and/or subcontractors of the legislation in force regarding Prevention of Labour Hazards applicable to the works carried out or, when applicable, contracted or subcontracted. Guaranteeing the safety of the workers is one of the inherent obligations in the work contract.

These Norms can be complemented with any others that may be applicable whenever, by virtue of the nature of the specific activities to be carried out, it is considered to be necessary. This decision corresponds to the Technical Management of the PFYC, by common agreement, when necessary, with the companies that eventually take part in the execution of the tasks inherent to this Management.

1.- Forbidden Activities:

1.1.- It is forbidden to carry out activities entailing a risk of accident in all the spaces of the Exhibition Centre. Both in relation to the objects exposed and to the stand mounting and decoration elements, there will be strict observance of all those Norms for the Prevention of Labour Hazards that are applicable in their transportation, mounting, handling, functioning and dismounting.

1.2.- It is forbidden to pulverise cellulose paints inside the Exhibition Centre over any kind of object. It is likewise forbidden to deposit or expose dangerous, flammable explosive or insalubrious materials, materials emitting unpleasant smells and that can cause disturbances to other Exhibitors or to the visiting public.

1.3.- It is forbidden to circulate with any kind of vehicle inside the pavilion once the act, contest or activity has been inaugurated.

1.4.- It is forbidden to carry out any kind of mounting in those areas defined as the corridors of the contest, act or activity.

2.- Non-Occupation of Corridors. Packages

During the mounting and dismantling periods of the contest, act or activity, all of the material must remain within the limits of their space, the common areas remaining totally free. The cleaning services of the Exhibition Centre will remove any object deposited in these areas, without there being any possibility to claim damages for their removal.

During the celebration of the contest, act or activity, one will not be allowed to place any sample, packing or object in general in the corridors or other areas.

There is a collection, storage and delivery service for goods and packages supplied by a company collaborating with the PFYC in keeping with the tariffs in force.

3.- Fire Prevention and Emergency and Evacuation Services.

3.1.- Placement and accesses to the fire prevention material and installations: there will be constant observance of the placement and access to hoses, hydrants, alarms, emergency exits, etc., even when included within the spaces contracted, as well as the accesses to the service areas.

3.2.- Fire Prevention: The materials used for the different constructions (stands, tents, etc.) will have to be in keeping with the norms in force. Among other sections of the different norms, mention should be made of the resistance to fire of the materials, such as those used for the covering of floors, which will be M.3, and in the construction of walls and ceilings, which will be M.2. Likewise, the decoration elements will have to be in keeping with the same characteristics as the construction elements, for they are not allowed to carry any kind of easily combustible material or products such as straw, wood chips, paper shavings, sawdust, peat, etc. Likewise, in order to be able to carry out open-fire tasks, demonstrations or decorations, the Exhibitor will have to request the corresponding permit from the Technical Management of the PCFY.

3.3.- Emergency and evacuation systems: it is compulsory to observe the self-protection plan that will be conveyed by the PFYC to those in charge of prevention by means of the procedure of coordination of business activities.

4.- Specific Prevention Norms for Electric Installations

All installation will be carried out in accordance with the requirements of the Electrotechnical Low Tension Regulations (Royal Decree 842/2002, of 2 August), and Complementary Technical Instructions.

It is compulsory to submit all the technical installations to be carried out in the stands to the approval of the Technical Management of the PFYC. For this purpose, the installer will have to submit to the PFYC the Electric Inspection Sheet N• 1, duly filled and sealed by an electric installer that has been authorised by the Junta of Andalusia with a Business Qualification Document in force.

5.- Disqualification for contracting with the PFYC.

A failure to observe the present Prevention Norms, including its Information and the following Instructions and any others that may complementarily be given by virtue of the nature of the activity to be carried out, may entail the disqualification of the company in charge of this to work at the PFYC during the time determined by the latter, which will not exceed 5 years. All of this is without prejudice of carrying out legal actions that may be applicable.

