

How to register for a workpass

inspiring
people

Department of Safety & Security

How do I request workpass badges?

Step 1: Work Safety link

Please click on the relevant RAI Security portal:

- English version: www.raisecurity.com/exhibition_organisers/en/88/esccongress2020/
- Dutch version: www.raisecurity.com/exhibition_organisers/nl/88/esccongress2020/

How do I request workpass badges?

Step 2: Create a Key-User account.

- Create a key-user account by completing the requested data, choose the company type (exhibitor or standbuilder) and click on 'Register'. The key-user can then register all colleagues for workpass badges during build-up and breakdown periods

Request Build Up/Breakdown-badge RAI Amsterdam (not valid during trade show hours)

Fill the form below completely. Fields marked with * are required.

After entering all details, please click the button "Register".

Business name:	<input type="text"/>	*
Contact person e-mail:	<input type="text"/>	*
Contact person first name:	<input type="text"/>	*
Contact person last name:	<input type="text"/>	*
Contact person phone number:	<input type="text"/>	*
Type:	<input type="text" value="- Please choose -"/>	

How do I request workpass badges?

Step 2: Create a key user account (continued)

- Each person will receive an e-mail with personal login details. They can then login to the RAI Security website:
<http://www.raisecurity.com/exhibitors/>

Welcome to RAI Amsterdam - Registration Build-up & Breakdown

Fill out the form below with your login information and click on the button "Login".

Username:

Password:

Login

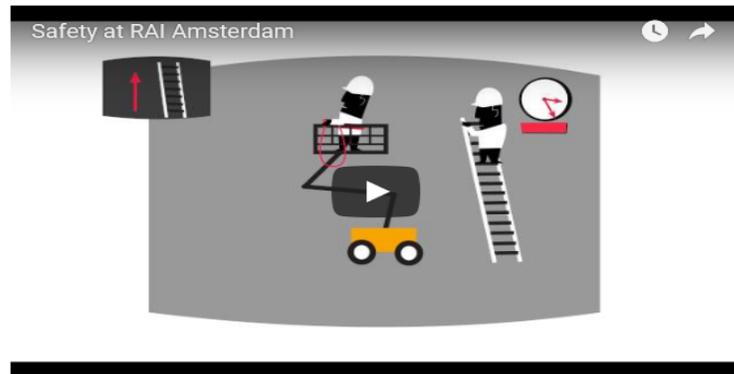
Forgotten password?

How do I request workpass badges?

Step 2: Create a key user account (continued)

- Each person is required to watch the Safety video and tick the box after watching to confirm they have watched and understood the onsite safety rules. Once completed an email is sent with their QR code for onsite badge collection. Please note ID will be required at all times..

Safety at work



Watch the above movie and continue reading all the security rules below carefully.
After finishing this, check the box near "I have viewed the safety at work movie and read the security rules."
Continue by clicking the button "Continue" to finish your registration.

- RAI Amsterdam is accessible only to persons in possession of a valid admission pass.
- Approved safety shoes must be worn during the stand set-up and breakdown periods.
- Smoking, drug-taking and the consumption of alcohol are prohibited.
- The emergency exits and yellow traffic routes should always be kept free of obstructions. The emergency exits should be used only in emergencies.
- Fire extinguishers should always be kept accessible.
- Persons working at heights in excess of 2.5 metres or in an aerial lift must be attached by a safety line.
- Persons under the age of 16 years are not allowed admission to the RAI during the build-up and breakdown periods.
- Only approved (i.e. CE certified) machines and tools may be used.

Yes, I have viewed the safety at work movie and read the security rules.

Continue

How do I request workpass badges?

Step 2: Create a key-user account (continued)

- Once you have finished the process of creating a key-user account. You will see the following webpage:

Your details (username [REDACTED])

Please check the details below. Fields marked with * are required.
After all details have been entered correctly, please click the "Save" button.

If the details are incorrect, please contact the RAI Badge center at [+31 \(0\)20 - 549 3006](tel:+31205493006) or badgecentre@rai.nl

Company name:	<input type="text"/>	
First name:	<input type="text"/>	*
Last name:	<input type="text"/>	*
Phone number:	<input type="text"/>	*
E-mail address:	<input type="text"/>	*
E-mail address (repeat):	<input type="text"/>	*
Password:	<input type="text"/>	

[Save](#) [Safety rules](#) [Logout](#) [New employee](#) [Request build-up/breakdown pass](#)

How do I request workpass badges?

