



Please sign and return this form by Email or fax to: Mrs Karen Deparisse

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SPONSORED SESSIONS APPLICATION & ACCOUNTING FORM Deadline: 3 November 2008

SATELLITE SYMPOSIUM

SATELLITE SYMPOSIUM All Inclusive package

Satellite + Room Rental+ 1 Bag Insert and 1 Weblink

Organising Company Note: For companies organising a Satellite Symposium, a stand of 9 m ² is mandatory							
Name:							
Contact Person:							
Address:							
Postal code:	City:			Country:			
Tel.:	Fax:		Email:				
Appointed Agency (if any)							
Name:							
Contact Person:							
Address:							
Postal code:	City:			Country:			
Tel.:	Fax:		Email:				
Accounting Data Form Note: The same invoicing address is mandatory for all items							
Company or agency to be invoiced:							
Contact Person:							
Address:					VAT N°:		
					PO N°: Mandatory		
Postal code:	City:			Country:			
Tel.:	Fax:		Email:				
Payment will be made by bank transfer (details will be given on the invoice) or by credit card (please fill in the following information) to ESC.							
🗌 Visa		Euro card / Mastercard		Amex			
Credit Card N°:		Expiry Date:		Cardholder's name:			

Satellite Symposium (submit one form per Satellite Symposium)

Proposed title:

Duration:	60 minutes 90 minutes				
Prefered date:	Sunday 21 June 2009 16:00 - 17:30 for 90 minutes 18:00 - 19:30 for 90 minutes Monday 22 June 2009* 12:45 - 13:45 for 60 minutes Tuesday 23 June 2009* 12:45 - 13:45 for 60 minutes *Companies organising Satellites during the Lunch Time will be allowed to enter in the Lecture Rooms at 12:35 after the scientific session and have to leave the Lecture Rooms at 13:50 in order to let the ESC staff prepare the following scientific session.	Cost: -Basic price □ Lunch or evening session: € 35.000 10% discount on 2 nd Satellite -Satellite □ All Inclusive Package: € 38.000 ⊠ Room rental included.			
Lecture room capacity requested:					
Reception: Yes No					

Terms and Conditions

1. Organising Company

Applications for Satellite Symposia sessions must be submitted by the company under whose name each session is to be organised. We would like to draw your attention to the fact that the correspondence for the above items should be made exclusively between this company and the EUROPACE Secretariat. The company is responsible for communicating any relevant documents to its staff and its appointed agencies.

2. Appointed Agency

Companies should inform the EUROPACE Secretariat, in writing, what agency is appointed for which symposia. Otherwise no requests from agencies will be taken into consideration. This appointed agency cannot fully act as if it were the company itself and the company will continue to be held entirely responsible and accountable for activities organised in its name. It is not the role of any given agency to make initial enquiries or reservations with the ESC independently of the company.

3. Cancellations

Cancellation of a Satellite Symposium should be sent by registered mail to EUROPACE Secretariat. If a reservation is cancelled before 17 March 2009, 50% of the total amount due will be charged. Any cancellations received after 17 March 2009 will incur a 100% cancellation fee.

4. Data Protection Disclaimer

"You have personal data which is, according to the Law on data processing and Civil Liberties 78-17 of 6 January 1978, registered with the ESC. You have the absolute right to access, amend and oppose any use of this personal data by contacting (in writing) the ESC National Society and Member Relations Department at the above-mentioned address. Unless otherwise informed, the ESC may send you information about its activities from time to time."

Agreement I hereby agree to be bound by the above terms and conditions for Satellite Symposium Application.					
Contact Name:	Signature:				
_	be bound by the above terms and conditions for				