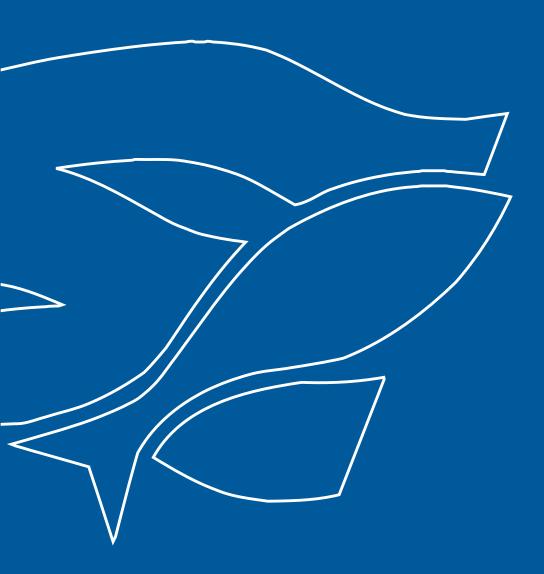


General Terms and Conditions of Participation in Events



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1. INTRODUCTION

Art. 1.- Definitions

In the present General Terms and Conditions of Participation, the term Event refers to the trade show. The term Exhibitor includes any juridical or natural person who has been allocated a space in the Event. The term Organiser designates the organising entity of the Event. The term Management designates the entity in charge of management of the Palacio de Ferias y Congresos de Málaga (FYCMA). In those cases in which the Organiser also acts as the Management, both terms will be equivalent. The term Fair Complex refers to the complex where the Event takes place.

Art. 2.- Acceptance of Terms and Conditions of Participation

All companies that apply to take part as Exhibitors or Organisers in any of the Events held at the Palacio de Ferias y Congresos de Málaga, accept the present General Terms and Conditions of Participation that form an inseparable part of the contract.

Final acceptance of participations, regardless of whether the organisers are external or in-house, corresponds solely to the Management, who can issue a motivated refusal of those applicants who do not adjust to the object of the event, notifying this circumstance to the applicants in writing. Should the applicant not be accepted for the aforementioned reasons, any amounts paid will be returned, without the applicant holding any right to any compensation.

When the Event is carried out by an external Organiser, the same will undertake to make sure that its Exhibitors comply with these Terms and Conditions, the Management reserving the right to take the corresponding measures, should the Organiser not act in the face of any non-compliance, any resulting expenses being to the account of the Organiser.

Exhibitors' failure to comply with any of the clauses of the present Terms and Conditions or the Specific Terms and Conditions of the Event; the commission of any acts that are illegal, immoral, of bad taste, or that constitute a security risk for persons, the installations or property, or that go against the decorum of the Event, or that diminish the prestige or reputation of the Palacio de Ferias y Congresos de Málaga, will be considered a breach of contract and will entitle the proprietor entity to proceed to extinguish the contract, close the stand and claim damages. Furthermore, such circumstances will also be just cause to disqualify the Exhibitor from attending any Event held, directly or indirectly, in the Palacio. This entity will assess and determine, when appropriate, the period of disqualification applied in respect of the Exhibitor, which, in any case, shall not exceed five years.



2. GENERAL TERMS FOR ADMISSION AND PARTICIPATION IN EVENTS.

Art. 3.- Insurance

Exhibitors are obliged to take out Civil Liability insurance cover as well as a "Multi-fair" policy covering Fire, Lightening and/or Explosion risks for the goods on display as well as their own or hired decorative elements.

In no case may Exhibitors hold the Management or its employees responsible for any loss or damage of material or objects located on the stand, for whatever the alleged motives.

Art. 4. - Accesses

Access to the Palacio de Ferias and the Pavilions will be given through the entrances indicated in all cases by the Management. In order to save energy, the air conditioning system in the Pavilions will not be operational whilst the access doors are open.

Art. 5.- Exhibitors' Access and Exit Timetable

Except when established otherwise in the Specific Terms and Conditions for the Event, Exhibitors that have been duly authorised by the Organisers may access the complex thirty minutes before the scheduled opening time and must vacate the premises within thirty minutes following the daily closing time.