6.- Additional Norms.

For those events that have not been contemplated in these Norms, it will be necessary to abide by the provision in the General Participation Norms of the PFYC, in the terms established in the contracts with Organisers, Service providers, if necessary, as well as the legal dispositions regulating the Prevention of Labour Hazards.

IN ACCORDANCE WITH ARTICLES 24 AND 30 OF THE LAW FOR THE PREVENTION OF LABOUR HAZARDS:

Article 24: Coordination of business activities

1. Whenever two or more companies carry out work activities within the same work centre, these companies will have to cooperate in the application of the norms on the prevention of labour hazards. It is for this purpose that they will establish what means of communication are necessary for the protection and prevention of labour risks and the information on these risks to their respective workers in the terms provided in section 1 of article 18 of this Law.

2. The holder of the work centre will adopt the measures needed for those other business people developing activities at his or her work centre to receive the suitable information and instructions, in relation to the existing risks at the work centre as well as on the emergency measures to be applied for their conveyance to their respective workers.

3. Those companies that contract or subcontract with others the performance of the works or services corresponding to the activity of the former companies and that are carried out within their own work centres will have to supervise the observance by these contractors and subcontractors of the norms for the prevention of labour risks.

4. The obligations consigned in the last paragraph of section 1 of article 41 of this Law will also be applicable in relation to the operations contracted, in the event that that workers of the contracted or subcontracted company do not offer services in the work centres of the main company, so long as these workers must operate with machinery, equipments, products, raw materials or instruments supplied by the main company.

5. The duties of cooperation and of information and instruction described in sections 1 and 2 will be applicable in relation to those self-employed workers who carry out activities in these work centres.

Article 30: Protection and prevention of professional hazards

6. In the performance of the duty of prevention of professional hazards, the manager will appoint one or several workers to be in charge of this activity, constitute a prevention service or arrange this service with a specialised entity outside the company.

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Information of Hazards and Preventive Measures in Exposition Areas during the mounting and dismantling phase.

In accordance with the norms for the Prevention of Labour Hazards, PFYC hereby informs the companies carrying out works in the Fair Centre on the existing hazards in these areas during the mounting and dismantling phases, as well as of the preventive measures to be adopted in order to eliminate or minimise them.

General Concepts:

In order to avoid Work Accidents, all the companies and/or professionals who carry out works, whether employed by themselves or by third parties, inside the Fair Centres, will have to fulfil the Norms for the Prevention of Labour Hazards in relation with the tasks to be carried out therein. Special attention will be paid to machines and tools, in reference to their conformity and user training, circulation of vehicles and use of Individual Protection Equipments. Likewise, the companies that contract or subcontract others will see to it that the latter adopt the aforementioned prevention and safety measures.

Hazards	Preventive Measures
Risk of falling at the same level due to tripping with various materials. 	<ul style="list-style-type: none"> • Maintain the right order and cleanliness in the appointed work area. • Do not store material or carry out works in the interior corridors.
Risk of stepping on sharp objects. 	<ul style="list-style-type: none"> • Do not deposit on the floor materials with protruding nails or screws
Risk of being run over by circulating vehicles. 	<ul style="list-style-type: none"> • All of the vehicles circulating in the Fair Centres will be endowed with the safety measures established by the manufacturer, with special mention for the permanent use of those of luminous and acoustic nature. • The drivers and operators will have the necessary training and will invariably apply these measures. • Within the Pavilions and Exhibition Areas, the vehicles will circulate at walking pace. • Do not transport more people than those established for each kind of vehicle.
Risk of objects falling. 	<ul style="list-style-type: none"> • During the mounting and dismantling of high installations, the necessary measures will be adopted in order to avoid accidents due to the falling of objects.
Risk of starting fire in mounting materials 	<ul style="list-style-type: none"> • The materials used for the covering of floors will have an M.3 resistance to fire. For walls and ceilings, this will be M.2. • Construction and decoration materials will not have easily combustible elements (straw, wood chips, paper shavings, sawdust, peat, etc). • The use of work equipments with open fire or generating high temperatures will previously require the mandatory permission of the Fair Services Management. • Free access to the fire-fighting installations (hoses, hydrants, extinguishers, alarms, emergency exits, etc.) will be respected, even when they are included within the spaces contracted. • Prior to the execution of the works, all the companies will convey to their personnel the location of the Evacuation Routes and Emergency Exits there are in the assigned exposition area.

