



## **PRACTICAL TUTORIALS SCIENTIFIC PROGRAMME**

**DEADLINE 15<sup>th</sup> MAY 2020**

**RELEVANT INFORMATION:** When sending us the Practical Tutorials Scientific forms, you confirm that you have received the prior approval of faculties for providing us the above data.

Please submit your Practical Tutorials form by email to: [industryprogramme@escardio.org](mailto:industryprogramme@escardio.org)

### **SESSIONS NUMBERS, PRESENTATIONS, TOPIC, DATE, TIME and FACULTIES**

#### **SESSIONS NUMBERS:**

- These numbers will be provided once your programme has been computerized.
- These numbers must be included in all communications by the Practical Tutorial session's organisers and their appointed agencies in order to have a concise working relationship.
- In order to eliminate confusion and miscommunication, emails that do not contain this session number will not be immediately treated.

#### **PRESENTATIONS:**

- Please add full name of acronyms and abbreviations.
- NO PRODUCT NAMES or BRAND NAMES are allowed.

**TOPIC:** If you do not supply an index topic, your presentations will not appear in the indexes of the Final Programme.

#### **PRACTICAL TUTORIALS DATE AND TIME:**

- Must be organised from **Saturday 29<sup>th</sup> August to Tuesday 1<sup>st</sup> September 2020**
- Practical Tutorials sessions must be organised **between 08:30 and 18:00.**
- Please mention the start time and the end time.

#### **FACULTIES:**

- Must be available until the end of the session.
- Cannot chair or speak another session at the same time.
- Should have expert knowledge about the topic.
- Should be fluent in English.
- Please mention the **First names and Last names** of the faculties and be sure to give their full titles, first and last names and email address.

### **CHANGE IN THE SCIENTIFIC PROGRAMME:**

- Once the title, programme and detailed content are approved, changes must not be made without the specific approval of the Congress Programme Committee.
- Any changes must be approved by the Congress Programme Committee.
- Late applications and/or content of programmes cannot be printed in the Final Programme.
- Failure to adhere to announced/approved programme content will be considered a violation of the ESC Guidelines for Industry @ Congresses.