Art. 6.- Personnel Directly or Indirectly Under the Orders of Exhibitors

At no time shall there exist any kind of labour relationship, either directly or in a subsidiary manner, between FYCMA and any personnel that the Exhibitors or the companies that intervene in mounting the stands as contractors and/or sub-contractors, bring into the Palacio de Ferias to carry out any of the works pertaining to their contracts. Exhibitors and their contractors and/or sub-contractors will be wholly responsible for the salaries, Social Security payments, tax withholdings, returns and settlements, and any other obligations arising from their labour or any other kind of contracts with such personnel. Exhibitors will be furthermore obliged, at the request of FYCMA, to demand presentation of documental proof that said procedures and payments are up to date.

Additionally, Exhibitors will give their undertaking to comply with, and ensure that their contractors and/or subcontractors comply with the legislation in effect regarding prevention of accidents in the workplace applicable to the works carried out or contracted or sub-contracted, as the case may be.



2. GENERAL TERMS FOR ADMISSION AND PARTICIPATION IN EVENTS.

Art. 7.- Catering, Foodstuffs and Beverages.

Should Exhibitors provide food and beverages, this will be done free of charge, as product-tasting. Direct sales will only be allowed when the Event's distribution of sectors has contemplated this possibility and as long as the products, their sale, storage, packaging, and sealing for removal and disposal is in keeping and complies with the sanitary norms and regulations regarding storage, distribution, recycling and other provisions in this respect. Exhibitors will be held responsible for compliance with such provisions.

Art. 8.- Animals

For sanitary, hygienic and safety reasons, animals will not be allowed within the Palacio de Ferias y Congresos de Málaga, except when necessary for the purpose of the Event itself or the product requirements of Exhibitors, in which last case, the Management must be notified beforehand and give its prior express authorisation. Entrance for guide dogs is permitted.

Art. 9.- Distribution and Display of Publicity

Any advertising and/or promotional material belonging to Exhibitors may only be distributed, displayed or fixed within their stands. It is expressly forbidden to distribute or display such material in the aisles or on the walls of the Event area or building.

The Management reserves right of approval for the distribution and display of the aforementioned material within the stand. In the event of failure to comply, the distributed or displayed material in question will be withdrawn directly by the Palacio.

Art. 10.- Photographs and Filming

Photographing and filming within the Palacio de Ferias will require authorisation from the Management. Nevertheless, Exhibitors will be free to photograph or film the elements that belong exclusively to their own stands.

Art. 11.- Maximum Noise Level

Any noisy demonstrations that could annoy other Exhibitors are prohibited, the maximum level of sound peaks, measured at the edge of the stand, being limited to 60 decibels.



2. GENERAL TERMS FOR ADMISSION AND PARTICIPATION IN EVENTS.

Should the permitted noise level be exceeded, technical personnel of Palacio de Ferias will request the Exhibitor to reduce the volume of sound to within the authorised limits. Should the Exhibitor refuse to comply or repeatedly fail to comply with this regulation, the technical personnel will turn off the electricity supply to the stand and, if appropriate, remove the signs and close down the stand, without the Exhibitor holding any right to the reimbursement of any amounts paid or any compensation of any kind.

Art. 12.- Obligation to Exhibit

The articles and products displayed must remain in the spaces allocated to Exhibitors during the days and opening hours of the Event.

Art. 13.- Goods Displayed

Exhibitors who display goods different to the theme of the Event will lose their right to the spaces contracted. Only products pertaining to the sectors that make up the Event may be displayed on the stands; in the event of failure to comply with this obligation the Exhibitor will be notified, in writing and signed by the Event Management or any member of the Organising Committee, requesting the immediate removal of the products. If the Exhibitor does not remove the products in question within four hours, at the end of the day and without the need for any further notification, the stand's signs will be removed and the stand closed down, without the Exhibitor holding any right to the reimbursement of any amounts paid or any compensation of any kind.



3. REGULATIONS ON SAFETY AND ACCESSIBILITY

Art. 14.- Accident Prevention

Any activities susceptible to cause accidents are prohibited in all areas of the Palacio de Ferias. All Regulations on Prevention of Accidents in the Workplace will be complied with in respect of the articles displayed as well as stand construction and its decorative elements and regarding their transport, assembly, manipulation, operation and dismantling. The Management may paralyse any works it reasonably considers fails to comply with the aforementioned, until such time as the required measures and controls have been established, without the Exhibitor holding any right to make any claim in this respect.

During the time of mounting and dismounting of a contest, mounting staff only are allowed in the working area. Those who are involved in the work should wear the corresponding fitter authorization. Special emphasis is laid on not allowing minors to be present under these circumstances.