Public Emergency Services **112**

For any type of emergency

952 04 55 98

Your own safety and that of everyone working in the Fair Centre depends on your correct performance.

"IT FORESEES PREVENTION"

INFORMACIÓN

Tel.: +34 952 045500

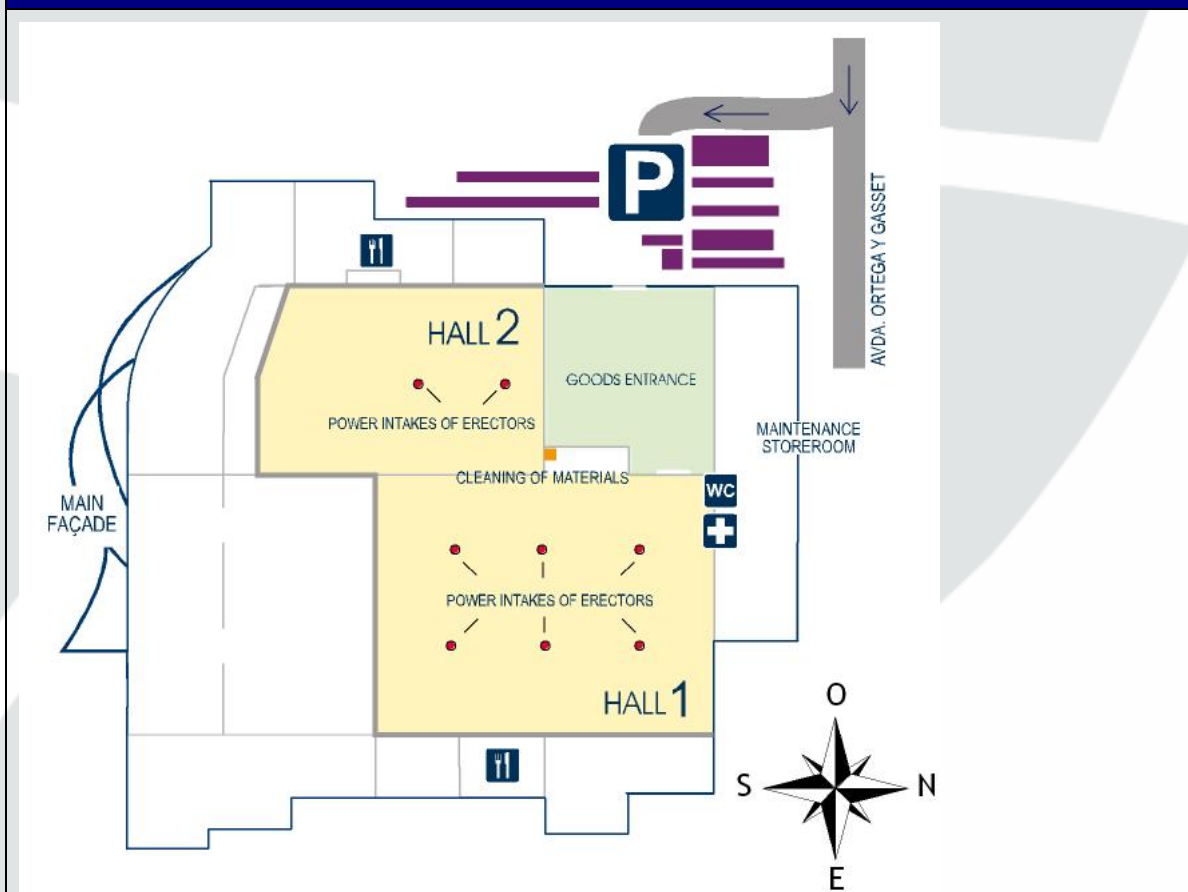
Fax: +34 952 045519

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Information on Emergency and Evacuation Measures in the fair Centres.
Plan of the situation of Emergency and Medical Care Installations.

