



NORTH GALLERY FUNCTION SPACE

EXHIBITOR ACCESS

Date	via Lecture room	Key card
Thursday 27 August	NO ACCESS	N/A
Friday 28 August	NO ACCESS	Pick-up: 14.00 – 18.00 – please book a time
Saturday 29 August	08.00 – 20.00	
Sunday 30 August	08.00 – 20.00	
Monday 31 August	08.00 – 20.00	
Tuesday 1 September	08.00 – 20.00	Key Drop-off: 08.00 – 18.00 – please book a time
Wednesday 2 Sept.	08.00 – 13.00 If required: Dismantling of function space 13.00 – 23.00	Key Drop-off: 08.00 – 14.00 – please book a time

Contact information for Key card:

Samantha Bickham +44 (0) 755 792 5547 or Julia Meunier +44(0) 788 006 0563

Loss or failure to return keys will incur €100 fee per key

Change of Set-up in the Function Space(s) will be billed by ExCeL London venue:

Helen Stanley: helenstanley@excel.london

DELEGATE ACCESS

Date	Exhibitor access via Lecture room
Thursday 27 August	NO ACCESS
Friday 28 August	NO ACCESS
Saturday 29 August	08.00 – 20.00
Sunday 30 August	08.00 – 20.00
Monday 31 August	08.00 – 20.00
Tuesday 1 September	08.00 – 20.00
Wednesday 2 Sept.	08.00 – 13.00