Art. 15.- Surveillance Within the Fair Complex

FYCMA will provide, during the period of the Fair, general surveillance of the Palacio de Ferias (accesses and exterior vigilance) and interior vigilance in the Pavilions of a deterrent nature, as well as general and preventive security measures for public order, fire and any other kinds of emergencies. In no event are the security measures designed to protect Exhibitors' individual belongings. FYCMA, therefore, will not hold itself responsible for any theft of materials or articles deposited in stands, nor for any damage to objects, samples, personal effects, mounting and/or display material, that may occur before, during or after the Event.

FYCMA will, in no case, take responsibility for any vehicles parked within or outside the Palacio de Ferias or any materials or objects in their interior.

The Palacio operates a 24-hour recording, closed circuit camera surveillance system in the interior and exterior.

Art. 16.- Non-occupation of Aisles. Packaging.

For safety reasons, during stand construction and dismantling periods, all materials shall be kept within the exhibition spaces, leaving the aisles and other areas totally free from obstacles.

The Palacio de Ferias' cleaning staff will remove any object deposited in these areas, without this giving rise to any rights to claim damages. During the days of the Event, no samples, decorations, packaging or objects, in general, may be deposited in the aisles and other areas. The elements displayed, as well as the stand construction elements, shall be kept within the contracted area.



3. REGULATIONS ON SAFETY AND ACCESSIBILITY

Art. 17.- Safety Right of Way

The location of and access to fire prevention equipment and installations: hoses, hydrants, extinguishers, alarms, emergency exits, etc., must be respected, even when these fall within the contracted area, as well as the accesses to service areas.

Art. 18.- Fire Prevention, Law and Order and Emergency Situations and Evacuation.

The material used in the different constructions (stand, marquees, etc.) shall comply with current legislation, especially as regards fire-proof materials. Likewise, all decorative and construction elements shall meet these same requirements and may not contain any type of easily combustible material or product, such as straw, wood or paper shavings, sawdust, peat, etc. Furthermore, any works, demonstrations or decorations using open flame or which generate smoke or high temperatures will require that the Exhibitor obtains the corresponding authorisation, in writing, from FYCMA, prior to the allocation of space, which, in the event that the Management accepts, shall have installations appropriate for the aforementioned purposes. Verification of compliance with the regulations may be carried out by the competent Official Entities, as well as by Management personnel.

Law and Order: Exhibitors, their contractors and/or subcontractors and personnel under their orders, shall be obliged to comply with current legislation and ensure maintenance of law and order.

Emergency situations and evacuation: Exhibitors, their contractors and/or subcontractors and personnel under their orders, shall be obliged to comply with the Palacio's emergency regulations. To ensure correct evacuation, the aisles of the exhibition areas will be at least 3 metres wide. The Management of the Palacio reserves the right to modify this width according to the characteristics and foreseeable numbers of people for each event.



3. REGULATIONS ON SAFETY AND ACCESSIBILITY

Art. 19.- Accessibility

The scope of the present legislation regarding accessibility is legally binding in the Events of in-house organisation, and of recommended compliance in Events of external organisation. Commercial personnel and the technicians in charge of holding the event are responsible for application of the legislation. Development of the regulations should fulfil the following criteria, without detriment to the instructions given in the General Rules of Participation.

- Mounting in the general areas: In the general areas the furniture and fittings will be set up without reducing the zone for transit and manoeuvring. The transit zones will have a minimum width of 1.2 m. and manoeuvring areas a minimum width of 1.5 m. The lollipop indication signs should always be placed set up against a wall or display window, etc., and cannot be detached in the middle of an area. Separator barriers, which are not easily identifiable to people with visual impediments, are not advisable. When necessary, areas should be established for disabled people, and should be adequately indicated. Under no circumstances should the evacuation passageways be taken up.
- Mounting for catering: The furniture should be set up taking into account the zones for transit and manoeuvring. The space between the chairs of different tables should never be less than 1.2 m. (that is to say, with both chairs occupied). Manoeuvring zones of 1.5 circular metres should be observed. In mounting for catering, some tables should be adapted in preparation for people in wheel chairs, as well as preparing high tables. When it is required, areas for disabled people should be set up and suitably distinguished.
- Mounting of halls: It is important that planning of the event should meet up correctly with the requirements of the organizers, and with the disabilities of potential conference attendees, in order to install the necessary technical aids. FYCMA has the most frequent technical aids available for these events, if they are requested. They can also offer their clients a larger range of services if they are requested beforehand. The furniture must be set up allowing for the transit and manoeuvring passageways. These should never be less than 1.2 m. wide. Circular zones for manoeuvring of 1.5 m. should be taken account of. People in wheel chairs should be established in an area where they have good visibility of the speakers' table and/or audiovisual screens. This area should be well signed. People with hearing difficulties should sit in the first row and near the sign language translator when there is one. This area should be very clearly signposted. Those who have visual impediments should sit in the first row and in the centre.



