

DESCRIPTION OF SERVICES TO HANDLING TARIFF FOR EuroPrevent 2015 - Lisbon

POS 1 ... Lifting-Handling ex Truck onto stand or ex stand onto truck, direct trailer

Offloading and reloading of lorries arriving directly to the venue
It includes a forklift w.driver to unload or load the truck, delivery from truck to booth or back
and also includes the management of slot times with ref. nrs and marshalling of the trucks

POS 2 ... Manipulation with Empties & Accessible storage

Empties are empty packing material such as crates, boxes, cartons or stillages
It describes the service of collecting them from booth, transport to warehouse Storage and return delivery to booth. The boxes must be empty for insurance reason
As such packing material will be stacked for storage and are not necessarily in a locked warehouse structure.
Accessible storage is designed for packages with content and the need for access during the event
They are stored in a guarded warehouse with daily access during the event opening hours.

POS 3-7 ... Customs Clearance Formalities

Pos 3	temporary import	import of goods for a specified period – goods must be reexported after the congress
	final import	final import of goods – no return after congress (taxes & duties apply)
Pos 4	Attendance for customs examination	Provision of a resource in charge of customs examination
Pos 5	Import/Export customs clearance per ATA Carnet	Clearance of ATA-Carnet document
Pos 6	Customs bond fee	Applies for temporary import without ATA. Covers the advance of the bond guarantee payment. The amount of the bond guarantee is based on taxes applicable on the total goods value in case of non reexport (CIF)
Pos 7	Deferment account for tax/duty	Covers the advanced payment of VAT and customs duties

POS 8 ... Labour hire for working at stand only

Hire of worker to perform work on booth

POS 9-12 ... Transport and handling costs for groupage cargo and airfreight

Cargo delivered by various means (air, road) – this service includes

- handling at receiving point
- transfer to the venue
- delivery to booth

POS 13-14 ... Other costs

Pos 13	Service charge	Set fee charged to cover the administration costs of a shipment
Pos 14	Compulsory warehouse insurance fee	Set fee charged to cover goods against damage or theft

POS 15-21 ... Surcharges

Surcharges apply on labour costs and services outside of the regular working hours