Step 3: Registering new colleagues/employees

Select the button 'New employee'

Your details (username [REDACTED])

Please check the details below. Fields marked with * are required.
After all details have been entered correctly, please click the "Save" button.

If the details are incorrect, please contact the RAI Badge center at [+31 \(0\)20 - 549 3006](tel:+31205493006) or badgecentre@rai.nl

Company name: [REDACTED]
First name: [REDACTED] *
Last name: [REDACTED] *
Phone number: [REDACTED] *
E-mail address: [REDACTED] *
E-mail address (repeat): [REDACTED] *
Password: [REDACTED]

[Save](#) [Safety rules](#) [Logout](#) [New employee](#) [Request build-up/breakdown pass](#)



How do I request workpass badges?

Step 3: Register colleagues/employees (continued)

- You will then see the following webpage
- Complete the form, click on the 'Register' button.

Details new employee

Fill the form below completely. Fields marked with * are required.

After entering all details, please click the button "Register".

Your registration will then be checked by an employee of the RAI Badge Center.

If everything is correct the new employee will receive an e-mail with his login credentials.

First name: *

Last name: *

Phone number: *

E-mail address: *

E-mail address (repeat): *

How do I request workpass badges?

Step 3: Register colleagues/employees (continued)

You will see the webpage as pictured below. Select the exhibition you want to register your employees/colleagues for (this is only needed when registering the first person) and click on save.

Register Exhibitions

Select exhibition:

Please select an exhibition from the list above

Attention: please check if the field "Building for" is filled for every registered employee, even if there's a green checkmark visible.

Save

Back

Overview Exhibitions



First name	Last name	Last change	Status	Key User
------------	-----------	-------------	--------	----------



How do I request workpass badges?

Step 3: Register colleagues/employees (continued)

- You will see an overview of all registered individuals. **Always** check the 'Present' box of the individual who will be present during the build-up and breakdown period. Click on save, the registered individual will then receive an e-mail with login details (and they will be prompted to view the safety video before being sent their QR code).
- Go back and repeat the procedure for all your colleagues or employees requiring a workpass badge.

Register Exhibitions

Select exhibition:

	Present	Stand number	First name	Last name	Phone	Last change	Status	Key User
1	<input checked="" type="checkbox"/>	<input type="text"/>						
2	<input type="checkbox"/>	<input type="text"/>						

Build up

Breakdown

Attention: please check if the field "Building for" is filled for every registered employee, even if there's a green checkmark visible.

Save

Back

How do I request workpass badges?

Step 4: Make sure your employees/colleagues watch the safety video

- Each individual will receive login details which they can use to log in onto the website <http://www.raisecurity.com/exhibitors>

Step 5: Print the QR-code

- Each individual will receive an email with a unique QR-code. Please bring this, along with ID to the RAI



Download de afbeeldingen voor de QR-code
Please download the images to see your QR-code

Dear employee of

Thanks for entering your details. Your personal RAI badge can be collected from the first build up day on different pick up locations.
The different pick up locations depend on the location of the event, with the QR-code you can directly go to the hall and use the RAI Scan&GO systems to print out your badge.

Important!

At all times you need to have your identification papers and this pick-up message with you. With help of the pickup message with QR-code, on top of this message, you can print your personal badge.

Your name:
Pickup code:
Exhibition name:

Please contact the RAI Badge center if you have any other questions. You can reach us via +31 (0)20 - 549 3006 or badgecentre@rai.nl

Best regards,

Badge Centre RAI Amsterdam

Safety & Security

Where can I collect workpass badges onsite?

Step 6: Collecting your badge at the RAI

- You can collect your badge at the Badgecentre at P9
- It is also possible to collect your badge at one of the following Load-in doors: 1.2, 3.8, 6.4.

For workers who need to register onsite, this can also be done at Entrance K or P9.

Contact badgecentre@rai.nl if you have any questions or need help registering your staff.





inspiring
people