Art. 20.- Closure of the exhibition

When the total square metres of the exhibition does not cover the whole surface area of a pavilion, the exhibition should remain completely independent from the free area of the pavilion by means of an opaque closure with a minimum height of 2.5 metres. This closure, which the Organizer is to be in charge of, should have the access entrances specified for security reasons by the Technical Management.

In the case of an outside organization, the Organizer should supply in CAD format a general plan of the distribution of the spaces and stands at least fifteen days beforehand.

Art. 21.- Floor Load Resistance

The Pavilion floors can support a load of up to 2,000 kg/m2. Isolated loads on corners and edges where the load cannot be distributed shall be avoided. Housings of service supply conduits may not be used to support loads.

Art. 22.- Working Hours

The timetable for mounting and dismantling stands and work within the Palacio de Ferias will be from 8:30 to 21:30. Outside this timetable, no material may be taken in or out, nor may personnel remain in the Palacio de Ferias.

The extension of this timetable, when the Exhibitor or Organiser considers appropriate, shall be requested in the Commercial Department a minimum of 24 hours in advance, paying in advance the estimated amounts of the costs this may cause.

Stand builders shall access and exit the premises through the loading bay, through which delivery and collection of mounting material shall also be carried out.

Art. 23.- Vehicle Access; Loading and Unloading of Goods

Vehicles will access the Palacio de Ferias in the areas, on the days and at the times established in each case. Vehicles may not park in loading, unloading or traffic areas.

FYCMA will, in no case, take responsibility for any vehicles parked within or outside the Palacio de Ferias or any materials or objects in their interior.



Art. 24.- Free-design Stands

Unless the Specific Terms and Conditions of the Event specify otherwise, the maximum allowed height of stands will be 5 metres. The regulations regarding accesses for the disabled must be complied with.

Interpretation and application of the regulations in each particular case will be done in such a way as to respect the general perspective of the Event and the visibility of neighbouring stands.

The backs of the stands will be finished in a quality similar to that of the interior, it not being allowed to hang on them any signs or logos.

Opaque closures of the perimeter on the aisle side may not affect more than 50% of the total length of the stand and must be set back from the aisle a distance equal to 50% of their height.

The lighting trusses should hang by means of slingers that are protected to avoid damage to the paint, from double-nerved I beam girders of 150 kg. per hanging point, with a separation between them of at least 2 metres. The height of the trust should not exceed 6.5 metres between the higher part of the truss and the ground, except in the areas which coincide with the air-conditioning pipes, in which the height cannot exceed 6 metres.

One month before the Event begins, the Palacio's Technical Management shall be provided with and will approve the stand project (floor plan and closed elevations).

Art. 25.- Stands with Two or More Levels

The Organiser may authorise stands of two or more levels with the characteristics to be determined in due time. The project shall comply fully with that established in the previous article and shall be accompanied by detailed plans signed by a qualified technician and approved by the corresponding Málaga professional association (Project Certificate and Certificate of Work Management). Exhibitors shall deliver copies of these certificates to the Management of the Palacio de Ferias.

Closures on the aisle sides of the second level shall be set back one metre from the first level.

For the purpose of invoicing, the square metre will be billed at 50% of the square metre price for the first level.