General Plan of the Fair Centre and Exhibition Areas



Basic Emergency and Evacuation Norms

- Upon gaining access to your work area, identify and show to your personnel the Evacuation Routes, Emergency Exits and Fire Extinction Means.
- Upon hearing the Evacuation Order, convey it to all personnel under your responsibility and execute it immediately.
- Leave the area through the Evacuation Routes towards the Emergency Exits.

- Ensure that all personnel is before you and go to the meeting point conveyed. If you observe the absence of one person, convey this to the emergency teams.
- Avoid anything that may generate or promote Panic.
- The Corridors and Evacuation Routes must always be free of objects.

INFORMACIÓN

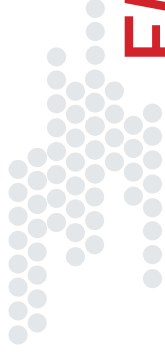


TELÉFONOS de emergencia

Recepción: 952 04 55 00 Interior (9)
Seguridad: 952 04 55 98 Interior (55 98)
Área Técnica: 952 04 55 13 Interior (55 13)
Emergencias: 112
Bomberos: 080
Policía Local: 092
Policía Nacional: 091

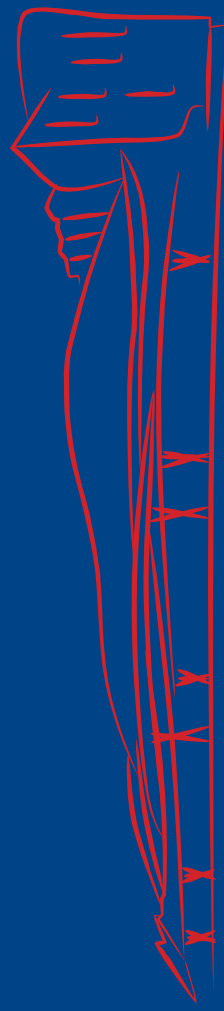
emergency PHONE NUMBERS

Front Desk: 952 04 55 00 Interior (55 00)
Security: 952 04 55 98 Interior (55 98)
Technical Area: 952 04 55 13 Interior (55 13)
Emergencies: 112
Firefighters: 080
Local Police: 092
National Police: 091



