

**RESERVATION FORM
PARKING SPACE FOR COACHES
AMSTERDAM RAI
DURING ESC CONGRESS 2013
31 AUGUST UNTIL 04 SEPTEMBER 2013**

To avoid disappointment we urgently advise you to order space(s) before August 2, 2013.

Organizing company name	:
Appointed agency (if applicable):	:
Contact person	:
Address	:
Postal code + City	:
Country	:
Phone number	:
E-mail	:
Stand number	:

COACH INFORMATION - FOR PARKING AT AMSTERDAM RAI:

Dates	:
Arrival time	:
Departure time	:
Number of coaches	:
Name of coach company	:
Rate per coach per date	:	Euro 50,-- (rate is net and include VAT).
Total to be paid upon arrival	:	Euro (on site at Loge P7)

COACH INFORMATION - ONLY FOR STOP AND GO AT AMSTERDAM RAI:

Date	:
Drop off time (max 10 min).	:
Pick up time (max waiting time is 10 min.)	:
Number of coaches	:
Name of coach company	:



COACH PARKING AT CONGRESS VENUE (AMSTERDAM RAI)

The ESC Congress has a strict traffic plan in order to allow congestion-free access to all delegates. **Buses and coaches will not be allowed to freely drop off, pick up, park or wait outside the Congress Venue.** All vehicles taking guests to or from the Congress must pre-book their parking space using this form. Each vehicle will be allocated a specific space (see map).

Please complete and E-mail this form to trafficmanagement@rai.nl to submit your booking. You will receive a confirmation from the Amsterdam RAI Traffic Management department by e-mail.

ENTRANCE POLICY (first check if your coach is registered or unregistered):

The registered coaches will be escorted by our attendants to their official parking location at Amsterdam RAI (P8, P9 or P10). The drop-off location is also the boarding location. The coach driver will receive a voucher with a unique number and the location of where exactly the coach is parked. The voucher must be placed behind the windscreen. All passengers will receive a similar voucher, to find their coach more easily upon leaving.

The rate per registered coach per day is EUR 50,- net and include VAT. Payment at Loge P7 (main entrance) by cash or credit card. You will receive a receipt, which must also be placed behind the windscreen.

The unregistered coaches will be escorted by our attendants to their official parking location at Amsterdam RAI (P8, P9 or P10, if available). The drop-off location is also the boarding location. The coach driver will receive a voucher with a unique number and the location of where exactly the coach is parked. This voucher must be placed behind the windscreen. All passengers will receive a similar voucher, to find their coach more easily upon leaving.

If P8, P9, P10 locations are full, our attendants will escort the unregistered coaches to drop-off location P6. After drop off at area P6, the coach will be driven empty to parking area P17/P18. There will be an attendant at P6 to call P17/P18 when the group is ready for pick up. Travel time between P17/P18 and P6 is approximately 5 minutes.

The rate per unregistered coach per day is EUR 75,- net and include VAT. Payment at Loge P7 (main entrance) by cash or credit card. You will receive a receipt, which must be placed behind the windscreen.

Only stop and go coaches can drop off and pick up passengers at location P6 (with a maximum of 10 minutes).

TERMS & CONDITIONS

Spaces can be ordered from Amsterdam RAI using this form only. Please note that space is limited. To avoid disappointment we urgently advise you to order your space before August 2, 2013.

Specific parking places cannot be requested, they are assigned by Amsterdam RAI but will be close to the entrance of P8, P9 and P10 for registered coaches.

Amsterdam RAI will act as mediator only and cannot at any time be held responsible for any loss-incurred or any damage inflicted on persons or objects. The liability for transport - and service companies will not be effected by the above. Only written agreements will be valid. The place of jurisdiction is Amsterdam.

CANCELLATION POLICY

All cancellations / changes must be made in writing.