Art. 26.- Prohibited Activities

- It is totally prohibited to spray cellulose-based paints inside the Palacio de Ferias on any kind of object. It is not allowed to deposit or exhibit dangerous, inflammable, explosive or insalubrious materials or objects, or those that give off unpleasant smells or could molest other Exhibitors or the public who visit the Event.
- The installations may not be affected in any way, and therefore painting, wall plugging or grooves, scratches or marks of any kind will not be allowed. No materials or any other kind of object may be hung on any structural element, except with express, written authorisation from the Management. Floors may not be drilled, nor carpets or construction elements fixed with contact or similar types of glue, for which double-sided sticky tape should be used, or they should be placed on platforms or other kinds of supports that stand independent from the floor.
- If the stand requires the inclusion of elements such as gardens, fountains, accumulation of soil, sand and/or water, these should be installed ensuring that they are perfectly isolated from the floor and do not hamper cleaning, and with the corresponding permission from the Management, requested sufficiently beforehand.
- Repair costs for any damage caused shall be the responsibility and to the account of the Exhibitor.
- It is forbidden to project any type of image or light beam outside the allocated space. It is forbidden to use balloons filled with lighterthan-air gases, either as a decorative element of the stand or to give to the public.
- As the building is of public ownership, and according to current legislation, smoking is absolutely forbidden inside the premises.
- The Specific Terms and Conditions of the Event may determine the prohibition of any other activity related to that Event.

Art. 27.- Supplies from Service Conduits

All the services provided from the service conduits (telephone, electricity, compressed air, water and drainage, etc.) will be distributed above ground from the conduit to the point on the stand requested by the Exhibitor, that is, the desired location indicated in the plans.

A plan of the stand with the technical information on the services requested shall be delivered to the Technical Department of the Palacio one month in advance.

Should such services not have been defined, the Exhibitor may connect using its own means, with the consequent restrictions, under the supervision of the Palacio's technicians and at the point assigned by the Palacio.

Services requested well beforehand by the exhibitors can be set into motion throughout the day prior to the beginning of the contest.

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Art. 28.- Removal of Materials

Exhibitors, their contractors and/or sub-contractors are obliged to dismantle and remove all their materials, be they structural, decorative or specific to their activity in the Event, during the period established for dismantling the stands. After this dismantling period they will lose all right to any claim for loss or damage of the material not removed within the deadline, the expenses of removal of such articles by FYCMA being to the account of the Exhibitor.

Art. 29.- Wireless Data Networks (WIFI)

Operation of any wireless data transmission installation within or around the Palacio de Ferias will require prior authorisation from the Technical Management.

Any wireless installation that, for any reason, interferes with the installations of the Palacio or of any of the other Exhibitors shall be adjusted in such a way as to render it compatible.

Art. 30.- Labour and Tax Regulations. Civil Liability

The companies that carry out work for Exhibitors, or their contractors, must keep their personnel insured against accident as well as pay the Social Security dues, taxes and any other labour or tax obligations for these, as established in current legislation, FYCMA declining all responsibility for any kind of claim or incidence in this respect. Furthermore, they shall have Civil Liability insurance cover in respect of their activities.

Companies entrusted with mounting the stands shall pay FYCMA the corresponding amounts for any auxiliary service they request and FYCMA accepts to provide.



Art. 31.- Environmental regulations

During the mounting and dismounting of stands and when Events are being held, good environmental norms carried out in the FYMCA should be observed, to reduce energy consumption and in order to separate residues.

The large amount of residues generated should be deposited in the corresponding containers to be taken away and later recycled. So:

- Materials will be stacked up so as to occupy the minimum space and to take maximum advantage of the depot bin.
- Only plastics will be put into the crusher, as any other type of material would damage the machinery.
- Residues are not to be stored around the containers, but only inside them.
- Each type of material is to be left in the correct container. In the case of dangerous residues (for which there is no container in the loading area) the fitters will notify the trade fair personnel or maintenance staff, in order for it to be taken away to the dangerous residue warehouse.
- Transport of residues from the dismounting area will be done in such a way as to avoid any spilling or material and taking the necessary precautions with regard to matters of 'Occupational Risk Prevention'.



5. ELECTRICAL INSTALLATION STANDARDS.

Art. 32.- Electricity Supply

All electricity power to the stands will be supplied by the Management, the characteristics of the supply being 380V between phases and 220V between phase and neutral.

FYCMA will not be responsible for supplying continuous current or any in any other stability or continuity condition different to that of the general supply, these, in any case, being to the account of the installer or user of the stand and with prior authorisation from the Management.

FYCMA may, at its discretion, limit the power supplied in the event of negative effects for other users or for reasons of overload or safety in the lines themselves or the installations.

Users of stands and installations are obliged to maintain a power factor of between 0.85 and 1. Given that the electricity supply to the Palacio de Ferias depends on the electricity company, FYCMA cannot hold itself responsible for any anomalies outside the control of the Organisation.

As a preventive measure against any fault in the supply, the Exhibitor is obliged to equip its installations, products or machinery with the safety devices that correspond in each case.

