



Industry Coach Parking – Reservation Request Form

OFFICIAL BUS PARKING

Fiera di Roma
Parcheggio P1, Eastern access
Via Luigi Stipa
00148 ROMA

Coach companies can request as many parking spaces per day as necessary and for any of the 5 Congress days.

The price per parking space for **1 coach per day** is: € 75.00VAT incl.

The price per parking space for **2 coaches per day** is: € 135.00VAT incl.

The price per parking space for **3 coaches per day** is: € 200.00VAT incl.

The price per parking space for **4 coaches per day** is: € 250.00VAT incl.

The price per parking space for **5 coaches per day** is: € 300.00VAT incl.

No./Qty	DAY	AMOUNT
	Saturday, August, 27th 2016	€
	Sunday, August, 28th 2016	€
	Monday, August, 29th 2016	€
	Tuesday, August, 30th 2016	€
	Wednesday, August, 31st 2016	€
	TOTAL	€

Please note that the requested services will be supplied only if the payment has been made before. All orders which arrive without the corresponding payment, are void. The prices include the Italian VAT and have to be charged to all customers.

TERMS & CONDITIONS FOR THE INDUSTRY COACH PARKING

Spaces must be ordered from Fiera Roma using this form only.

Selection of specific parking slots is not possible. All requests have to be confirmed by Fiera Roma.

PAYMENT / CANCELLATION POLICY

All cancellations/alterations must be made in writing via email.

For cancellations received before the 16th August 2016 no cost will be charged. Reimbursement, if necessary, will be made after the Congress.

For cancellations received after the 16th August 2016 no refunds can be granted to compensate for the costs incurred by late cancelling the order.

We accept and agree to the terms and conditions laid out in this document.

I am authorized to sign this form on behalf of the applicant/company.

Date and Place _____

PLEASE FILL IN AND SEND THIS FORM TO exhibitors.esc@fieraroma.it BEFORE JULY, 27TH 2016.

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Please do not forget to supply all details for invoicing:

- Company - Appointed Agency (Invoicing name)
- Contact person
- Invoicing Address
- VAT number
- Email (to receive invoice)

Reservation process schedule:

- 27th July 2016 deadline for receiving reservation request forms.
- 10th August 2016 deadline for payment.
- 22th August 2016 reservation confirmation and pdf vouchers send out via email.

IMPORTANT INFORMATION

ESC Congress 2016 will have a strict traffic plan in order to prevent congestion and allow free access to all delegates. Buses and coaches will not be allowed to drop off or pick up in the streets adjacent to the Fiera Roma main entrances. All companies organizing ground transport to and from the venue are urged to reserve parking spaces.

VOUCHERS

The voucher provided will be a different colour depending on the day.

Saturday, August, 27th	Sunday, August, 28th	Monday, August, 29th	Tuesday, August, 30th	Wednesday, August, 31st
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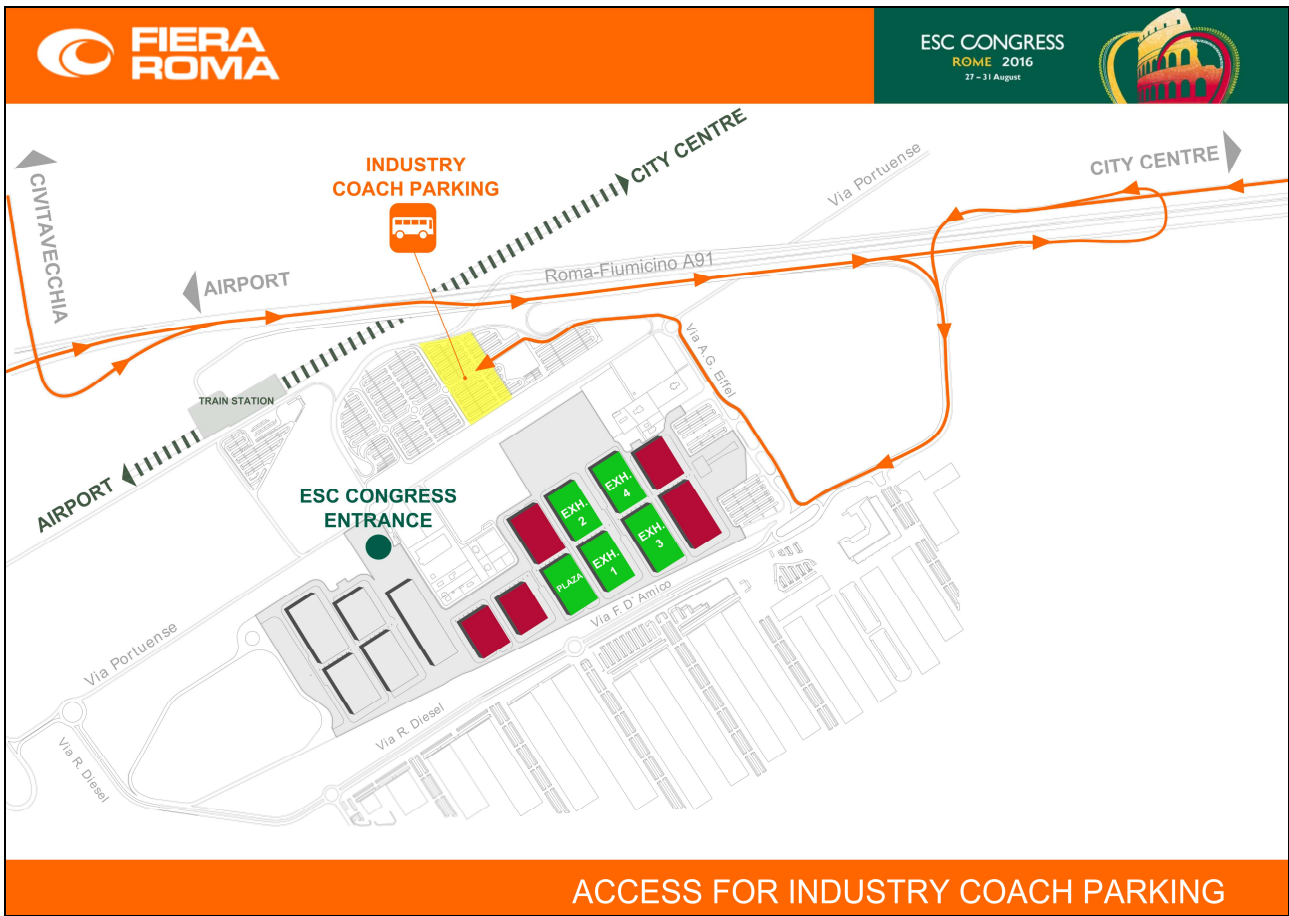
On the 22th August 2016 the pdf vouchers will be sent together with the Reservation confirmation email. Companies will be able to print them themselves in colour and urged to place them at the front of their coaches so as to facilitate the access control.

OFFICIAL BUS PARKING OPENING HOURS

DAY	HOURS
Saturday, August, 27th	07:00 - 20:00
Sunday, August, 28th	07:00 - 20:00
Monday, August, 29th	07:00 - 20:00
Tuesday, August, 30th	07:00 - 20:00
Wednesday, August, 31st	07:00 - 13:00



INDUSTRY COACH PARKING – ACCESS PLAN



ACCESS FOR INDUSTRY COACH PARKING