en caso de

EMERGENCIA
in case of EMERGENCY



en caso de DETECCIÓN DE UNA SITUACIÓN DE EMERGENCIA

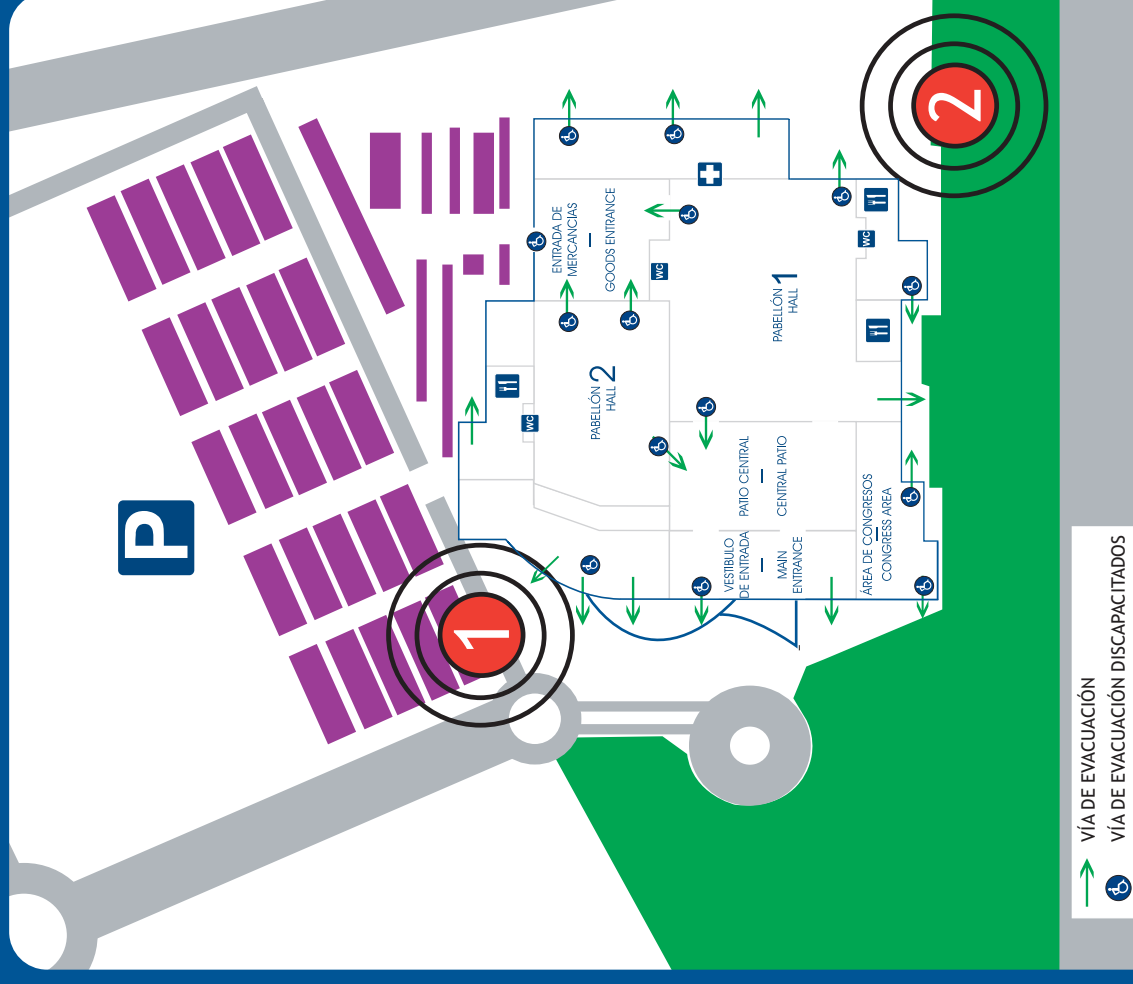
- 1.- Avisar a seguridad al teléfono 952 04 55 98 (ext.55 98) para informar de la localización y naturaleza de la emergencia.
- 2.- Si no es posible la comunicación, localizar y accionar manualmente el pulsador de alarma más cercano y dirigirse a recepción.
- 3.- En caso de que se anuncie la evacuación del edificio por megafonía, seguir las instrucciones recibidas del personal de Seguridad y evacuación.

Mantener la calma y dirigirse hacia la salida de emergencia más cercana. No correr. No pararse. No usar los ascensores.

- 4.- Dirigirse al punto de encuentro de emergencia más cercano y esperar instrucciones (ver plano adjunto).

in case of EMERGENCY

- 1.- Call security at the following phone number 952 04 55 98 (ext. 55 98), to report the place and nature of the emergency...
- 2.- If communication with security is not feasible in the event of a fire, locate and activate the closest alarm device and go urgently to front desk in the building entrance.
- 3.- In case of a general call for evacuation follow security personnel instructions. Keep calm and walk to the closest emergency exit. Do not stop. Do not use the lift.
- 4.- Walk to the closest emergency meeting point and wait for instructions. (see enclosed map)



→ VÍA DE EVACUACIÓN
♿ VÍA DE EVACUACIÓN DISCAPACITADOS



PUNTO DE ENCUENTRO - MEETING POINT