In the Pavilions, all electricity supply lines will be billed. The electricity consumed will be billed in accordance with the power contracted and the general rates in effect.

Art. 33.- Electrical Connection. Distribution within Stands.

Electricity connections will be carried out by the stand builder, under the supervision of the Management, and from the distribution point that FYCMA establishes for the optimum use of the grid.

For interior installations, conductors with a minimum voltage tension of 500V, insulated and flame retardant will be used in accordance with standards UNE 21.027 or UNE 21.031, apt for mobile services. These lines will have no joins. Situated as close as possible to the connection point there will be a panel with the following:

- General magnetothermic switch, tetrapolar and with the calibre in accordance with the supply line. This magnetothermic switch may be bipolar when the calibre is less that 25A.
- General differential switch of 30 mA sensitivity and calibre not inferior to that of the general magnetothermic switch.
- Bipolar magnetothermic switches with a calibre no higher than
 15A.



5. ELECTRICAL INSTALLATION STANDARDS.

Receivers of unitary power of more than 3 kW will be individually protected from the panel.

This panel will be of a size and have the technical conditions necessary to guarantee the correct and safe functioning of the system; it will have its own pedestal or be fixed to a structural element of the stand, but in no event at floor level.

All cable couplings must be carried out using terminals situated within connection boxes.

Flexible connections to equipment will not exceed two metres in length, employing cable suitable for the working conditions.

Any cables susceptible to suffer mechanical stress shall be protected by rigid covering or placed in protective troughs.

Earthed safety bases will be used for sockets and shall be installed at least one metre from any water supply.

Lamps situated at a height of less than 2.5 metres will incorporate a protection that prevents touching the bulb.

Stands with metal structures will be earthed.

Art. 34.- Installation Documentation

In accordance with the Low Voltage Electricity Grid regulations, installations with power that exceeds 50 kW will require plans drawn up by a qualified technician.

Installations with power inferior to 50kW will require a TDS, according to the model determined by the competent entity of the Junta de Andalucía, signed by an authorised installer or qualified technician.

Once the installation has been completed the authorised installer or qualified technician shall issue an Installation Certificate in accordance with the model established by the Administration.

Before the installations are put into operation, the authorised installer shall present the competent entity of the Junta de Andalucía with the Certificate of Work Management, signed by the corresponding qualified technician, and provide the Palacio's Technical Management with a copy of the record of its presentation to the Junta de Andalucía, together with copy of the documents presented.



5. ELECTRICAL INSTALLATION STANDARDS.

Art. 35.- Installation of Illuminated Signs

Installation of illuminated signs that require special voltage will need prior authorisation from the Management and will meet the following specifications:

- They will have individual magnetothermic circuit breakers for each elevator transformer installed.
- When the sign's lower side is situated at a height of less than 2.5 m., they will be enclosed in covers of a suitable dielectric nature.
- All parts with electric current in signs placed at a higher level shall be insulated.

Art. 36.- Conditions of Use of Installations

Exhibitors may not carry out any modification in the electrical installation on the stands, their intervention being limited to connecting receivers to the sockets or connection points installed by the installer for this purpose. Multi-socket adapters used as socket bases will not be accepted.

Under no circumstances will recharging of batteries or accumulators of any kind be allowed in the complex. Their inclusion on the stands will only be allowed with prior notification to and authorisation from the Management.

Exhibitors, their contractors and/or subcontractors shall be held responsible for any damage that may occur due to modifications in the electrical installation or its improper use.



6. ADDITIONAL PROVISIONS

Art. 37.- Complaints

In order to attend Exhibitors needs adequately, any complaints regarding the Event should be notified to the Event Management, in writing and preferably the same day as the incident in question takes place.

Art. 38.- Supplementary Legal Provision

For that not considered in these Terms and Conditions, any of the pertinent provisions of a substantive nature regulating the activity will be applicable.

Art. 39.- Personal Data Protection

In accordance with the Organic Law on the Protection of Personal Data, we inform you that in order to process the requested services, your data will be included in the data base of the Trade Fairs and Congress Center of Málaga.

Likewise, your contact details will be used for sending communications which may be of interest to you and which are related to the activities and services offered by the Trade Fairs and Congress Center of Málaga. You can exercise your right to access, amend and cancel the content of your personal information as well as refuse the use of it by means of a written notification sent to the Trade Fairs and Congress Center of Málaga, Avd. Ortega y Gasset, 201 - 29006 Málaga, Spain, or via email to the address datos@fycma.com.

